

City Council Meeting October 5, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Council: Engel, O'Brien, Conklin, Strutz, and Harris. Mayor Zimmer and Council Forward were absent. Visitors present: Austin Brummund, Jerry Hollingsworth, Jeff Wiek, Susan Schumacher, Lance Brower, Dani Dahlstrom, and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

Engineer Report:

Water Tower Improvement, Strutz moved, O'Brien second to approve Change Order 1 to extend the completion date to October 28, 2015, carried. O'Brien moved, Harris second to approve partial pay estimate #12 to Maguire Iron for \$100,000.00, carried. Conklin moved, Strutz second to approve engineering invoice #11235 to Moore Engineering for \$13,030.50, carried.

Street Improvement Project, O'Brien moved, Conklin second to approve Change Order #4 for an increase of \$2,490.00 to contract for riprap and fabric on the corner of 14th Street North and Railroad tracks, carried. Conklin moved, O'Brien second to approve pay estimate #3 to Bituminous Paving for \$37,075.51, carried. Strutz moved, O'Brien second to approve engineering invoice #11240 to Moore Engineering for \$11,297.42, carried. Amendment to Engineer's Agreement was submitted for Council review and discussion; action will be requested at the next City Council Meeting.

Lagoons are in need of attention; improvements are needed to correct erosion and prevent further erosion. Water and Sewer Committee will need to meet and go over optional improvements in detail to determine scheduling and possible funding ideas.

Building Permits:

Application for Daniel Trageton, Lot 1 Block 33 WTL, for a new attached garage, was withdrawn by the property owner.

Harris moved, Strutz second to approve an application for a variance and building permit for Troy Schumacher, Lots 5-6-7 Block 40 EOP, for a new garage, carried.

Discussion was held regarding a concern with property lines for Al and Lori Hayenga's building permit application. The proposed fence will be placed on their property, but there are other items that are too close or over the property line. Nelson wanted the Council to be aware of the issue. O'Brien moved, Strutz second to approve building permit application for Hayenga, Lots 6-8 Block 5 Residence Park, for a fence, carried.

Strutz moved, Conklin second to approve following building permit applications as listed, carried:

1. Linda Wiek, West ½ Lot 1 Block 43 OLX, fence
2. Matthew Powlish, s 100' Lot 8 Block 2 Glenwood, fence
3. Darrell and Paula Brummund, Lots 3 and 4 Block 1 Rekos, egress windows
4. B&B Gardens, Lots 3,4,5 Block 35 Washburns, concrete
5. Chad Bohnenkamp, Lots 1 and 2 Block 35 Washburns, egress windows
6. Dahlstrom Funeral Home, Lots 7-10 block 6 Original Plat, new garage

Visitors:

Jeff Wiek requested permission to place park benches on Main Avenue in front of Rudy's; the business owner has approved. Council discussed, and Wiek stated he will be responsible for installation, maintenance, snow removal, etc. Council approved the request.

Jerry Hollingsworth, Fire Chief, requested the fence being placed around the new water tower be extended to the Fire Hall. They have had items stolen that were left outside and would like to have this security. Moore Engineer will be contacted regarding cost and possibility of changes.

Budget Hearing: Discussion was held regarding budgeted amounts, no further comments were made. O'Brien moved, Strutz second to approve the 2016 City of Oakes Budget as presented; roll call approved.

Minutes, Auditor, and Court Reports: Strutz moved, O'Brien second to approve minutes and all other reports as presented, carried.

Game of Chance Permits: O'Brien moved, Conklin second to approve game of chance permit applications as follows, carried:

1. Ducks Unlimited—Raffle
2. Knights of Columbus—Raffle
3. Knights of Columbus—Bingo

Bills: O'Brien moved, Strutz second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Starion Bond Services	11,972.91
Flex	414.81	FCCU	37.50
Flex	1,700.00	Bernard Mahrer Construction	9,029.81
Bituminous Paving	1,609.91	Dakota Valley Electric	2,592.60
Flint Hill Resources	31,137.48	Holiday Inn	385.56
NDLC	620.00	Oakes Times	34.00
Ost Distributing	850.00	Otter Tail Power	7,396.28
Penguin Management	1,548.00	Starion Bond Services	92,986.75
Wendy Johnson	84.00	Ameripride Linen & Apparel	81.92
Circle R	401.88	Galls	374.87
Neuharth Law Office	225.00	NDPERS-Group Insurance	16,573.17
NDPERS-Retirement	11,394.56	Novak Electric	942.52
Oakes Area Chamber	67.00	OEI	10,484.29
Oakes Truck & Trailer	78.75	Oakes True Value	14.48
Oakes Veterinary Service	30.00	Pitney Bowes	140.97
Quill	226.15	Rods Cleaning	250.00
Sweets & Stories	42.46	USA Blue Book	836.62
Verizon Wireless	452.38	Virginia Pratschner	760.00
Visa-Library	232.90	Visa-City	1,397.92
Vistos Carquest	21.19	Waste Management-Landfill	4,523.04
AFLAC	327.09	City of Fargo	28.00
Farmland CoOp	3,349.48	Gahner Sanitation	1,746.00
Hicks Equipment	73.74	Hwy 1 Fuel	438.46
ITD	54.20	Job Service of ND	385.07
Mertz Lumber	208.52	Millers Fresh Foods	9.77
Napa Parts Supply	485.67	ND Tax Commissioner	1,697.37
Praskas Hardware Hank	239.92	Security Life Insurance	839.69
Waste Management-Cardboard	648.32	Waste Management-Recycling	535.59
Zacks Repair	431.99	Starion/PSN – Bank Fees	368.08
Payroll Taxes	19,703.87	Salaries	61,544.24

Committee Reports:

Equipment Rental rates need to be reviewed and probably increased. Strutz has been researching and comparing rental pricing and feels the City charges too little. Discussion was also held on concerns of liability in renting. **Streets,** Nelson reported crack sealing is almost complete, and 11 blocks of chip sealing were also completed.

Unfinished Business:

Second Reading Sales Tax Request, Strutz moved, O'Brien second to approve \$2,000 request from Grayson Roney for Eagle Scout Project of placing a digital sign at Cummings Field, carried.

New Business:

Clean-Up Week and Landfill, discussion was held regarding motions made at last meeting for Clean-Up Week. Nelson was not at last meeting and had some concerns about only allowing curbside pickup. Council members agreed with concerns of time and increased costs. It was suggested to place waste containers in the Armory parking lot during clean-up week for residents to use. It will be advertised that those who need assistance shall contact City Hall to arrange pick-up. Council agreed on suggestion and scheduled Clean-Up Week to be October 19th-24th with 2-3 containers being placed in town for free residential use.

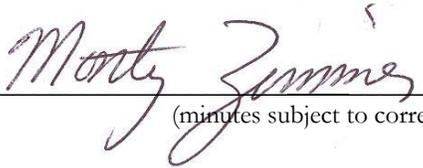
The landfill is still operating at a massive loss that is continually growing. Discussed possible solutions to financial issues and addressed ideas to reduce costs. More information will be reviewed and researched.

Announcements & Correspondence:

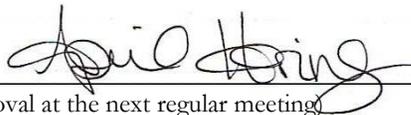
NDWUA Expo Registration, Bismarck, December 9-10, 2015.

O'Brien moved, Harris second to adjourn the meeting at 7:12 PM.

MAYOR



ATTEST



(minutes subject to correction and approval at the next regular meeting)