

City Council Meeting
August 8, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Engel, Harris, Forward, Strutz, and Sitzler. Brandriet was absent. Visitors present: Vaino Youle, Chuck Foster, and Jerry Hollingsworth. Employees present: Marke Roberts, Pat Nelson, and April Haring.

Engineer Report:

2012-2 Phase 4 construction is complete; remaining money will be used for additional water and sewer improvements. Strutz moved, Harris second to approve Change Order #4 increase of \$23,081.00 for additional work completed, carried. Harris moved, Strutz second to approve partial Pay Estimate #8 to Kuechle Underground \$160,615.48, carried. Sitzler moved, Engel second to approve Engineering Invoice #5970 to Moore Engineering \$13,153.28, carried.

Water Treatment Plant Support, Forward moved, Strutz second to approve support for April, May, June and July—Technical Services Invoice #5915 to Moore Engineering \$1,680.00, carried

Minutes, Auditor and Court Reports: Strutz moved, Harris second to approve minutes and all other reports as presented, carried.

Game of Chance Permit: Engel moved, Forward second to approve game of chance as follows, carried:

1. Oakes Community Hospital Foundation, raffle
2. Renewed & Ritzy, raffle

Building Permits: Engel moved, Strutz second to approve building permit applications as follows, carried:

1. Monty Zimmer, Lot 5 Block 1 Vculek's, concrete pad
2. Chad Bohnenkamp, Lots 3, 4, 5 Block 35 Washburn's, sidewalks
3. Cindy Bagley, Lots 8 & 9 Block 21 McCarthy's, new home

Visitor:

Chuck Foster requested the Council to reconsider leaving the alley closed in Outlot L; to reopen the alley for public use until further research and survey can be completed. He has been reviewing his abstract with Gary Neuharth and it appears there was an easement for the property to be used as a public alley. Currently no trespassing signs have been placed in the alley by another property owner and is blocked. The Council decided to leave the alley as personal property until Attorney Neuharth can complete his research.

Vaino Youle requested the Council to reconsider their decision on his building permit/variance from March 2012 regarding the replacement of the curb on the north side of his property. The driveway is a needed street access to his new garage. Harris agreed with the property owner stating he sees no safety issues or other issues in which the curb needs to be replaced. Sitzler and Forward disagreed that the approved variance had a list of items that had to be followed, including the replacement of the curb. Harris moved, Engel second to grant request of property owner to leave driveway, not replace curb. Roll call: Harris-yes, Strutz-yes, Engel-yes, Forward-no, Sitzler-no, carried.

Bills: Sitzler moved, Forward second to approve bills as listed, roll call approved:

CSE	275.54	Capital Bank & Trust	50.00
FCCU	37.50	NDPERS 457	57.50
Homan Design Group	247.70	Travel-Prochnow	14.00
Red River Electric	90.00	CSE	275.54
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	57.50	Ameritas Life	659.00
B&K Murphy Plumbing	270.10	Bank of ND	173,015.00
Bierschbach	500.00	Bituminous Paving	3,596.25
Flex	758.00	Dahlstrom Funeral Home	300.00

Dickey County Recorder	5.00	Gary Schnell	49.83
Good Schliesman & Assoc	1,534.00	JT Homan	560.00
MFOA	30.00	Midstates Equipment	4,961.54
Department Of Transportation	436.93	NDPERS Group Insurance	12,852.04
NDPERS-Retirement	5,376.85	Praskas Hardware	22.48
RDJ Specialties	326.95	Reardon Office Equipment	151.91
Rod Rodningen	35.03	Total Home	107.10
Virginia Pratschner	1,090.00	Visa	329.78
Wheat Growers	201.04	AFLAC	106.04
American Welding Supplies	12.09	Ameripride Linen	72.79
AT&T	422.12	Circle R	1,130.05
Computer Express	428.60	Dacotah Paper	72.62
Dakota Valley Electric	2,592.60	Dickey Rural Communications	753.09
Economy Oil	234.60	Farmland CoOp	2,988.23
Ferguson Waterworks	1,518.01	Neuharth Law Office	300.00
Hawkins, Inc	5,725.69	Hwy 1 Fuel & Service	815.84
ITD	27.75	GS Services	1,900.00
Kelsens Bakery	4.00	Lau Motors	849.51
Mertz Lumber	1,767.55	Midwest Pest Control	131.00
Millers Fresh Foods	48.52	Napa Parts Supply	386.31
Newman Signs	59.26	Novak Electric	4,051.00
Oakes Area Chamber of Commerce	67.00	Oakes Body Shop	200.00
OEI	5,174.91	Oakes Park Board	5,674.52
Visa	559.29	Oakes Times	491.56
Oakes Truck & Trailer	1,922.95	Oakes True Value	113.59
Oakes Veterinary Service	30.00	ND One Call	15.40
Otter Tail Power	5,708.32	Praskas Hardware	777.00
Quill	152.87	RDO Equipment	923.69
Rods Cleaning	202.50	Sanitation Products	344.76
Seyer Plumbing & Heating	114.00	Sweeney Controls	4,230.00
Sweets & Stories	70.40	Team Laboratory	480.00
Visa	202.08	Vistos Carquest	228.76
Waste Management-Landfill	2,139.85	Zacks Repair	549.03
Starion/PSN – Bank Fees	97.47	Payroll Taxes	5,976.96
Salaries	35,182.45		

Committee Reports:

Armory, Engel moved, Sitzler second to purchase a 60" TV from GovConnection, this will be used as projector for meetings, carried. **Sidewalks**, Wildrose Floral and Enchanted Events requested a placement of a structure on the sidewalk in front of their store. Sitzler met with the owners and they discussed the placement and concerns. The Council approved the structure as long as it is not permanently attached to the sidewalk, if any concerns or issues arise they will be addressed at that time. **Vacant Lot**, Sitzler moved, Engel second to place Lots 6 and 7 Block 9 Original Plat property on bids; minimum bid will be \$7,000.00, must include a business plan and agreement that construction will begin within one year of purchase agreement, carried. **Landfill** will be full and closed by this fall; unsure if there will be room for a Fall Clean-up. A meeting is scheduled with a landowner for a potential site; the City will need at least 15 acres for a new landfill. More will be reported as the process continues. **Cemetery**, Sitzler moved Strutz second to have additional lots surveyed and pinned, carried. There is still plenty of space at the cemetery it is for future use. **Fire**, City Auditor Haring has been asked to help with the Fire District petition process; petitions are currently being circulated and first public hearing to have County Commissioners of Dickey and Sargent Counties has been scheduled for September 19th. **Motor Vehicle Branch**, it has been brought to the Mayor's attention Dickey Rural Networks is not renewing their contract with the ND Department of Transportation to provide motor vehicle services in Dickey County. Both Dickey Rural Networks and the ND Department of Transportation have been contacted regarding the possibility to have an office located within City Hall. A letter of intent will be sent.

New Business:

Lodging Tax Request, Strutz moved, Forward second to approve request of funds for half the costs of advertising in the North Dakota Tourism magazines, OEI has agreed to provide the matching funds, carried.

Announcements & Correspondence:

City Hall Closed August 15th and 16th for software training.

Next meeting will be Tuesday, September 3 location to be announced.

Engel moved, Forward second to adjourn meeting at 7:30PM.

MAYOR Marty Zimmerman ATTEST Paul Hering
(minutes subject to correction and approval at the next regular meeting)