

City Council Meeting  
January 12, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Strutz and Harris. Forward was absent. Visitors present: Stacy Zimmer, Austin Brummund, Josh Johnson, Cheri Muggli and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Visitors:

Josh Johnson presented proposed and planned improvements to the school, including the library. An overview of the project was discussed. The Oakes School Board is requesting funding assistance for the library improvements in the amount of \$250,000.00. Additional discussions will be held to determine funding source and amount.

Minutes, Auditor and Court Reports: O'Brien moved, Harris second to approve minutes and all other reports as presented, carried.

Destruction of Records: O'Brien moved, Harris second to approve the destruction of records as presented, carried.

Year End Financial Statement: Strutz moved, O'Brien second to approve the report as presented showing Year End Financials for 2014 ending cash balance \$2,575,877.83, carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$2,693,563.37, \$0.00, \$75,786.43 accordingly; O'Brien moved, Harris second to accept report and depositories designation, carried.

Transfers: Harris moved, O'Brien second to approve budgeted annual, quarterly, and monthly transfers, carried.

Capital Asset and Inventory Changes: Strutz moved, O'Brien second to approve Inventory changes Capital Asset Records and changes for 2014, carried.

Budget Amendments: O'Brien moved, Engel second to approve the budget amendments for 2014 fiscal year decreasing the overall budget by \$804,654.69, carried.

Game of Chance Permits: Strutz moved, Harris second to approve game of chance permit for Pheasants Forever raffle, carried. Conklin moved, Strutz second to approve game of chance permit for OHS Spanish Class raffle, carried.

Bills: Engel moved, O'Brien second to approve bills as listed, roll call approved:

American Welding & Gas	20.10	Circle R	92.75
Computer Express	1,598.00	Design Manufacturing	190.00
Dickey Rural Communications	591.67	Economy Propane	3,217.50
Farmland Co-Op	3,856.50	Galls	458.66
Hawkins, Inc.	1,117.26	Hwy 1 Fuel & Service	658.37
ITD	54.20	Mertz Lumber	425.44
Moore Engineering	8,032.50	Napa	280.81
Oakes Times	228.00	Oakes Truck & Trailer	5,012.89
ND One Call	5.50	Praska's Hardware Hank	162.86
RDO Equipment	800.26	Security Life Insurance	699.73
Seyer Plumbing	304.53	Sweeney Controls	601.22

Team Laboratory	151.00	Waste Management-Landfill	1,539.03
Waste Management-Recycling	634.52	Western Agency Inc	10.00
Dakota Valley Electric	30.00	Dakota Valley Electric	261.00
Dickey County Recorder	11.00	Intergraph Corporation	756.00
Maguire Iron	161,480.48	Flex	2,400.00
ND League of Cities	35.00	Oakes Public School	10.00
Ohnstad Twichell PC	435.00	Radisson Hotel	81.80
Shop – RT	49.93	Simek Refrigeration	221.50
Vistos Carquest	126.20	Travel-ZJ	226.55
Capital Bank and Trust	50.00	Flex	393.47
Flex	365.30	FCCU	37.50
Angry Beaver Lodge	275.00	Galls	48.79
ProForms	1,192.00	Quill	189.75
Waste Management-Landfill	2,832.74	Bituminous Paving	177,195.09
KLJ	9,891.51	Midwest Testing Lab	843.65
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	70.00	AFLAC	106.04
Ameripride	77.41	B&K Murphy Plumbing	274.06
Circle R	415.07	Ecolab	94.19
City of Fargo	84.00	Gahner Sanitation	432.00
Galls	16.73	Neuharth Law Office	150.00
Hwy 1 Fuel & Service	609.05	Job Service ND	155.25
Lau Motors	68.00	Mertz Lumber	21.48
Midwest Pest Control	146.00	Millers Fresh Foods	18.12
ND Tax Commissioner	1,378.07	Napa	488.19
Novak Electric	137.00	Oakes Chamber of Commerce	67.00
OEI	7,780.74	Oakes Times	269.04
Oakes Truck and Trailer	345.21	Oakes True Value	111.55
Oakes Vet Service	30.00	ND One Call	22.00
Otter Tail Power	7,404.31	Praskas Hardware	367.75
RDO Equipment	270.47	Rods Cleaning	205.00
Sanitation Products	253.94	Security Life Insurance	699.73
Sweets & Stories	29.73	Verizon Wireless	452.38
Visa	426.37	Visa-City	30.75
Virginia Pratschner	700.00	Vistos Carquest	32.99
Waste Management-Cardboard	320.74	Waste Management-Landfill	2,223.49
Waste Management-Recycle	645.30	American Welding	20.53
Economy Propane	2,683.05	NDPERS-Group Insurance	14,599.49
NDPERS-Retirement	7,517.84	Pitney Bowes	160.95
Hawkins	3,949.13	ITD	54.20
Dakota Valley Electric	29.00	Dakota Valley Electric	244.00
Dakota Valley Electric	2,592.60	Dickey County	5,892.01
Dickey Rural Networks	5,043.12	Electric Pump	1,145.20
Farmland CoOp	5,841.17	MFOA	30.00
Midwest Testing Laboratory	3,704.00	National Association of Chiefs	60.00
ND Water Users Association	300.00	Purchase Powers	500.00
Reardon Office Equipment	271.03	Reserve Account-Postage	5,000.00
WSI	10,080.51	Starion/PSN – Bank Fees	383.89
Payroll Taxes	13,354.77	Salaries	40,630.44

