

City Council Meeting
May 1, 2017

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Conklin, O'Brien, Ford, Engel, and Harris. Councilmember Forward was absent. Visitors present: Mark Malmberg, Malen Malmberg, and Caleb Kjetland-Moore Engineering. Employees present: Corey Heim, Pat Nelson, Gary Neuharth, and April Haring.

Engineer Report:

2016-1 Lagoon Improvement, pre-construction meeting will be scheduled soon. Conklin moved, Engel second to approve Moore Engineering Invoice #15367 for \$3,042.50, carried. USDA requires special assessments to be created in order to secure loan, assessments will not be certified to property. O'Brien moved, Harris second to introduce and approve RESOLUTION DIRECTING THE ASSESSMENT OF LAGOON IMPROVEMENT DISTRICT 2016-1, roll call approved. O'Brien moved, Ford second to introduce and approve RESOLUTION CONFIRMING THE APPOINTMENT OF THE SPECIAL ASSESSMENT COMMISSION, roll call approved. Harris moved, Conklin second to introduce and approve RESOLUTION TO SEND NOTICE TO CHAIRMAN OF SPECIAL ASSESSMENT COMMISSION OF AMOUNTS TO BE LEVIED, roll call approved.

2016-2 Main Lift Station Relocation, plans and specs are complete and waiting funding agency approval. Engel moved, Harris second to approve Moore Engineering Invoice #15371 for \$5,820.00, carried. Harris moved, O'Brien second to approve geotechnical services from Northern Technologies for Invoice #20752 for \$3,600.00, carried.

NW Drainage Improvement, the cost estimate is \$70,800.00 for construction and engineering plus an additional \$13,860.00 for land purchase from Doug Schmit, Tom Schmit, and Monte Albers. Doug Schmit and Tom Schmit have both signed and returned purchase agreements. Monte Albers has requested additional conditions to be met before signing an agreement including nothing be placed south of ditch during construction, ability to drain into ditch, and no special assessments on farmland within City limits as long as it remains farmland. Conklin moved, Ford second to approve agreement sent by Monte Albers attorney outlining conditions for the purchase of land, roll call approved with Engel voting no.

Minutes, Auditor and Court Reports: Engel moved, O'Brien second to approve minutes and all other reports as presented, carried.

Game of Chance Permit and Site Authorizations:

O'Brien moved, Ford second to approve game of chance permit application and gaming site authorizations as follows, carried:

1. Oakes Golden Age Club—Bingo
2. American Legion Site Authorization
3. OEI Site Authorization
4. Lions Site Authorization

Building Permits:

O'Brien moved, Engel second to approve permits as listed and Tiny Tornadoes approved pending Pat Nelson's approval, carried:

1. Russell Henne, N 30' Lot 11 All of Lot 12 Block 1 Kootsikas 1st Addition, new shed
2. Troy Schumacher, Lots 5, 6, 7 Block 40 EOP, new home

Special Event Permits:

Engel moved, Ford second to approve special event permits as listed, carried:

1. Angry Beaver Lodge, June 9th & 10th Street Dance; Main Avenue
2. American Legion, June 9th & 10th Beer Garden-Rodeo; Roughrider Arena

Bills: Conklin moved, Ford second to approve bills as listed, roll call approved:

Alpha Seal	3,335.00	Seyer Plumbing & Heating	165.00
NDPERS 457	62.50	Edward Jones	50.00
MN Child Support	106.32	Ameripride	92.80
Bear Creek Flying	223.50	Companion Life	528.85
Computer Express	330.00	Ecolab	101.88
Electric Pump	513.90	GS Services	2,250.00
Hawkins	3,335.14	HR Collaborative	50.00
Jemco, Inc	1,583.93	Lau Motors	175.37
NDPERS-Group Insurance	13,763.60	NDPERS-Retirement	7,322.48
Novak Electric	130.88	Oakes Area Chamber of Commerce	67.00
Oakes Community Hospital	31.00	OEI	6,267.57
Oakes Veterinary Service	30.00	Otter Tail Power	7,144.04
Rod's Cleaning	310.00	Sanitation Products	264.19
Starion Bank	2,407.04	Steins, Inc	310.10
Swanson Flo-Systems	1,544.30	Sweets N Stories	45.04
Verizon Wireless	326.77	Visa-City	2,289.67
Visa-Library	180.35	Waste Management-Landfill	2,043.49
Starion/PSN – Bank Fees	434.64	Payroll Taxes	13,010.40
Salaries	39,413.73		

Committee Reports:

Police, applications have been received and Chief Heim will schedule interviews as soon as possible.

Streets, Ford expressed concerns of the condition of valley gutters along Fir Avenue. These areas have been recently improved and are starting to already show wear and tear. Pat Nelson will look into options to resolve before more damage is done.

New Business:

Official Paper Designation, Engel moved, O'Brien second to designate Oakes Times as the official paper for the City of Oakes, carried.

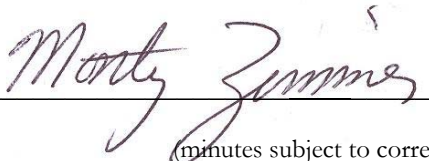
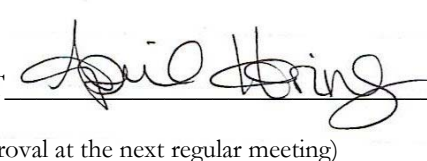
EMS Week Proclamation, Ford moved, Conklin second to proclaim May 21-27 EMS Week in the City of Oakes, carried.

Announcements & Correspondence:

2017 Arbor Day Poster Contest Winners, Grades K-6 participated in an Arbor Day Poster Contest sponsored by the Tree Committee. Each grade had two winners that were awarded a tree.

Trees along Highway 1 planted by the City last fall will be watered again by the City this season. The flower pots are a Chamber project but the City employees will help place pots and will provide watering equipment.

Harris moved, O'Brien second to adjourn the meeting at 6:28 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)