

Board of Equalization
April 13, 2010

The Board of Equalization met at 6:00 PM at City Hall with the following members present: Mayor Opp and Council: Rosendahl, Harris, Brandriet, Forward, and Kuipers. Visitors present: Bernie Vculek, Kent Ritterman-Moore Engineering, Deb Decker, Deon Maasjo-Kelley Bean, Ernest Mathias, Sandy Frojen, Monty Zimmer, Gary Visto, Myron Jepson, John Quandt, and Jim Ptacek. Employees present: Pat Nelson, E. Rod Rodningen, Marke Roberts, Gary Neuharth, Ralph Packulak, Zasha Johnson and April Haring.

Exemptions:

Brandriet moved, Sitzler second to approve all applications for property exemptions as presented, carried.

The council received comments from visitors regarding the increases in property taxes.

Board of Equalization recessed, at 7:00pm, to a later date to allow more time for review of assessment changes. Time and date of next meeting will be determined at a later time.

City Council Meeting April 13, 2010

The City Council met in regular session at 7:00 PM at City Hall with the same members, visitors, and employees present.

Minutes, Police, and Court Reports: Sitzler moved, Brandriet second to approve all reports as presented, carried.

Game of Chance Permits:

Forward moved, Kuipers second to approve game of chance permit for SRCTC DECA Chapter, carried.

Building Permits:

Kuipers moved, Forward second to approve building permits as listed, carried:

1. Wallace Geske, Lots 10, 11, & 12 Blk 16 McCarthy's, windows
2. Jack Daniels, S 100' of Lot 8 Blk 2 Glenwood, shingles
3. John Scheuring, Lots 13 & 14 Blk 22 O&A, addition
4. Earl Brady, N 115' of S 155' of West 150' of Outlot A Bittmans, fence
5. Richard Paul, Lots 7, 8, & 9 Blk 5 OP, shingles
6. Elaine Peitz, Lots 1, 2, & 3 Blk 7 McCarthys, shingles
7. JVG, Blk 36 Washburn's, addition
8. Marke Roberts, Lots 1 & 2 & N 12.5' of Lot 3 Blk 2 Kootsika's 1st, garage
9. Four Star Ag, Lease Site #4104H 11,870 sqf, addition

Bills: Sitzler moved, Brandriet second to approve bills as listed, roll call approved:

American Funds	50.00	FCCU	37.50
NDPERS 457	50.00	AFLAC	188.28
Alltel	290.23	Alltel	56.53
Ameripride Linen	61.73	American Welding Supplies	8.58
B&K Murphy	251.93	Brokers National Life	618.30
Circle R	157.08		
Computer Express	511.96	Dakota Valley Electric	276.00
Dakota Valley Electric	2,592.60	Dickey Rural Networks	777.94
Economy Oil	2697.93	City of Fargo	300.00
Farmland Co-op	3783.45	Gary Neuharth	750.00
Hawkins	2980.50	Hwy 1 Fuel & Service	480.10
Information Technology	27.75	Jerry Schumacker	125.00
Kustom Machine	70.01	Midwest Pest Control	105.00
Mertz Lumber	170.88	Napa Parts	131.06
National Association of Chiefs	49.00	ND Dept of Health	32.00
ND State Radio Communications	147.84	NDPERS	10083.19
NDPERS-PT Retirement	57.02	NDPERS-Retirement	3230.24
Oakes Area Chamber of Commerce	70.00	Oakes Enhancement	8296.64
Novak Electric	57.50	Oakes Times	320.48
Office Equipment	291.25	Oakes True Value	76.88
Oakes Vet	30.00	One Call Concepts	13.00
Otter Tail Power	7,337.46	Praska's Hardware	199.55
Prairie Printing	68.22	Pitney Bowes	141.24
Quill	614.14	Rod's Cleaning	212.00

Sweeney Controls	10500.00	Sweets & Stories	40.77
Sanitation Products	53.84	Starion Insurance	50.00
Starion Bond Services	76,235.75	Team Lab	4850.00
Visa	309.54	Visto's	2623.05
Waste Management	3735.80	Waste Management-Recycling	5477.24
ND Tax Commissioner	1650.21	Job Service ND	118.35
Genesys North America	2984.57	Dakota Improvement	975.00
Salaries	29845.72		

Unfinished Business:

Willy Pritchard inquired about the amount the city spent last year compared to the bid he submitted at the March meeting. Kuipers moved, Brandriet second to open the cemetery mowing job for bids, carried. Willy was told he could resubmit his bid when the ad appears in the paper.

