

City Council Meeting
July 1, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Brandriet, Forward, Strutz, and Sitzler. Engel and Harris were absent. Visitors present: Steve Ketterling, Dan Spellerberg, and Jerry Hollingsworth. Employees present: Gary Neuharth, Pat Nelson and April Haring.

Public Hearing to Vacate Alley: Petition was received to vacate alley between Lots 13 & 21 Block 8 Original Plat to provide additional parking and address safety concerns at the intersection of alleys located there. Discussion was held regarding future potential concerns of vacating the alley. Brandriet moved, Forward second to deny request.

Engineer Report:

2012-2 Phase 4 asphalt complete and punch list items are being worked on. Brandriet moved, Strutz second to approve partial payment #7 to Kuechle Underground for \$709,471.46, carried. Forward moved, Strutz second to approve engineering invoice to Moore Engineering for \$26,809.99, carried.

Water Tower Improvement, application for funding still being worked on.

Minutes, Auditor and Court Reports: Strutz moved, Sitzler second to approve minutes and all other reports as presented, carried.

Visitor:

Steve Ketterling, Farmland Co-Op, requested installation of 130' driveway to property located at North 14th Street. Sitzler moved, Strutz second to approve driveway request and to have City advised during construction to have drainage addressed. Farmland Co-Op to mitigate any problems arising from possible flooding concerns, carried. Steve also requested placement of a culvert at their property located at South 5th Street to correct drainage on their property. Request was approved and Farmland Co-Op will be billed for materials.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$2,967,891.71, \$0.00, \$78,950.16 accordingly; Sitzler moved, Brandriet second to accept report and depositories designation, carried.

Gaming Site Authorization: Forward moved, Strutz second to approve gaming site authorization for Oakes Lions, carried.

Building Permits: Strutz moved, Brandriet second to approve building permit applications as follows, carried:

1. Howard Anderson, Lots 1 & 2 Huebners, fence
2. Curt and Sarah Halmrast, Lots 1 & 2 Blk 37 EOP, deck and fence
3. Monty Zimmer, Lot 5 Blk 1 Vculeks 1st Addition, fence
4. Bill Jorgenson, Lot 10 & E ½ Lot 11 Blk 5 Reko's, fence
5. Jennifer Person, Lot 5 Andrews Addition, fence
6. Fran Brummund, Lot 18 Block 19 McCarthy's, fence
7. Myron Strutz, Lot 2 Block 1 Titus Addition, garage and Variance approved for dimensions.

Bills: Sitzler moved, Strutz second to approve bills as listed, roll call approved:

CSE	275.54	Capital Bank & Trust	50.00
FCCU	37.50	NDPERS 457	57.50
Praskas Hardware Hank	16.94	American Welding Supplies	12.09

