

Special Assessment Hearing September 6, 2011

The Special Assessment Hearing for Water and Sewer Improvement District 2010-1 for the Oakes City Council was held 6:00 PM at the SE Region Career & Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Sitzler, Rosendahl, Brandriet, Forward, Harris, and Kuipers. Visitors present: Diane Degenstein, Doris Bredeson, Lane Bredeson, Jan Quandt, Stacy Zimmer, Tristan Nelson, Gary Fitzgerald, and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

No protests or appeals were heard.

Forward moved, Sitzler second to introduce and approve RESOLUTION CONFIRMING ASSESSMENTS AND DIRECTING CERTIFICATION AND LEVY FOR WATER AND SEWER IMPROVEMENT DISTRICT 2010-1 PHASE 2, roll call approved.

City Council meeting called to order with the same members and visitors present.

City Council Meeting

Visitors:

Doris Bredeson requested the use of the Armory on October 15 for a benefit for Rita Nannega; the benefit would include a cash bar, silent auction, etc. Forward moved, Harris second to approve the use of the Armory for the benefit carried. Harris moved, Kuipers second to waive the rental fee for the benefit on October 15, carried. Kuipers moved, Brandriet second to approve special event permit application from the Angry Beaver Lodge for the Armory on October 15, carried.

New Business:

2nd Reading Sales Tax Request, Sitzler moved, Forward second to approve Sales Tax Request of \$1,000 for Stephen Quandt Eagle Scout Project, carried.

2nd Reading Open Burning Ordinance, Harris moved, Forward second to approve amendment, carried.

2nd Reading Truck Route Ordinance, Sitzler moved, Brandriet second to approve adoption of ordinance, carried. Discussion was held regarding truck traffic off the truck route to driver/owner home; the ordinance states trucks are only allowed off the truck route to adjacent properties such as parking lots, not on any other streets or avenues.

Assessor Appointment, Brandriet moved, Rosendahl second to approve appointment of Rod Rodningen as City Assessor and allow for mileage reimbursement, carried.

Propane Bid, Kuipers moved, Sitzler second to accept bid for propane from Economy Propane LLC of \$1.88 for the 2011-2012 season, carried.

Tree Removal Bid, no bids were received. Pat Nelson was directed to talk with local contractors for removal.

Grape Avenue Lot Sale, Forward moved, Kuipers second to accept offer of \$1,500 for Lot 19, West 10' of Lot 20 and South ½ adjacent alley, Block 3 Original Plat from Duane Iverson and Margie Lewis, carried.

Moore Engineering:

Nagala Cul-de-sac, property owners met earlier to go over cost estimates and possible improvements to the area; decision will need to be made by next week by the property owners.

Phase 1, Rosendahl moved, Brandriet second to award contract to Veit Specialty Contracting for sewer relining on Main Avenue from 4th Street to 3rd Street, carried.

Phase 2, Sitzler moved, Brandriet second to approve partial pay estimate #6 to Kvamsdal Construction for \$712,668.59, carried. Sitzler moved, Rosendahl second to approve engineering invoice to Moore Engineering for \$72,751.90, carried.

NDDOT Projects, paving is scheduled to begin next week once concrete work is complete. The sidewalk project is approximately half complete.

Hazard Mitigation Grant, application was sent to FEMA for funding to improve lift station and also sewer lines.

Financing for Public Improvements, Forward moved, Sitzler second to being financing of \$600,000 for various improvements including the local cost share of the current NDDOT projects and storm cleanup; the remaining options will be determined later, carried.

James Valley Grain, Forward moved, Brandriet second to approve the use of remaining project money from 2010-2 Improvement to move water main for new construction, carried.

Minutes and Auditor Reports: Brandriet moved, Sitzler second to approve minutes and all other reports as presented, carried.

Building Permits:

Forward moved, Brandriet second to approve building permits as listed, carried:

1. Dan Trageton, Lot 1 Block 33 WTL, new storage shed
2. Sean and Stacy Gebeke, Lot 10 & S ½ of Lot 11 Block 10 McCarthy's, fence
3. Gary Olson, Lot 4 & N ½ of Lot 5 Block 13 McCarthy's, addition
4. Wayne Ulmer, Lot 2 Gulkes 1st Subdivision, shingles
5. Bill Geffre, Lots 1 & 2 Block 3 Original Plat, rebuild entryway
6. Oakes Body Shop, Lot 5 & 6 Block 4 Original Plat, metal roof

Public Advertisement Application: Forward moved, Sitzler second to approve Request for Placement of Public Advertisement for Oakes Ambulance Service at 5th Street and Main Avenue, carried.

