

City Council Meeting
December 1, 2014

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Conklin, Forward, Engel, Harris, Strutz and O'Brien. Visitors present: Myron Jepson, Mary Sagert, Casey Tompkins, Bill Schmitz, Gary Schnell, Austin Brummund, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

New Business

NDIRF Agent, Representatives from Western Agency and Heritage Insurance were present to propose their services to the City for the North Dakota Insurance Reserve Fund Agent for years 2015, 216 and 2017. Starion Insurance was not present but sent a proposal to be reviewed by the Council. Engel moved, O'Brien second to award a three year contract for the NDIRF policy to Heritage Insurance, roll call approved.

Minutes, Auditor and Court Reports: Engel moved, Strutz second to approve minutes and all other reports as presented, carried.

Building Permits

Strutz moved, O'Brien second to approve building permit as presented, carried:

1. Jeff Forward, Lots 15 & 16 Block 3 St Charles, addition to horse shelter.

Bills: Conklin moved, Forward second to approve bills as listed, roll call approved:

NDPERS 457	70.00	American Welding and Gas	20.53
Circle R	699.39	Farmland Coop	3,323.91
Hicks Equipment	228.68	Hwy 1 Fuel & Service	318.21
Kelly's Welding	285.00	Kustom Machine	43.09
Mertz Lumber	38.55	Millers Fresh Foods	19.45
Napa	421.88	Oakes Times	334.08
ND One Call	12.10	Sanitation Products	209.23
Sweeney Controls	800.13	Waste Management-Landfill	2,278.66
Capital Bank & Trust	50.00	Dickey Rural Communications	4,278.97
FCCU	37.50	Kevin Gelinske	57.00
Wades Service Center	45.82	Wheat Growers	182.31
NDPERS 457	70.00	Capital Bank & Trust	50.00
Flex	487.50	FCCU	37.50
Flex	390.00	Chief Law Enforcement	120.69
Computer Express	200.00	Economy Oil	1,008.48
Ferguson Waterworks	164.44	Hawkins	2,583.46
ITD	54.20	NDPERS Group Insurance	14,587.17
NDPERS Retirement	7,381.65	OEI	11,303.49
Oakes Truck & Trailer	609.13	Otter Tail Power	6,072.34
Quill	56.92	Rods Cleaning	205.00
Sanitation Products	293.91	Sweeney Controls	305.44
Verizon Wireless	453.10	Visa-City	566.16
Waste Management-Landfill	2,083.68	Western Agency	688.00
Oakes Veterinary Service	30.00	Gahner Sanitation	1,314.00
AFLAC	106.04	GS Services	200.00
Sweets & Stories	42.19	Virginia Pratschner	775.00
Ameripride Linen	77.41	Midstates Wireless	330.00
Business Forms & Accounting	110.00	City of Fargo	28.00
Neuharth Law Office	225.00	Lau Motors	196.12

Oakes True Value	101.49	Red River Electric	612.48
Visa-Library	457.71	Black Hills Ammunition	404.50
Dakota Valley Electric	29.00	Dakota Valley Electric	107.00
Dakota Valley Electric-2005-2	2,592.60	Dickey County	161.50
Henninger Lawn Mowing	1,400.00	Homan Design Group	150.00
NDLC	420.00	ND Rural Water Systems	225.00
Oakes Area Chamber of Commerce	1,917.00	Uniforms	99.50
Starion/PSN – Bank Fees	293.38	Payroll Taxes	12,926.35
Quarter Salaries	2,110.19	Salaries	38,546.61

Committee Reports

Cornerstone-Bright Beginnings Childcare Center, Oakes Enhancement Inc. was notified the current owners for this business were closing the center January 1, 2015. They have been working with the employees and the school to determine a plan to keep it open as the other daycares are at full capacity and unable to provide childcare to the current clients. OEI has pledge financial support to a new owner until June 1, 2015. Harris moved, Strutz second to pledge financial support to the childcare center as needed and to appoint Harris as representative to the advisory board overseeing the business, carried.