Ameripride Linen & Apparel	72.79	Circle R	462.16
Computer Express	715.96	Flex	253.78
Dakota Communications	942.80	Dakota Supply Group	389.58
Dakota Valley Electric	214.00	Dickey Rural Communications	747.78
Farmland Co-Op	5,602.67	Hicks Equipment	2,010.74
Hwy 1 Fuel & Service	1,564.92	ITD	27.75
Inkys Repairs	45.00	GS Services	500.00
Kevin Gelinske	91.50	Larson Electric	583.32
Mertz Lumber & Supply	898.83	Millers Fresh Foods	10.10
Napa Parts Supply Inc	580.61	ND Surplus Property	75.00
Novak Electric	804.90	Oakes Times	439.56
Oakes Veterinary Service	15.00	ND One Call	20.90
Flex	943.43	Praskas Hardware	528.32
Praxair Distribution	62.44	Red River Electric	1,083.12
Ricks Body Shop	225.03	Sanitation Products	1,433.34
Scott Hansen	1,424.50	Seyer Plumbing and Heating	702.85
USDA	58,034.00	Virginia Pratschner	700.00
Vistos Carquest	69.86	Waste Management-Recycling	330.35
Waste Management-Landfill	2,082.88	Western Agency	178.00
Wheat Growers	209.81	Zasha Johnson	30.04
CSE	275.54	Capital Bank & Trust	50.00
Corey Heim	32.14	FCCU	37.50
NDPERS 457	57.50	SE Crime Conference	50.00
ND Tax Commissioner	552.50	Visa	559.29
Ameritas Life Insurance	659.00	AT&T	410.25
B&B Gardens	108.99	Butler Machinery	68.32
Dakota Improvement	804.32	Dakota Valley Electric	2,592.60
Ecolab	91.00	Ferguson Waterworks	1,037.10
Hawkins, Inc	6,196.93	Kelsens Bakery	4.00
Larson Electric	90.32	Lau Motors	58.59
Newman Signs	130.41	Oakes Area Chamber of Commerce	67.00
OEI	9,790.54	Oakes Truck & Trailer	499.18
Oakes Veterinary Service	30.00	Otter Tail Power	5,685.60
Pitney Bowes	131.25	Rods Cleaning	202.50
Sanitation Products	1,206.05	Sweeney Controls	3,928.21
Team Laboratory	325.50	USA Blue Book	204.46
Van Diest Supply	666.60	Vistos Carquest	167.41
Waste Management-Landfill	994.55	Western Agency	347.00
Computer Express	230.00	Dakota Improvement	423.72
Dakota Supply Group	24.62	General Irrigation	200.44
Green Iron Equipment	418.21	GS Services	2,500.00
Praskas Hardware Hank	1,263.18	Quill	170.54
Sanitation Products	112.54	Best Western	207.00
Flex	500.00	Dickey County Registrar	4.00
Hicks Equipment	5.53	Motion Industries	959.66
Municipal Government Academy	140.00	Nathan O'Brien Contracting	7,588.20
ND Dept of Health	25.00	ND Dept of Health	2,398.11
ND League of Cities	1,341.00	NDPERS-Group Insurance	13,954.40
NDPERS-Retirement	5,458.79	Scott Hansen	836.84
State Fire & Tornado	417.16	Virginia Pratschner	1,040.00
Visa	1,237.70	Starion/PSN – Bank Fees	144.09
Payroll Taxes	12,459.72	Salaries	37,125.29

New Business:

Special Event Permit Application, Brandriet moved, Forward second to approve Brad Breitbach application for event on July 6th, 9th South Street from Ivy Avenue to Juniper Avenue and approve Dan

Spellerberg request for party on dates to be determined, Grape Avenue from 11th North Street to 12th North Street (contingent upon completion of application), carried.

Committee Reports:

Software Training, Haring requested training to learn new and advanced features and integration of online payment services with software. Council approved City Hall to be closed two days for this training, dates will be advertised and public notice given. **Garbage**, error was brought to the City Auditor's attention on the garbage account of Visto's Storage and Rental; the wrong volume rate has been charged since their volume change in 2008. Forward moved, Sitzler second to refund the overpayment to customer, carried. A garbage audit will be completed on all commercial accounts. **Streets**, crack sealing will begin soon, the equipment has been under repairs. **Fire**, Chief Hollingsworth discussed training exercises to be held. Council approved use of dumpster for fire training and car fire training to be held outside the City limits. **Antennas**, Mayor Zimmer has contacted Cable Services, Inc to hopefully lease or purchase their towers on the east side of town to install antennas for the public safety radios, more information will be given as project progresses.

Announcements & Correspondence:

Housing Study completed by SE Regional Council for Dickey County and surrounding areas.

Chamber Thank You for the City's help during Irrigation Days.

Notice of Water Appropriation Application-Kevin Coleman

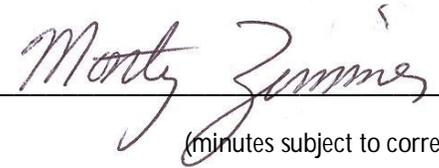
Notice of Water Appropriation Application-Stephan Hansen

ND Building Code Advisory Committee Meeting invitation to be held in July to review State Code.

Solid Waste & Recycling Summit invitation for July 10th in Jamestown.

Strutz moved, Brandriet second to adjourn meeting at 7:05PM.

MAYOR



(minutes subject to correction and approval at the next regular meeting)

ATTEST