

Board of Equalization
April 8, 2014

The Board of Equalization met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Sitzler, Strutz, Engel, Forward, Harris and Brandriet. Visitors present: Lauren Poppen, Andrew Kuipers, Bernie Vculek, Gavin Berube-Moore Engineering, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, E. Rodningen, Gary Neuharth, and April Haring.

Exempt Properties & Homestead Credits: Strutz moved, Sitzler second to approve the applications for exempt properties and homestead credits as presented, carried.

New Home Property Exemptions: Forward moved, Brandriet second to approve the applications for tax exemptions for the years of 2014 and 2015 as listed, carried:

1. Bagley, Lots 8 & 9 Block 21 McCarthy's Addition
2. Locken, Lots 9 & 10 Block 23 Washburns Addition

Assessor Book Changes: Sitzler moved, Strutz second to approve the changes in valuation and to approve changes in true and full values as made by the assessor per recommendations by Dickey County Director of Tax Equalization (5.44% increase to residential value and 4.27% increase to commercial value), carried.

Abatement Request: Sitzler moved, Forward second to recommend denial of application for abatement of 2013 taxes, application will be forwarded to Dickey County Commissioners for review, carried.

No other protests were received.

Board of Equalization adjourned at 6:21 PM.

City Council Meeting
April 8, 2014

The City Council met at 6:21 PM at Oakes Armory with the same members, visitors, and employees present.

Engineer Report

Water Tower Improvement, Sitzler moved, Forward second to introduce and approve RURAL DEVELOPMENT LOAN RESOLUTION FOR WATER TOWER IMPROVEMENT DISTRICT, roll call approved. Sitzler moved, Brandriet second to introduce and approve RESOLUTION APPROVING THE DETAILED PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF THE IMPROVEMENT FOR WATER TOWER IMPROVEMENT DISTRICT, roll call approved. Engel moved, Brandriet second to introduce and approve RESOLUTION DIRECT ADVERTISEMENT FOR BIDS FOR CONSTRUCTION FOR WATER TOWER IMPROVEMENT DISTRICT, roll call approved.

James Valley Grain Sewer Force Main, Brandriet moved, Strutz second to have line excavated to determine problem and solution to inoperable sewer, carried. Nelson will report back to Water/Sewer Committee.

Minutes, Auditor and Court Reports: Sitzler moved, Engel second to approve minutes and all other reports as presented, carried.

Gaming Site Authorizations: Sitzler moved, Engel second to approve gaming site authorizations for Lions Club at Ptacek Financial for 2/5/2014 per advice from Attorney General Licensing Section, carried.

Building Permits:

Sitzler moved, Harris second to approve building permit applications contingent upon building official final review and approval for the following, carried:

1. Curt and Sarah Halmrast, Lots 5 & 6 Block 23 Washburns, new home

Forward moved, Sitzler second to approve building permit application contingent upon building official final review and approval for the following, carried:

1. Richard Maroney, Lot 4 & N ½ Lot 5 Block 1 McCarthy's Addition, fence

Bills: Sitzler moved, Engel second to approve bills as listed, roll call approved:

Alco	59.99	Capital Bank & Trust	50.00
City of Fargo	28.00	FCCU	37.50
Travel-JP	22.41	NDPERS 457	70.00
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	70.00	Donna's Diner	31.56
Jacobson Implement	31,101.98	Midstates Wireless	120.00
Moore Engineering	3,004.25	NDPERS Group Health	14,587.17
NDPERS Retirement	7,490.56	Oakes Computer Services	137.50
Peterson Septic Pumping	5,600.00	Starion Bond Services	254,349.25
AFLAC	106.04	American Welding	13.33
Ameripride Linen	72.79	B&K Murphy Plumbing	295.00
Circle R	512.27	Computer Express	414.99
Dakota Improvement	562.50	Dakota Supply Group	247.29
Dakota Valley Electric	2,592.60	Dickey Rural Communications	834.73
Ferguson Waterworks	1,550.70	Galls	118.59
Neuharth Law Office	300.00	Hwy 1 Fuel & Service	776.13
Job Service of ND	152.97	Kellys Welding	32.79
Lau Motors	255.37	Mertz Lumber	7,814.27
Michael Todd & Co	1,191.67	Midwest Pest Control	131.00
Napa	179.37	ND Tax Commissioner	1,347.25
Oakes Area Chamber of Commerce	67.00	OEI	9,470.62
Oakes Truck & Trailer	399.09	Oakes True Value	121.38
Oakes Vet	30.00	ND One Call	4.40
Otter Tail Power	10,582.49	Pitney Bowes	192.44
Praskas Hardware Hank	243.75	Quill	43.77
Rods Cleaning	177.50	Sweets & Stories	106.18
Team Laboratory	960.00	Verizon Wireless	452.58
Virginia Pratschner	990.00	Visa	594.66
Visa-City	1,089.65	Visto's Carquest	1,501.98
Waste Management-Landfill	1,748.55	Wireless Solutions	21.99
Zacks Repair	680.86	Dakota Valley Electric	257.00
Economy Propane	1,518.00	Farmland CoOp	3,256.81
Ferguson Waterworks	1,124.48	Information Technology Dept	54.20
Millers Fresh Food	16.73	Oakes Times	96.62
Oakes Truck & Trailer	10.24	Waste Management-Landfill	1,739.48
Waste Management-Recycle	275.18	Western Agency, Inc	39.00
Starion/PSN – Bank Fees	288.19	Payroll Taxes	13,179.68
Salaries	41,274.53		

