

City Council Meeting July 10, 2017

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Engel, Conklin, Forward, O'Brien, Ford, and Harris. Visitors present: Becky Kelly, Jordyn Kelly, Darwin Gebhardt, Troy Schumacher, Harold Rotunda-CPA, Jerod Klabunde-Moore Engineering, and Caleb Kjetland-Moore Engineering. Employees present: Corey Heim, Pat Nelson, and April Haring.

Visitors:

Jordan Kelly-Girl Scout Gold Project is planned to be a sign honoring Veterans placed at Cummings Field and officially renaming Willow Park to Veterans Memorial Park, the cost is estimated to be \$5,000-\$6,000.00. Conklin moved, Engel second to approve the first reading of sales tax request of \$2,000.00 to donate to the project, carried.

Darwin Gebhardt-Bear Creek Township requested participation in cost share of the improvements and repairs completed on East Dickey County 3 and Cemetery Road; the earthwork and culverts totaled \$4,240.00. Engel moved, Ford second to approve the first reading of sales tax request of \$2,000.00 to help pay for the project, carried.

Troy Schumacher addressed Council regarding a letter received from the City Attorney regarding a complaint received of possible drainage concerns with the construction of new home. The letter was sent for the property owner to be aware of concerns raised. Discussion was held on drainage plans and gutter placement.

Harold Rotunda, CPA reported on the 2016 Audit. He discussed the concerns of fund balances and suggested the Council be aware of debt balances and future improvements. He did state that our community will not be alone in this situation and other cities will be following. O'Brien moved, Ford second to approve 2016 Audit as presented, carried.

Engineer Report:

2016-1 Lagoon Improvement discussed project changes. The Corp of Engineers instructed the dirt work on Cell 4 be reduced due to vegetative habitat concerns. Changes are also being reviewed to add capacity to the cells while still repairing erosion areas. O'Brien moved, Harris second to approve engineering Invoice #15804 to Moore Engineering for \$2,100.00, carried.

NW Drainage Improvement, revised alignment has been staked and deed drafted. Forward will review staking and deeds before contacting property owners.

2016-2 Main Lift Station Relocation, contracts have been signed and construction to start soon. Engel moved, Conklin second to approve engineering Invoice #15797 to Moore Engineering for \$6,717.50, carried.

Capital Improvement Plan was discussed; preliminary work is being done by City Auditor and Council will need to finalize.

Street Improvements Needs planning was discussed. Council requested to delay surveying and cost estimates for a year.

Minutes, Auditor and Court Reports: Forward moved, Ford second to approve minutes and all other reports as presented, carried.

Pledge of Assets and Designate Depositories: Starion Bank, First Community Credit Union, First State Bank are designated depositories with pledges of \$2,593,098.78, \$0.00, \$48,682.83 accordingly; O'Brien moved, Conklin second to accept report and depositories designation, carried.

Building Permits:

Harris moved, Ford second to approve the following variance on permit approved in April 2017 allowing steps to be placed outside the required setback:

1. Steve Thompson, S ½ Lot 2 and all Lot 3 Block 19 McCarthys, deck
Roll call: Forward-yes, O'Brien-abstained, Engel-yes, Harris-yes, Conklin-no, Ford-yes, carried.

Forward moved, Ford second to approve permits as listed, carried:

2. Ron Maddock, N 236.35' of W 629' Lot 4 Industrial Park, overhead doors and concrete
3. Larry Martineson, Lot 3 and 4 Block 37 EOP, fence and deck
4. Richard Henninger, Lot 2 Block 4 McCarthys, enclose existing patio
5. Bill and Tara Schmitz, Lot 2 Ex N 33.22' and Lot 3 except S 10' Block 2 Vculeks 1st Addition, concrete work
6. Nancy Drexler, Lot 16 Block 22 Outlots and Additions, fence
7. Dean Atkinson, S 35' Lot 5 and all Lot 6 Block 9 Washburns, deck

Bills: Conklin moved, O'Brien second to approve bills as listed, roll call approved:

