

Board of Equalization
May 3, 2010

The Board of Equalization reconvened at 5:00 PM at City Hall with the following members present: Mayor Opp and Council: Rosendahl, Harris, Brandriet, Forward, Sitzler and Kuipers. Visitors present: Monty Zimmer, Stacey Zimmer, Gary Visto, Don Flaherty, Andrea Amundson, Bill Geffre, Steve Ketterling, Jerry Praska, and Kent Ritterman- Moore Engineering. Employees present: Pat Nelson, E. Rod Rodningen, Marke Roberts, Gary Neuharth, Ralph Packulak, Zasha Johnson and April Haring.

Equalization:

Kuipers moved, Sitzler second to approve the 2010 Equalization Book as presented. Roll Call: Kuipers-Yes, Rosendahl-Yes, Forward-Yes, Sitzler-Yes, Harris-No and Brandriet-Yes, carried.

The council received comments from visitors regarding the increases in property taxes.

Board of Equalization adjourned at 5:45pm.

City Council Meeting
May 3, 2010

The City Council met in regular session at 5:45 PM at City Hall with the same members, visitors, and employees present.

Minutes, Police, and Court Reports: Sitzler moved, Kuipers second to approve all reports as presented, carried.

Gaming Site Authorizations:

Sitzler moved, Harris second to approve gaming site authorization permits for the American Legion, Oakes Enhancement and the Lions Club, carried.

Building Permits:

Brandriet moved, Sitzler second to approve building permits as listed, carried:

1. Howard Andersen, Lot A Ex N 235' & W 35' Hans Low, fence
2. Gary Olson, Lot 4 & N 1/2 of Lot 5 Blk 13 McCarthys, shingles
3. Nick Harris, S 10' of Lot 3 and Lot 4, Blk 2 Vculek's 1st Add, fence
4. Prairie Homes Mgt, Lots 1-6, S 1/2 L 11, All Lot 12 & Vac. Alley & W 180' of Vac Grape Ave Ex. S 26' x 150' Blk 3 Rekos, shingles/sidewalks
5. Alois Praska, Lot 3 & W 1/2 of Lot 4 Blk 4 St Charles, shingles
6. Janet Wolff, Lot 1 Gulke's 1st, fence
7. AnnaMae Courtney, Lots 5 & 6 Blk 1 Res. Park, shingles
8. Farmland Coop, Lots 1-4 & vac alley Blk 7 OP, new pumps
9. Connie Boe, Lots 16-18 & vac alley Blk 16 OP, fence
10. Joseph Nevland, Lots 8 & 9 Blk 40 EOP, addition
11. Ron Nannenga, Lots 7 & 8 Blk 4 Wash, shingles
12. Bruce Ehrlin, E 1/2 of Lot 2 & All of Lot 3 Blk 5 Rekos, doors, windows, siding

Special Event Permit:

Sitzler moved, Brandriet second to approve special event permit for the American Legion to serve alcohol at the Irrigation Days rodeo June 12, 2010. Chief Roberts requested they hire security for the event and have the area fenced off, carried.

Property Tax Exemption

Sitzler moved, Forward second to approve the Property Tax Exemption Application for Farmland Coop, Roll Call: Sitzler-Yes, Kuipers-Yes, Harris-Yes, Brandriet-Yes, Forward-Yes, and Rosendahl-Yes, carried.

Bills: Sitzler moved, Harris second to approve bills as listed, roll call approved:

American Funds	50.00	FCCU	37.50
NDPERS 457	50.00	AFLAC	188.28
Alltel	286.51	Alltel	145.66
Applied Industrial	358.84	April Haring	1349.94
B&B Gardens	52.93	Brokers National Life	618.30
Banyon Data Sys	1240.00	Circle R	102.89
Dakota Valley Electric	2592.60	DRN	770.32
Gary Neuharth	450.00	General Irrigation	3262.50
Hawkins	4102.37	Hwy 1 Fuel & Service	618.35
Jerry Schumacker	125.00	Mertz Lumber	147.20

ND Dept of Health	32.00	ND League of Cities	40.00
ND Rural Water	125.00	NDPERS	10083.19
NDPERS-PT Retirement	57.04	NDPERS-Retirement	3201.55
Novak Electric	1234.67	Oakes Area Chamber of Commerce	425.00
OEI	5171.04	Oakes Times	383.26
Oakes Vet Service	30.00	Otter Tail Power	5762.98
Pat Nelson	28.70	Praska's Hardware	98.03
Quill	440.04	Rod's Cleaning	212.00
Sweeney Controls	9634.18	Sweets & Stories	66.26
Visa	692.04	Salaries	31409.59

Committee Reports:

Water and Sewer, Pat Nelson presented the council with a bid from Cretex to improve the manholes affected by the flooding. Rosendahl moved, Kuipers second to approve the bid from Cretex, carried.

