

## Reorganization Meeting June 22, 2010

The Reorganization meeting of the Oakes City Council was held 6:05 PM at City Hall with the following members present: Mayor Zimmer and Council: Sitzler, Harris, Rosendahl, Brandriet, Forward, and Kuipers. Visitors present: Garry Opp, Terry Dawson, Sandy Dawson, Stacey Zimmer, Moe Bohannon, and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Gary Neuharth, and April Haring.

Conference call was held with Sanitation Products and Wayne Engineering representatives to discuss repair invoices for the garbage truck. The repair history was questioned and a discrepancy exists between all entities' records regarding what has been done and who has done what. Wayne Engineering had not received any warranty claims beside a small switch replacement; City of Oakes records show multiple repairs and service calls for this truck during the first year of ownership and continuing past the warranty phase but Sanitation Products does not have the same work history. More research will have to be completed on dates and repair history. Further discussion will need to take place.

Reorganization meeting called to order.

New Members were given the Oath of Office to sign-Council Members Sitzler, Harris, and Mayor Zimmer.

**Assignments & Appointments**, Kuipers moved, Sitzler second to approve the following: Airport-Forward and Sitzler; Ambulance-Harris and Brandriet; Board of Health-Kuipers, Harris, Rosendahl, Brandriet; Cemetery-Harris and Sitzler; Finance/Purchasing-Sitzler and Forward; Fire-Rosendahl and Brandriet; Garbage-Brandriet and Kuipers; Police-Forward and Rosendahl; Public Buildings/Lights/Sidewalks-Brandriet and Harris; Streets and Alleys-Forward and Kuipers; Trees and Parks-Kuipers and Rosendahl; Water/Sewer-Rosendahl and Forward; Economic Development-Sitzler and Zimmer; Personnel and Human Resources-Zimmer and Sitzler; Council President-Sitzler. City Attorney-Gary Neuharth; City Auditor-April Haring; City Supervisor-Pat Nelson; City Health Officer-Dr. Rup Nagala; Chief of Police-Marke Roberts; Cemetery Sexton-Adam Dahlstrom; Tree Specialist-Sharon Bartels; Motion carried.

Forward moved, Rosendahl second to authorize the Mayor, Council President, and City Auditor to sign for funds for the City and require two signatures for drafts or other withdrawal orders issued at the designated depositories—Starion Financial, First Community Credit Union, First State Bank, motion carried.

Reorganization meeting adjourned at 6:45 PM.

Special meeting called to order with the same members and visitors present.

**Special Assessments**, Forward moved, Rosendahl second to introduce and approve RESOLUTION DIRECTING THE ASSESSMENT OF WATER AND SEWER SYSTEM IMPROVEMENT DISTRICT 2009-2 PHASE 1. Roll call: Kuipers-yes, Forward-yes, Brandriet-yes, Harris-yes, Sitzler-yes, Rosendahl-yes, carried.

Sitzler moved, Harris second to introduce and approve RESOLUTION TO GIVE NOTICE TO CHAIRMAN OF SPECIAL ASSESSMENT COMMISSION OF ASSESSMENTS TO BE LEVIED FOR WATER AND SEWER SYSTEM IMPROVEMENT DISTRICT 2009-2 PHASE 1. Roll call: Kuipers-yes, Forward-yes, Brandriet-yes, Harris-yes, Sitzler-yes, Rosendahl-yes, carried.

**Moore Engineering Project Update**, Jerod Klabunde informed the Council no major problems have occurred so far with the construction on Main Avenue. Kuechle Construction plans on being completed within two weeks. Different options were reviewed for the enhancements on Main Avenue.

**First Reading of Sales Tax Ordinance** for increase of sales tax of ½ cent as indicated by election results.

**Housing Authority Appointment**, Brandriet moved, Sitzler second to approve Mayor’s appointment of Pat Nelson to the Oakes Housing Authority Board, carried.

**Dangerous Building—411 Main Avenue**, a meeting was held with the owner and neighbors regarding the continuing deterioration of the building. Currently, a multiple contractors have been contacted but no one is willing to do the work because of the location of Dr. Rath’s building. The condition of the building has become worse; more bricks have fallen from winds over the last few months. Harris moved, Brandriet second to have the building demolished within 30 days, roll call: Kuipers-yes, Forward-no, Brandriet-yes, Harris-yes, Sitzler-yes, Rosendahl-yes, carried. Notice will be sent to Bill Geffre.

**Sales Tax Request** for laptops for Council members. A discussion was held regarding the use of laptops by the Mayor and Council during meetings. Other options such as the use of a projector will be researched and discussed at the next Council meeting.

Next regular meeting Tuesday, July 6, 2010, at 6:00 PM.

Brandriet moved, Forward second to adjourn the meeting at 7:45 PM.

MAYOR *Marty A. Zimmer* ATTEST *Paul Hering*  
(minutes subject to correction and approval at the next regular meeting)