Bills: Sitzler moved, Kuipers second to approve bills as listed, roll call approved:

CSE	275.54	CSE	275.54
American Welding Supplies	8.99	Ameripride Linen	66.22
Dickey Rural Communications	770.43	Mertz Lumber	20.68
Napa Parts Supply	304.20	ND Department of Health	96.00
Waste Management	5,247.72	Waste Management-Cardboard	232.00
AFLAC	106.04	Brokers National Life	619.30
Circle R	232.50	Computer Express	3,334.96
Dakota Improvement	10,092.41	Dakota Valley Electric	2,592.60
Ecolab	85.50	Economy Oil	419.24
Neuharth Law Office	300.00	General Irrigation	46.96
Genesys	5,750.26	Hawkins	4,485.32
Hwy 1 Fuel & Service	1,571.60	ITD	27.75
Gerald Schumacker	800.00	Larson Electric	200.00
Marshall & Swift	247.95	Oakes Area Chamber of Commerce	67.00
Oakes Drug	3.48	OEI	9,374.20
Oakes Times	433.30	Oakes Truck & Trailer	2,388.04
Oakes Veterinary	618.00	Olderness Construction	4,884.00
ND One Call	63.70	Otter Tail Power	7,460.27
Praska Hardware	340.67	Rod's Cleaning	220.00
Streichers	100.98	Sweets & Stories	34.82
USA Blue Book	1,157.82	Verizon Wireless	28.72
Visa	189.77	Vistos Carquest	35.78
Capital Bank & Trust	50.00	FCCU	37.50
Z's Trees	16,299.00	Z's Stump Grinding	3,847.00
Capital Bank & Trust	50.00	Arnie Widmer	600.00
FCCU	37.50	Flex	1820.45

NDPERS-457	57.50	ServiceMaster of Oakes	95.00
Capital Bank & Trust	50.00	AT&T	296.97
Elite Landscaping	717.00	FCCU	37.50
Green Iron Equipment	95.95	Harold Foss	15.00
Lexis Nexis	90.51	ND Department of Health	2,174.57
ND League of Cities	1,309.00	ND Surplus Property	7,500.00
NDPERS-457	57.50	NDPERS Group Insurance	9,877.74
NDPERS Retirement	3,311.28	Northstar Safety Inc	4,182.00
Ost Body Paint	270.00	Quam Construction	5,687.00
Redplum Media	750.00	Sanford Health	956.50
Siemens Water	1,333.53	North Star Safety	4,182.00
Payroll Taxes (August)	10,235.89	Salaries	31,501.89
Starion – Bank Fees	39.87		

Committee Reports:

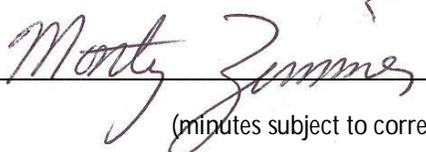
Cemetery, the Cemetery Committee will work with Dahlstrom Funeral Home to review and prioritize repairs to be paid from the Perpetual Cemetery Fund. **Fire**, NDIRF paid \$4,000 for damaged antennas, the repairs total \$5,500. Brandriet will get more information on type and quotes. **Garbage**, Waste Management met with the Mayor and Garbage Committee earlier to review proposal to contract garbage service. The current offer is \$20,115 per month-this includes garbage and recycling. They will adjust to include cardboard pickup and resend for next meeting. Budget was discussed regarding the garbage fund and how to continue with some expenses if the contract is accepted. Finance Committee will look into budget and expenses further. **Streets**, work in alley between Oakes Food Center and PJ's Framing will be asphalted next week to fix the drainage area. **Drainage**, Brian Vculek has almost completed drain by water tower. Moore Engineering sent preliminary plans and those were used. More work will need to be done along 14th Street and the railroad tracks. **Police**, notices will be sent to property owners regarding abandoned vehicles and "junk" on property to request nuisances to be removed or cleaned-up. **Public Works**, Nelson received offer to purchase old tractor at shop. Forward moved, Sitzler second to approve sale of tractor after value is checked, carried. **Dangerous Buildings**, letters were sent to property owners regarding buildings in need to repair or demolition. Forward moved, Sitzler second to begin process of dangerous building with those that have not responded, carried. **Trees**, St Charles and Cummings Field dump sites have been cleared of trees and the final pile removed. Restoration has begun and more work will be done to the areas. **Zoning**, concerns were brought up regarding zoning in different areas of town, some areas may need to be rezoned due to the use of the property.

Announcements & Correspondence

Eagle Scout Honor Ceremony, September 11 at 2:00 pm at the First Presbyterian Church
Thank You from the Oakes Area Chamber of Commerce for our help during the Evening in the Park.
ND Water and Pollution Control Conference will be held in Bismarck in October.
ND League of City Annual Conference will be held in Fargo in September; rooms will be release on Friday.

Next regular meeting will be Monday, October 3 at 6pm.

Brandriet moved, Forward second to adjourn meeting at 8:10 PM.

MAYOR  ATTEST 
 (minutes subject to correction and approval at the next regular meeting)