NDPERS 457	75.00	Waste Management-Landfill	5,297.72
American Welding	26.38	Chuck's Auto Body Shop	100.00
Computer Express	200.00	Dakota Valley Electric-Airport	152.00
Dakota Valley Electric-Sign	29.00	Edward Jones	50.00
Police Uniform	329.02	MN Child Support	88.60
Novak Electric	107.22	Praxair Distribution	62.44
Sanford Health	193.04	AFLAC	270.08
American Welding	25.85	Ameripride	241.94
Austin Brummund	680.00	Caseys General Store	60.42
Circle R	392.45	City of Fargo	28.00
Climate Control	5,534.21	Companion Life	528.85
Flex-Medical	946.57	Dakota Supply Group	10.80
Dakota Valley Electric-Airport	145.00	Dakota Valley Electric-Sign	29.00
Dickey County Recorder	23.00	Dickey Rural Communications	750.84
Ecolab	3.45	Embroidery Creations	18.00
Farmland CoOp	5,748.62	Gahner Sanitation	1,746.00
Galls	198.00	GS Services	1650.00
Hawkins	7,992.21	ITD	75.40
John Deere Financial	302.49	Lau Motors	92.57
Lonski's Stump Grinding	150.00	Mertz Lumber	91.13
Napa Parts Supply	483.14	ND Dept of Health	65.00
NDLC	1,451.00	ND One Call	16.10
ND Tax Commissioner	1,295.49	NDPERS Group Insurance	16,003.60
NDPERS Retirement	7,326.95	Neuharth Law Office	150.00
Oakes Area Chamber of Commerce	67.00	Oakes Enhancement Inc	11,624.05
Oakes Times	4,158.40	Oakes Truck and Trailer	314.21
Oakes Veterinary Service	30.00	Otter Tail Power	7,342.0
Flex-Medical	2,548.00	Pitney Bowes	150.96
Police One Academy	300.00	Praskas Hardware Hank	1,590.17
Quill	706.61	R Enterprises	1,644.30
R&D Motorsports	174.27	RDO Equipment	61.41
Rods Cleaning	350.00	Sanitation Products	286.23
Starion Bank	2,407.04	State Fire and Tornado	7,616.70
Sweets and Stories	90.02	Total Home	47.25
Uniform Center	239.96	Verizon Wireless	335.17
Visa-Library	294.80	Visa	1,139.94
Vistos Carquest	568.78	Wades Service Center	497.06
Waste Management-Cardboard	719.80	Waste Management-Landfill	5,264.49

Wheat Growers	70.77	Zacks Repair	74.00
Starion/PSN – Bank Fees	448.07	Payroll Taxes	14,642.21
Quarter Salaries	3,218.36	Salaries	43,121.24

Committee Reports:

Streets, Ford discussed options on repairs to areas of the streets instead of doing a major street project. It was suggested to use concrete patches, especially in valley gutter areas that are damaged. Nelson will get cost estimated for areas in need of repairs the most and present at next meeting.

Budget, reviewed proposed 2018 Budget and estimated property values; current proposal shows an average increase of \$70.00 per \$100,000.00 property value per year or \$5.88 per month. Discussion was held on areas that could be reduced and how to handle revenue concerns.

New Business:

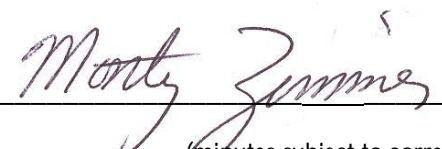
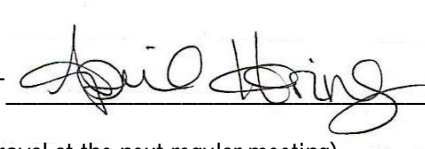
Rate Study, Midwest Assistance Program was asked by the Bank of ND to complete a rate study for the City. The Bank of ND is requesting the City to meet the 120% debt coverage ratio within two years. The recommendation was to increase base water rate by \$2.00, usage rate by \$1.50 per thousand and increase sewer base rate by \$4.00. Forward moved, Ford second to introduce and approve RESOLUTION TO ACCEPT WATER RATE ADJUSTMENTS AS FOLLOWS: RESIDENTIAL \$44.50 BASE INCLUDES 2,000 GALLONS AND \$4.50 PER THOUSAND ABOVE THAT; MULTI-DWELLING \$22.25 BASE INCLUDES 1,000 GALLONS AND \$4.50 PER THOUSAND ABOVE THAT; COMMERCIAL \$54.50 BASE INCLUDES 2,000 GALLONS AND \$4.50 PER THOUSAND ABOVE THAT. ADJUSTMENTS TO SEWER RATES AS FOLLOWS: RESIDENTIAL \$27.50 BASE; MULTI-DWELLING \$14.50 BASE; COMMERCIAL \$37.00 AND \$1.00 PER THOUSAND BASED ON WATER METERED. EFFECTIVE SEPTEMBER 1, 2017. Roll call approved.

Announcements & Correspondence:

Oakes Area Chamber of Commerce Thank You for assistance during Irrigation Days.

Moore Engineering Golf Tournament Invitation, July 26th at Valley City.

Forward moved, Ford second to adjourn the meeting at 8:29 PM.

MAYOR  ATTEST 
 (minutes subject to correction and approval at the next regular meeting)