Committee Reports:

Streets, Strutz moved, Sitzler second to approve purchase of radar signs to be permanently located on Highway 1 on both the north and south side of city limits, carried. **Armory**, Strutz moved, Forward second to authorize repair of armory roof with steel fascia on peak, carried. **Irrigation Days**, Strutz moved, Sitzler second to approve street closures of 400 and 500 blocks of Main Avenue and 600 block of Pine Avenue on Saturday of Irrigation Days, carried. **Gravel**, discussion regarding application and cost share of placing dust

control on gravel roads, letters will be sent out to businesses and groups to determine interest and possible cost share. **Mowers** should be replaced soon, reviewed bids. Equipment will be repriced with other options and reported later. **Police Radios**, funding request has been approved by OEI to replace and improve current vehicle and officer radios. **Sales Tax Request-OPD, First Reading** for radio funding of \$11,000.00 approved. **Police Training** is scheduled for May 1, 2014. Training will involve regional law enforcement in an active shooter drill at the Oakes Public School. **Armory**, Harris moved, Strutz second to have floor stripped, painted and sealed; Roberts will work with different groups to have work completed, carried. **Assessor Salary**, Brandriet moved, Forward second to increase City Assessor salary by 2.2% and give \$500.00 bonus for this year's extra work with computerizing records, carried.

New Business:

Airport Authority Appointment, Sitzler moved, Forward second to approve appointment of Dean Schmit for a two year term and Travis Macpherson for a five year term to Airport Authority, carried.

Gravel Bids, Strutz moved, Brandriet second to accept gravel bid from GTH/Scott Hansen for \$12.00 per cubic yard, carried.

Arbor Day Proclamation, Strutz moved, Harris second to proclaim May 2, 2014, as Arbor Day for City of Oakes, carried.

Sales Tax Request-Daycare Association funding of \$800.00 for community speaker, first reading approved.

Water Bill Adjustment Review for Freezing Lines, Sitzler moved, Forward second to extend adjustment until May 1 to continue to encourage residents and businesses to run water to prevent freezing, carried.

Announcements & Correspondence:

Safe Water Drinking Water Act Compliance Award to Kevin Haring.

NDLC Regional Spring Meeting, May 8th at Jamestown.

City Hall closed April 10-11 for training, Human Resources Conference in Bismarck.

Delinquent Utility Accounts as of current billing cycle:

419 Main Ave	\$1,259.00
504 Main Ave	\$733.75
417 S 5 th St	\$563.00
124 N 6 th St	\$532.50
109 N 8 th St	\$516.50
104 S 7 th St	\$519.00
325 S 8 th St	\$476.12
210 S 2 nd St	\$453.00
1302 Hickory	\$443.50
33 Main Ave	\$42.75
521 Maple Ave	\$355.50
15 N 10 th St	\$380.25
411 Grape Ave	\$375.00
806 S 5 th St	\$361.25
101 N 11 th St	\$362.50
209 N 8 th St	\$357.50
122 S 2 nd St	\$346.00
403 S 5 th St	\$341.00
924 Main Ave	\$337.50
316 S 10 th St	\$290.75
307 S 5 th St	\$285.00
308 S 6 th St	\$275.75
14 N 8 th St	\$248.50
204 Maple Ave	\$241.00
205 N 5 th St	\$230.25

221 N 7 th St	\$230.00
209 N 12 th St	\$207.00

Employee, City Auditor requested employee contracted with Park Board status be changed to full-time permanent as he has worked 40 hours almost every week since he has been hired, only change would be vacation and sick leave accrual. Engel moved, Strutz second to change Park Maintenance position from part-time permanent to full-time permanent position, carried (Brandriet voted no).

Engel moved, Strutz second to adjourn meeting at 7:53 PM.

MAYOR *Marty Zummer* ATTEST *Paul King*
(minutes subject to correction and approval at the next regular meeting)