

City Council Meeting
September 3, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Council: Engel, Harris, Forward, Strutz, and Brandriet. Sitzler and Mayor Zimmer were absent. Visitors present: Chuck Foster, Josh Johnson, Ron Maddock, Dan Spellerberg, Gary Fitzgerald and Jerod Klabunde-Moore Engineering. Employees present: Kevin Ford, Marke Roberts, Pat Nelson, and April Haring.

Engineer Report:

2012-1 Phase 3 sanitary sewer relining completed. Strutz moved, Engel second to approve pay estimate #7 to Quam Construction for \$104,646.20, carried. Brandriet moved, Harris second to approve Moore Engineering Invoice #6254 for \$5,327.15, carried.

2012-2 Phase 4 construction punchlist items being worked on. Engel moved, Harris second to approve Moore Engineering Invoice for \$3,894.00, carried.

Water Towers Improvements funding application complete, working on specifics. More discussion will need to be done to determine sizing of the new water tower.

Minutes, Auditor and Court Reports: Strutz moved, Harris second to approve minutes and all other reports as presented, carried.

Game of Chance Permit: Harris moved, Strutz second to approve game of chance as follows, carried:

1. Doris Bredeson-Larry Wiek Benefit, raffle

Visitor: Josh Johnson, Superintendent of Oakes School, discussed building permit application submitted for approval. The school would like to move the bus pick-up/drop-off location to Ivy Avenue. To do this they are requesting the curb be removed and a concrete parking lane be placed there. All seven buses will fit in the space planned. He also proposed reducing the speeds around the school to create a safer environment for the students. Engel moved, Harris second to approve first reading of ordinance to create a school zone along Main Avenue, Ivy Avenue, and 9th Street reducing speeds to 15mph, carried. ND Department of Transportation will be contacted regarding placement of additional signs along Hwy 1.

Building Permits: Strutz moved, Brandriet second to approve building permit applications as follows, carried:

1. Fransico Bethancorth, S 70' Lots 17 & 18 Block 4 OP, concrete driveway
2. Oakes Public School, All Block 7 & Vacated 8th St Washburns, remove curb and concrete parking lane
3. Dave Novak, Lots 4,5,6 Block 5 OP, new shop
4. David and Joan Locken, Lots 9-10 Block 23 Washburns, fence
5. Fran Brummund, N ½ Lot 17 Block 19 McCarthys, demolition of house

Public Advertisement Application: Harris moved, Strutz second to approve Request for Placement of Public Advertisement for American Legion and Oakes Ambulance Service at 5th Street and Main Avenue, carried.

Bills: Engel moved, Brandriet second to approve bills as listed, roll call approved:

Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	57.50	AFLAC	106.04
Ameritas Life Insurance	659.00	AT&T	423.91
City of Fargo	28.00	Dakota Supply Group	154.72
Dakota Valley Electric	2,592.60	Dakota Valley Electric	157.00
Ferguson Waterworks	145.80	Hawkins	4,502.00
ITD	27.75	Moore Engineering	1,680.00

ND Sewage Pump Lift Station	1,000.00	Newman Signs	682.86
Oakes Area Chamber of Commerce	67.00	OEI	13,032.92
Oakes Truck & Trailer	512.38	Oakes True Value	226.11
Oakes Veterinary Service	30.00	Rod's Cleaning	202.50
Sanitation Products	1,740.00	Sweeney Controls	819.91
Team Laboratory	1,540.00	Waste Management-Cardboard	257.19
Waste Management-Landfill	4,394.88	Waste Management-Recycle	623.30
Ameripride Linen	145.58	Computer Express	200.00
Dickey Rural Communications	753.88	Ferguson Waterworks	302.54
Neuharth Law Office	375.00	GS Services	5,625.00
Lau Motors	62.46	Millers Fresh Foods	17.27
Oakes Times	178.80	Sweets & Stories	102.57
Visa	151.05	Capital Bank & Trust	50.00
FCCU	37.50	NDPERS 457	57.50
Red River Electric	508.58	Travel	718.37
Banyon Data Systems	250.00	Corporate Warehouse	459.85
Hicks Equipment	185.80	Kevin Gelinske	204.00
NDPERS-Group Insurance	12,852.04	NDPERS-Retirement	5,325.65
Otter Tail Power	6,458.16	Parts	118.34
Simek Refrigeration	7,887.50	Virginia Pratschner	1,080.00
Visa	1,076.66	Wireless Solutions	8.99
Travel	82.00	Starion/PSN – Bank Fees	117.66
Payroll Taxes	11,596.23	Salaries	35,516.35

Committee Reports:

Police has signed up for a trial period to use an e-dispatch system. This system utilizes texting to page emergency personnel as a back-up to the current regular paging system. Chief Roberts is working with the Dickey County Emergency Manager on possible cost sharing of this system. It can be a solution to the current radio reception problems being experienced. **Trees**, Strutz moved, Brandriet second to approve first reading of ordinance to have City continue paying 100% for removal of diseased trees along the boulevard and remove cost share with property owners for those trees in private property. Roll call: Brandriet-no, Engel-no, Strutz-yes, Harris-no, motion failed. Haring will look into other community's policies on tree removal and check status of grant application to remove diseased trees. **Landfill**, Harris suggested requesting an extension from ND Department of Health to overfill current space until new site can be located and opened. Nelson reported two sites have been identified. An application has been sent in for the first site and a meeting was held with the property owner; Department of Health would like to do a site evaluation before approving. The second site has been reviewed; no application or official discussion with property owner has taken place yet. Brandriet moved, Engel second to remove curbside pick-up for Fall Clean-up this year, landfill fees will still be waived, carried. A week will be scheduled for October and public notices will be posted. **Garbage Truck** is in need of major repairs again. Nelson requested the truck be sent to dealership in Fargo for a week to give them enough time to inspect hydraulic issues and repair. Brandriet moved, Strutz second to send garbage truck in for repairs and contract with Waste Management to pick-up garbage during that time, carried. Public notices will be posted when this is scheduled. **Parks** contract was successful. Park Board has received positive feedback on condition of parks and Nelson had no issues with coordination. Recommended to continue contract for next year.

Preliminary Budget Hearing: 2014 Proposed Budget submitted to Council for review. The projected expenses show a reduction in the City's property tax levy.

Unfinished Business:

Outlot L Alley Dispute research is still being worked on to determine if the alley is privately owned or an alley by prescription as defined by ND Century Code. The City Attorney will be sending out notices to property owners as soon a determination is agreed upon by the City Council. The motion will remain to have the area treated as private property.

New Business:

Assessor Appointment, Engel moved, Harris second to approve appointment of Rod Rodningen as City Assessor for another two year term, carried.

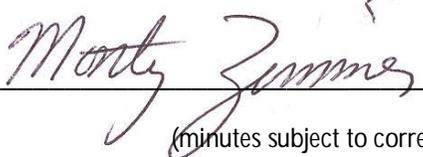
Lots 6 & & Block 9 OP Bids, no bids were received. The lots will remain owned by the City.

Propane Bid, Strutz moved, Brandriet second to accept bid for propane from Economy Propane of \$1.38 for the 2013-2014 season, carried.

Main Street Residence, it has been brought to the attention of the City Council there is a first level residence that is in violation of building code and city ordinance. A notice will be sent to the property owner explaining how the space will need to be improved in order for it to be allowed as a first level living residence in the business district or tenant must be moved. City Attorney will work with City Auditor on this issue.

Next meeting will be Monday, October 7, location to be announced.

Engel moved, Brandriet second to adjourn meeting at 7:25PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)