Engineer Report

Phase 3, sewer main problem on 10th Street and Kola Avenue was repaired to complete this project. O'Brien moved, Engel second to approve final payment to Quam Constructions for \$10,000.00, carried. Strutz moved, Engel second to approve final balancing change order reduction of -\$30,848.10, carried. Engel moved, Forward second to approve Moore Engineering invoice #9266 for \$1,409.50, carried.

Phase 4, final punch list items have been completed by Kuechle Underground, will keep contract open until planned improvements are completed including water extensions and lift station rehabilitations. Strutz moved, Conklin second to approve amendment to Engineering Agreement to include additional services, motion was tabled until attorney able to review contract. Forward moved, Harris second to approve change order to Kuechle Underground for \$17,765.71, carried. Harris moved, Strutz second to approve partial pay estimate to Kuechle Underground for \$38,751.25, carried.

Water Treatment Plant, suggested the City Council look into having an annual analysis and report completed by Moore Engineering, will have Water Treatment Plant Operator review the need.

Water Tower Project, base has been constructed and tower will be constructed in Maguire Iron facility and erected on site this spring. Strutz moved, O'Brien second to approve partial pay estimate to Maguire Iron for \$161,480.48, carried. Forward moved, O'Brien second to approve Moore Engineering invoice #9252 for \$8,032.50, carried.

Street Improvement, final design survey and field inspections were completed, still need to finalize plans for specific areas and create cost estimates. Street committee will meet with engineer to review information.

Committee Reports

Recycling, discussion was held on the cost of hauling for recycling and cardboard, more details will be reviewed. **Vacate Street**, Forward moved, Strutz second to introduce and approve RESOLUTION TO VACATE 15TH STREET NORTH BETWEEN LOTS 1 & 7 INDUSTRIAL LOTS, roll call approved.

Sewer, Hwy 1 Lift Station rehabilitation is almost complete, electric panel only part left to be installed. Visto sewer concern brought up at last meeting was reviewed by Pat Nelson, Monty Zimmer and Jerod Klabunde. The problem was created in the 1980s, during the improvement project in 2010 the road was raised and the sewer main lowered; solutions to sewer line freezing in property will be discussed with property owner.

Unfinished Business

2nd Reading Sales Tax Requests, Strutz moved, Engel second to approve sales tax request to Daycare Association for \$350.00 for training and programs, carried.

2nd Reading Sales Tax Requests, O'Brien moved, Conklin second to approve sales tax request to Armory for \$1,500.00 for additional security cameras, carried.

New Business:

Employee Appreciation, Forward moved, Strutz second to give \$150.00 in Oakes Bucks to each full time City employee and \$75.00 in Oakes Bucks to each part-time City employee as an appreciation gift, carried.

Employee Review and Salary Adjustments, all employee reviews were completed and satisfactory.

Forward moved, Engel second to approve cost of living adjustment of 3% to employees for 2015, carried.

Harris moved, O'Brien second to increase Water Treatment Plant Operator pay from G6 to H6 as he is now Certified Level 2 operator, to be effective immediately, carried.

Announcements & Correspondence

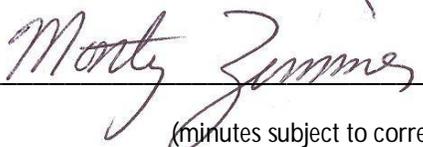
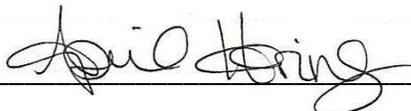
Thank You received from Tornado Watch for donation to program.

Notice of Hearing for the Merricourt Wind Power Project, December 22, 2014, at Ashley, ND.

Moore Engineering Open House invitation for December 17, 2014, at their West Fargo office.

Dickey County Commissioner Meeting invitation for December 2 at Harvest Inn.

Strutz moved, O'Brien second to adjourn meeting at 7:40 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)