Streets and Alleys, Pat Nelson informed the council that the State DOT had approached him about purchasing their used road tarring machine. He believed the cost would be around \$1000.00. Sitzler moved, Brandriet second to allow Pat and the Streets and Alleys committee to make the purchase, carried.

Unfinished Business:

Sales Tax Request Oakes Housing Authority: Brandriet moved, Rosendahl second to approve second reading of request for \$6890.00 to help pay for repairs, roll call approved.

Visitors:

Bill Geffre, commented on the corn chaff south of town. The council advised Bill to talk to the township board as that is where the elevator is located.

New Business:

EMS Week, Kuipers moved, Forward second to introduce and approve RESOLUTION DECLARING MAY 17-23 AS EMS WEEK, roll call approved.

Cemetery Mowing Bid, only one bid was received for mowing the cemetery for the summer. Sitzler moved, Rosendahl second to accept the mowing bid of \$8500.00 from Zach Roberts, carried.

Election Inspector Appointment, Forward moved, Kuipers second to approve the appointment of Jeanie Schmaltz as official election inspector for 2010 primary & general elections for City of Oakes, carried.

Official Paper Designation, Sitzler moved, Brandriet second to designate the Oakes Times as the official paper for the City of Oakes, carried.

Brandriet left the meeting at 6:40 PM.

Moore Engineering Report:

Kent Ritterman presented the council with a report on the ongoing projects in the city.

Water Treatment Plant, additional work is needed to rehab the historic well site. Sitzler moved, Forward second to approve a proposal from Watersmith Inc to test and possibly clean the well, carried.

Water/Sewer Phase 1, Kent updated the council on the progress of the current construction. Sitzler moved, Forward second to approve Pay Estimate #3- Kuechle Underground, Inc for \$68,671.07 and Moore Engineering invoice #17697 for \$21,104.75, roll call approved.

Water/Sewer Phase 2, the grant application for this phase has been approved by rural Development awarding city 45% grant and Moore Engineering is finishing the bid information for publication. Forward moved, Sitzler second to introduce and approve RESOLUTION TO DIRECT CITY AUDITOR TO ADVERTISE FOR BIDS, roll call approved.

JVG/SDWG Water and Street Project, the improvements in this project are expanding more than originally planned, but the project is still on track and progressing. Sitzler moved, Harris second to introduce and approve RESOLUTION TO CREATE IMPROVEMENT DISTRICT #2010-2, roll call approved. Sitzler moved, Forward second to introduce and approve RESOLUTION TO DIRECT MOORE ENGINEERING TO PREPARE ENGINEER'S REPORT, roll call carried. Kuipers moved, Sitzler second to introduce and approve RESOLUTION TO APPROVE ENGINEER'S REPORT. Forward moved, Sitzler second to introduce and approve RESOLUTION TO DIRECT PREPARATION OF REPORT AS TO THE NATURE, PURPOSE, AND FEASIBILITY OF THE PROPOSED IMPROVEMENT AND ESTIMATE OF PROBABLE COST FOR DISTRICT 2010-2, roll call approved. Sitzler moved, Kuipers second to introduce and approve RESOLUTION TO APPROVE PLANS, SPECIFICATIONS, AND COST ESTIMATE FOR THE IMPROVEMENT PROPOSED FOR DISTRICT 2010-2. Forward moved, Harris second to introduce and approve RESOLUTION TO DIRECT CITY AUDITOR TO ADVERTISE FOR BIDS FOR DISTRICT 2010-2, roll call approved. **Hotel Development**, work on the hotel on the north side of town is progressing. The permit for the approach off of Highway 1 has been approved and work on the approach to begin shortly.

Announcements & Correspondence:

Registration information was received from ND Solid Waste & Recycling they will be holding a workshop in Lamoure May 13th. Cliff Schulz and Pat or Bob will be attending the workshop.

Next regular meeting will be Monday, June 7, 2010 at 6:00 PM.

Harris moved, Sitzler second to adjourn meeting at 7:20 PM.

MAYOR *Larry Opp* ATTEST *Paul Hering*

(minutes subject to correction and approval at the next regular meeting)