Brandriet left the meeting at 7:20pm.

Visitors:

Sandy Frojen approached the council asking if the city pays a portion of the maintenance fees for upkeep of 108th Ave SE which goes to the city landfill. She stated the road is in bad condition and she worries about damaging her car driving on it. Pat Nelson explained that there is a township agreement that the city provides gravel when the township requests it, but the township is responsible for maintaining and blading the road. Pat will contact Dean Brummund to see if they need anything to improve the road now.

Kent Ritterman, Moore Engineering updated the Council on the Pichloram levels in the WTP well, tests results show good levels. Additional work will be looked into involving camera/scale testing/acid cleaning and Siemens Service work.

Kent also discussed Phase 1 of the Water/Sewer project that has begun in town. Based on preliminary drawings for Main Ave beautification Kuechle Underground submitted a Change Order for water mains, sewer pipes, and sewer inlets. Sitzler moved, Harris second to approve Change Order #1 – Kuechle Underground, Inc. carried.

Kent informed the council that funding for Phase 2 of the project has passed through Rural Development with the city being awarded grant money for 44.3% of the project cost. He also explained that the Phase 3 application process has started.

The SDWG-JVG project was discussed with Kent. He explained that the project is expanding more and water and sewer lines will need to be extended farther then originally planned and that ditch improvements are still needed.

A NDDOT Permit for adding an approach off Highway One was discussed. Kent informed the council the permit was needed for work to begin on the North Oakes Inn on the north side of town. Sitzler moved, Rosendahl second to approve Permit for additional approach off Highway One, carried.

New Business:

2008 Audit, the final bound copy of the 2008 audit was presented to the council for review. Kuipers moved, Forward second to approve the 2008 Audit as presented, carried.

Sales Tax Request Oakes Housing Authority, first reading of request for \$6890.00 for repairs and maintenance to Evergreen Townhomes.

Committee Reports:

Spring Clean Up Week, scheduled May 3 through May 8. Also garbage containers will be changed during this time. Residents living on streets under construction will be allowed to place their items in the alleys for pickup; all other residents will place items on the boulevard. Landfill will be open all week, free of charge
Metal Building as Primary Residence, a call was made to city hall inquiring of any ordinances prohibiting Morton or Foltz type of buildings. Pat Nelson said there is nothing in the ordinances about this type of

building as long as it follows all size and distance from property line requirements. The council stated that if a building permit for such a home was turned in they would ask the applicant to provide a drawing of the elevation and street level view of the home.

Gravel Bids, Harris moved, Kuipers second to accept bid from Dakota Improvement for 500 cubic yards at \$6.12 per yard and to accept the bid from R Farm Inc for Class 5 gravel at \$9.75 per yard, carried. Pat Nelson will decide the grade of gravel required for a specific job and request gravel from the appropriate business at that time.

Garbage, Kuipers brought to the attention of the council a discussion he had with Cliff Schultz regarding improper dumping at the landfill. It was decided that some changes would be made at the landfill to see if the problem could be prevented. If those changes are not successful a fine schedule or user fee system may be adopted. Also, a public awareness campaign will be published in the Oakes Times to educate and inform the public about proper landfill use procedures. **Water**, Rosendahl discussed preventative flood measure to protect the lift station and manholes near the river. Pat Nelson will acquire pricing for various options and present them at the next meeting. **Police Department**, Chief Roberts brought to the attention of the council the need for new equipment due to existing equipment failure. The light bar on one patrol car is malfunctioning making it difficult to stop any offenders and the computer in the other patrol car burnt out and is no longer functioning. The police department has money in the budget for the items, Chief Roberts just wanted to make the council aware of the purchases that will be necessary.

Announcements & Correspondence:

Thank you from Rack It Up III for donating tables and chairs for the event.

Next regular meeting will be Monday, May 3, 2010 at 6:00 PM.

Rosendahl moved, Forward second to adjourn meeting at 9:00 PM.

MAYOR *Larry Opp* ATTEST *Paul Hering*

(minutes subject to correction and approval at the next regular meeting)