

City Council Meeting July 6, 2010

The City Council met in regular session at 6:00 PM at City Hall with the following members present: Mayor Zimmer and Council: Rosendahl, Kuipers, Sitzler and Forward. Brandriet and Harris were absent. Visitors present: Bernie Vculek, Bill Geffre, Brye Zimmer, Stacey Zimmer, Harold Rotunda, Larry Engel, Gary Fitzgerald, and Jerod Klabunde-Moore Engineering. Employees present: Gary Neuharth, Pat Nelson, Marke Roberts, and April Haring.

Minutes and Auditor Reports: Forward moved, Kuipers second to approve minutes and all other reports as presented, carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$570,725.40, \$0.00, \$282,189.51 accordingly; Sitzler moved, Forward second to accept report and depositories designation, carried.

Building Permits:

Brandriet moved, Forward second to approve building permits as listed, carried:

1. Greg Haring, Lot 6 & W 27' Lot 7 Block 2 St Charles, garage and siding.

Richard Lauderdale's building permit for a storage building in Widmer's Addition was reviewed by Pat Nelson and is acceptable. The building permit was approved at the June meeting upon the conditions of Pat Nelson's satisfactory review of size, dimensions and foundation of building.

Bills:

Sitzler moved, Forward second to approve the bills as listed, carried;

ND Surplus Property	222.00	Housing Authority	6890.00
PN – Travel	469.78	Tammy Gemar – Dumpster	150.00
Waste Management	5,137.72	Waste Management – Cardboard	132.50
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	50.00	FCCU	37.50
Gerald Ferm	166.00	NDPERS 457	50.00
3D Specialties	89.59	AFLAC	282.42
Alco	72.97	Alltel	314.39
Alltel	137.13	American Welding Supplies	7.80
Ameripride Linen	63.98	Brokers National Life	618.30
Butcher Block	56.00	Circle R	370.58
Computer Express	4,575.96	Dakota Improvement	3,191.64
Dakota Valley Electric	2,592.60	Dickey Rural Communication	751.03
Ecolab	81.00	Economy Oil	319.50
Farmland Coop	1,821.56	Ferguson Waterworks	273.01
Gary Neuharth	900.00	Gemstone Masonry	760.00
Genesys	2,851.85	Hawkins	2,718.48
Hecla Implement	68.36	Helwig Excavating	1,500.00
Hwy 1 Fuel	415.50	ITD	27.75
Jerry Schumacker	875.00	Kelsens Bakery	13.56
Kustom Signals	1,771.25	Larson Electric	92.50
Laser Labs	87.00	Lau Motors	95.06
Macqueen Equipment	107.39	Mertz Lumber	1,016.86
Napa	399.46	ND Dept of Health	5.00

ND Dept of Health	32.50	ND Dept of Health	25.00
ND Sewage Pump	790.50	NDPERS – Group Insurance	10,083.19
NDPERS – PT Retirement	82.51	NDPERS – Retirement	4,968.71
Newman Signs	1,527.72	Chamber of Commerce	413.22
Oakes Body Shop	83.65	OEI	6,365.26
Oakes Food Center	46.40	Oakes Times	392.76
Oakes True Value	16.57	Oakes Vet	30.00
ND One Call	54.60	Otter Tail Power	5,140.11
Pitney Bowes	131.25	Prairie Printing	108.00
Praskas Hardware Hank	249.78	R Farm Inc	1,755.00
Rods Cleaning	220.00	Seyer Plumbing	2,164.63
State Fire & Tornado	6,090.23	Sweeney Controls	2,783.00
Sweets & Stories	80.66	Visa	786.84
Vistos Carquest	98.74	Waste Management	4,186.84
Waste Management – Cardboard	191.70	Waste Management – Recycling	2,247.40
Western Agency Inc	176.00	Wheat Growers	170.15
Z&S Dust Control	2,233.00	Zach Roberts	2,125.00
Agassiz Seed & Supply	153.70	AH – Office Supplies	637.68
Sanitation Products	1,480.15	UpBeat Inc	3,291.74
Moore Engineering	34,739.19	Oakes Times	3,197.96
Moore Engineering	26,150.00	Moore Engineering	153,500.00
Oakes Times	243.66	Moore Engineering	115,642.65
Salaries	48,324.92		

Visitors:

Harold Rotunda, CPA presented the 2009 Audit reports. He commented that overall the City is doing quite well and had a very good year with lots of progress.