#### Committee Reports:

Harris has been contacted for permission to install 2,000 gallon fuel tank in Widmer's Addition, the area is zoned commercial. Request was approved as long as building and fire codes are followed. **Police**, will be presenting review of SRO program and will include goals, job description, etc. **Water Treatment Plant**, Harris moved, Conklin second to approve upgrading computers but request a detailed proposal to compare prices, carried. Moore Engineering proposed to complete annual report on production/process for plant. Proposal was declined at this time as operator can create any reports for Council as requested.

Engineer Reports

**Phase 3** has been closed. **Phase 4**, received quotes for additional work to use grant funding, work will be completed by Dakota Improvement under Kuechle Underground contract. Strutz moved, Engel second to approve Dakota Improvement estimate and approve Change Order #7 to Kuechle Underground, Inc for \$93,140.17 increase, carried. O'Brien moved, Strutz second to approve Amendment 2 to Moore Engineering contract and approve Invoice #9245 for \$18,000.00, carried. **Water Tower Improvement**, Conklin moved, Harris second to approve Partial Pay Estimate #4 to Maguire Iron for \$38,631.83, carried. Strutz moved, O'Brien second to approve Invoice #9252 to Moore Engineering for \$11,497.50, carried. **Landfill** closing report has been completed and sent to ND Department of Health to review and approve. Request for payment of Invoice #9476 to Moore Engineering for \$13,212.00 was tabled until final approval received from Department of Health. **Street Improvements**, scope of project was discussed and estimate of costs were reviewed. The scope reduced to focus on significant areas in need of mill, overlay and reconstruction. The project will be a special assessment to all city property owners based on front footage and direct benefit. Harris moved, O'Brien second to introduce and approve RESOLUTION TO CREATE STREET IMPROVEMENT DISTRICT 2015-1, roll call approved. Engel moved, Strutz second to introduce and approve RESOLUTION TO DIRECT ENGINEER TO PREPARE REPORT, roll call approved. Strutz moved, O'Brien second to introduce and approve RESOLUTION TO APPROVE ENGINEER'S REPORT, roll call approved. Engel moved, Conklin second to introduce and approve RESOLUTION OF NECESSITY FOR STREET IMPROVEMENT DISTRICT 2015-1, roll call approved.

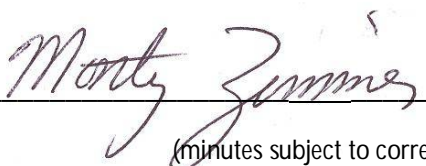
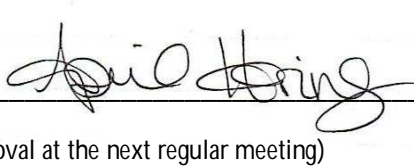
Committee Report

**Cemetery Road**, the Dickey County Commissioners have requested the City Council to share costs in improvements of County Road 3 from the city limits to the cemetery. The current estimate for the City's share would be \$51,800.00. Discussion was held on City's participation and how it would be unfair to our city residents to cost share in the improvement unless area was possibly annexed. **Library** request by Oakes School was discussed. Harris brought up the concern of residents already paying property taxes to the School for this improvement and then the City using property taxes to also pay for the same improvement. Will continue discussion with School regarding different methods of how to agree upon funding request. **City Plan**, Mayor Zimmer requested Council to consider creating a City Plan. More information and research will be done for next meeting to discuss. **Sales Tax**, Mayor Zimmer asked Council to consider using annual City Sales Tax funds to reduce current debt, the amount would be after grant and budget requests have been fulfilled for the year.

Announcements & Correspondence:

**Thank You** from the Oakes Area Chamber of Commerce for use of the Armory for Santa Night.

Strutz moved, O'Brien second to adjourn meeting at 7:45 PM.

MAYOR  ATTEST   
(minutes subject to correction and approval at the next regular meeting)