

City Council Meeting
October 3, 2016

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: O'Brien, Harris, Ford, Engel, and Conklin. Forward was absent. Visitors present: Chad Rexine, Andrea Masse, Ethel Erickson, Harry Cline, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Budget Hearing:

Mayor Zimmer explained the proposed increase in the mill levy for 2017 Budget; it is estimated to be about \$28 per \$100,000 of value. Questions and comments were received from the public, and it was explained the increase is to help fund services citywide and also necessary due to cuts in funding from the State and Federal levels. Conklin moved, Ford second to approve the 2017 City of Oakes Budget as presented; roll call approved.

Engineer Report:

Water Tower Project, O'Brien moved, Harris second to approve Invoice #13771 to Moore Engineering for \$1,332.50, carried. Project complete and in warranty period.

Street Improvement Project, Engel move, O'Brien second to approve Invoice #13340 to Moore Engineering for \$3,575.87, carried. Project closed.

Lagoon Improvement Project plans and specifications are almost complete and will be available for review; bids are planned to be advertised in January. O'Brien moved, Conklin second to approve Invoice #13860 to Moore Engineering for \$30,984.41, carried. Financing will be completed and in place by the end of 2017.

NW Drainage Outlet, pending approval by second landowner; meeting still needs to be scheduled. Discussed engineering invoice, tabled until the project is reviewed and approved by all land owners.

Minutes, Auditor and Court Reports: O'Brien moved, Ford second to approve minutes and all other reports as presented, carried.

Game of Chance Permit: Engel moved, Ford second to approve game of chance permit application as follows, carried:

1. Ducks Unlimited – Raffle
2. Knights of Columbus – Calendar Raffle
3. Knights of Columbus – Bingo

Bills:

Engel moved, O'Brien second to approve bills as listed, roll call approved:

Aflac	270.08	Butler Machinery	17.86
Computer Express	1,584.00	ND One Call	12.10
STS Construction	12,707.20	Flex – Medical/Dependent Care	690.83
Dickey County Recorder	30.00	Edward Jones	50.00
FSB	37.50	Flex – Medical	360.00
NDPERS 457	82.50	Waste Management – Landfill	2,313.38
Starion Bank	1,058.00	AFLAC	327.09
Ameripride Linen	87.05	B&B Gardens	9,881.97
City of Fargo	28.00	Code 4 Services	646.20
Companion Life	682.85	Dakota Supply Group	292.96
Dickey County Recorder	7.00	Dickey County Treasurer	25.62
Dickey Rural Communications	689.60	Hawkins	2,999.73

ND League of Cities	225.00	NDPERS-Group Insurance	16,014.56
NDPERS-Retirement	8,079.09	Oakes Chamber of Commerce	407.00
OEI	13,733.80	Oakes Truck & Trailer	353.06
Oakes Veterinary Service	30.00	Otter Tail Power	7,087.10
Praskas Hardware Hank	188.51	Quill	172.86
Rods Cleaning	370.00	Sanitation Products	178.01
Seyer Plumbing	596.33	Signworks, Signs & Banners	435.00
Starion Bond Services	128,048.00	Starion Financial	2,407.04
Sweeney Controls	1,065.75	Sweets N Stories	118.12
USDA	141,326.00	Van Diest Supply	2,150.50
Verizon Wireless	477.09	Visa	1,708.50
Visa – Library	306.02	Airborne Custom Spraying	3,472.50
Gahner Sanitation	1,314.00	Galls	270.91
ITD	54.20	Neuharth Law	375.00
Pitney Bowes	160.95		
Virginia Pratschner	610.00		
Starion/PSN – Bank Fees	434.02		
Payroll Taxes	14,012.07	Salaries	42,637.52

Visitors: None.


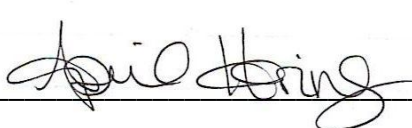
Committee Reports: **Armory**, discussion was held regarding the care and use of the gym. O'Brien moved, Ford second to not allow heavy equipment to be used in the gymnasium without prior approval; this includes forklifts, skid steers, and other small tractor/loaders, roll call approved. Current improvement project was discussed and the delay in completion. Mayor Zimmer has met with the contractor and plumber; requested project to be completed within three weeks and both have agreed. Attorney Neuharth will follow-up with a letter emphasizing the agreed upon project deadline. Conklin expressed concerns of construction material still being stored in the gymnasium and the impact it has on renting the facility. Council discussed options for moving and storing items. Conklin moved, Ford second to request carpenter to have all materials moved by Thursday, October 6th; materials are to be moved and stored in cold storage, and access will be granted to complete the project. If materials are not moved by this date, the City will move and charge a fee of \$300; carried. Storing or cutting of any construction materials are prohibited from being done in the gymnasium. **Hockenberry Park**, Harris commented improvements are being completed at the Park with the involvement of the Girl Scouts. A new sign will be placed this year, and additional improvements will be made shortly after that. The Park Board is also assisting in improvements with additional equipment, hopefully, to be installed in the Spring. **Landfill Inspection** was received from the ND Department of Health. The landfill will be unable to be officially closed until concrete piles can be ground up and removed; Nelson will work on trying to complete but may be a long process. **Clean-Up Week** was approved at the last meeting will be held October 17-22 and will include electronics and hazardous material disposal. Haring and Nelson will work on trying to find a free service for electronic recycling.

Unfinished Business: None

New Business: None

Announcements & Correspondence:

O'Brien moved, Ford second to adjourn the meeting at 6:51 PM.

MAYOR  ATTEST 

(minutes subject to correction and approval at the next regular meeting)