Bill Geffre addressed the Council regarding his building located at 411 Main Avenue. The Council has defined this a dangerous building and set a 30 day deadline for removal at the June 22 Special City Council meeting. Bill went over the inspection reports again and stated he would like to repair the building in lieu of demolition. Different contractors have been contacted regarding demolition and no estimates have been received yet. City Attorney Gary Neuharth stated the time frame was shortened due to the deterioration of the building providing an imminent danger to the community and the 30 days will remain in effect until Bill provides an itemized list of repairs including costs plus a time frame/schedule and estimates of demolition can all be reviewed by the Council.

Moore Engineering:

Jerod Klabunde updated the Council on the current projects.

2009-2 Phase 1 Water and Sewer Improvements The current schedule for the Main Avenue construction has the underground work completed within a week, sidewalks and street lights will be worked on by next week. Businesses have been notified that during the sidewalk replacement access will be very limited or unavailable for a couple of days. Pavement is scheduled for the end of July. Fir Avenue has not been filled in or paved due to the wet conditions. Different soil and millings are being placed there to hopefully dry out the area to be paved the same time as Main Avenue.

2006-1 Water Treatment Plant The final grant money has been submitted to Rural Development and will be closed shortly.

2010-1 Phase 2 Water and Sewer Improvements The plans and specs are complete and waiting for Rural Development approval. The bid opening date is currently scheduled for July 29, 2010. There are continuing discussions with ND Department of Transportation to possibly use concrete instead of asphalt on Highway 1 within the city limits.

2010-2 JVGS/DWG Preconstruction meeting will be held July 8 at City Hall.

Safe Routes to School Grant Kuipers moved, Rosendahl second to accept grant funding of \$150,000.00 from the ND Department of Transportation to install sidewalks from the Westside Softball Complex to Main Avenue and Main Avenue along Willow Park, carried.

Rosendahl moved, Sitzler second to approve engineering invoice for 2009-2 Phase 1 \$34,739.19, carried
Kuipers moved, Rosendahl second to approve engineering invoice for 2009-2 Phase 1 Main Avenue Enhancements \$26,150.00, carried.

Rosendahl moved, Kuipers second to approve engineering invoice for 2010-1 Phase 2 \$153,500.00, carried.

Sitzler moved, Rosendahl second to approve engineering invoice for 2010-2 \$115,642.65, carried.

Sitzler moved, Forward second to approve Pay Estimate for 2009-2 Phase 1 to Kuechle Underground for \$247,317.03, carried.

Committee Reports:

Streets, curb on Hickory Avenue between 12th Street and 13th Street will be replaced and the tree removed. Pat Nelson will speak with the property owner. **Garbage**, a meeting was held with a representative from Sanitation Products regarding the outstanding expenses for the garbage truck. The City has requested payment from them for an estimated \$20,000 plus an analysis and plan for future problems. No response has been received but they have expressed they are willing to negotiate. **Water**, Moore Engineering will be contacted to research the possibilities of "looping" the water main installed last fall on east Main Avenue back to 16th Street. **Mayor Zimmer** will be scheduling meetings each month with Department Heads to discuss any concerns they might have also he requested for portfolio members to bring concerns and complaints to the Mayor and Department Heads before Council meetings so they can be handled more efficiently and solved quicker. Ordinance review will begin at next month's meetings, each portfolio will be given a chapter to review.

Unfinished Business:

Council Correspondence/Computers, estimates for a projector were received and discussed. The option of using a TV rather than a projector was also discussed, estimates will be gathered for next meeting.

New Business:

Second Reading of Sales Tax Ordinance Sitzler moved, Forward second to approve ordinance for increase of sales tax of ½ cent as indicated by election results, roll call approved.

Cemetery Easement, Sitzler moved Forward second to approve easement for Central Power Electric Coop to have a transmission line along the cemetery, carried.

Lodging Tax was brought up to research and will be discussed at next meeting.

Announcements & Correspondence:

American Mothers Inc, Thank you for the donation of coffee mugs and water bottles for their annual meeting.

Good Samaritan Society, Thank you for the use of chairs for the Pie and Ice Cream Social

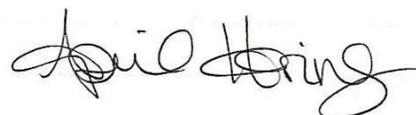
Oakes Chamber of Commerce, Thank you letter for the funds and assistance for Irrigation Days.

Oakes Community Hospital/Healthy Communities Coalition, Thank you for the participation in the Ribbon Cutting of the multi-use path and Sue McLean Fun Run/Walk.

Moore Engineering Invitation for annual golf tournament.

Next regular meeting will be Monday, August 2, 2010 at 6PM.

Sitzler moved, Forward second to adjourn meeting at 7:420 PM.



MAYOR _____ ATTEST _____

(minutes subject to correction and approval at the next regular meeting)