

City Council Meeting  
March 6, 2017

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Forward, and Ford. Harris was absent. Visitors present: Lori Novak, Dave Novak, Adriana Wisner, Jerod Klabunde-Moore Engineering. Employees present: Corey Heim, Pat Nelson, Gary Neuharth, and April Haring.

Engineer Report:

**2016-1 Lagoon Improvement**, State Water Commission will be granting construction permit and sovereign lands permit. The bid opening was held March 2<sup>nd</sup>; Engel moved, Ford second to introduce and approve RESOLUTION TO ACCEPT BID FOR CONSTRUCTION AND AWARD CONTRACT TO REINER CONTRACTING, roll call approved. Forward moved, Conklin second to approve Moore Engineering Invoice 14890 for \$7,482.50, carried.

**2016-2 Main Lift Station Relocation**, Conklin moved, Forward second to introduce and approve RESOLUTION APPROVING THE DETAILED PLANS AND SPECIFICATIONS FOR RELOCATION OF MAIN LIFT STATION, roll call approved. O'Brien moved, Ford second to introduce and approve RESOLUTION DIRECTING ADVERTISEMENT FOR BIDS FOR CONSTRUCTION, roll call approved. Forward moved, Ford second to approve Agreement for Engineering Services, carried. O'Brien moved, Ford second to approve Moore Engineering Invoice 14894 for \$48,422.50, carried.

Minutes, Auditor and Court Reports: Conklin moved, Forward second to approve minutes and all other reports as presented, carried.

Game of Chance Permit: Forward moved, Conklin second to approve game of chance permit application as follows, carried:

1. Oakes Parks & Recreation — Calendar Raffle
2. CHI — Raffle Board

Bills: O'Brien moved, Ford second to approve bills as listed, roll call approved:

NDPERS 457	62.50	Visa-Library	220.38
NDPERS 457	62.50	Companion Life	528.85
American Welding	25.38	Dakota Valley Electric-Airport	331.00
Dakota Valley Electric	29.00	Edward Jones	50.00
Innovative Air Technologies	250.00	MN Child Support	104.66
Oakes Times	3.90	Omni site	1,656.00
Sweets N Stories	156.31	Edward Jones	50.00
MN Child Support	104.66	AFLAC	335.48
Casey's General Store	303.88	City of Fargo	28.00
Economy Propane	1,182.72	Farmland CoOp	2,331.42
Galls	153.06	Information Technology Dept	75.40
Napa	172.01	Oakes Times	603.00
Praskas Hardware	369.26	Vistos Carquest	169.48
Waste Management-Cardboard	715.34	Ameripride	92.80
Circle R	104.64	Companion Life	528.85
Computer Express	272.96	Gahner Sanitation	1,314.00
Neuharth Law Office	300.00	Hawkins	4,299.63
Heritage Insurance	25,998.00	Mertz Lumber	37.75
Midstates Wireless	119.15	NDPERS-Group Insurance	13,763.60
NDPERS-Retirement	7,322.48	Oakes Area Chamber	67.00

Oakes Enhancement Inc	12,877.03	Oakes Truck & Trailer	1,321.64
Oakes Veterinary Service	30.00	Pro Forms	712.76
Quill	997.92	Reardon Office Equipment	492.91
Ricks Body Shop	124.84	Rods Cleaning	310.00
Sanitation Products	23.62	Starion Bank	2,407.04
Sweets N Stories	90.94	USDA	295,907.00
Verizon Wireless	468.86	Virginia Pratschner	700.00
Visa-City	451.21	Waste Management-Landfill	1,884.70
Zacks Repair	708.28	Flex	417.35
Bank of ND	7,182.93	Dakota Valley Electric-Airport	255.00
Dakota Valley Electric	29.00	Dickey County Recorder	3.00
Millers Fresh Foods	3.20	ND Dept of Health-Testing	1,651.51
ND Dept of Transportation	693.17	Oakes Times	10.10
ND One Call	4.10	Otter Tail Power	9,223.67
Sanford Health	525.00	Seyer Plumbing & Heating	1,020.45
Swanson Flo-System	1,528.32	Westside Auto Body Shop	125.00
Starion/PSN – Bank Fees	426.08	Payroll Taxes	13,501.11
Salaries	40,553.16		

#### Visitors:

**Dave Novak** requested more information regarding zoning for RV campgrounds. He is interested in purchasing land and opening a campground on the corner of Lilac Avenue and 2<sup>nd</sup> Street South. The Council discussed a proposed ordinance amendment creating zoning specifically for RV campgrounds. Dave will be notified once the zoning ordinance is passed.

#### Committee Reports:

**Police** Committee met with Officer Heim and Chief Roberts to review the transition, future meetings will be held and a determination of the Chief of Police position will be made later this year. **Community Center**, Conklin requested lighting to be improved in the storage room where the tables and chairs are stored; Pat Nelson will complete the improvement. **Alley** located in Block 1 of Reko's Addition is plotted an alley but is not being used as an alley, it was discussed to vacate the alley. The Council agreed to not vacate the alley in the case of future development in the area. **Aerial Man Lift** need was discussed; it would be used to make repairs in the gym and water treatment plant. Conklin moved, Ford second to approve the purchase of aerial man lift, carried. **Additional Storage** at the Community Center for community groups was discussed. Council agreed to move forward with installing a door to the old firing range to open into the gym, a wall will be built to still provide secure storage for the police department.

#### New Business:

**Personnel Policies—Social Media Policy**, O'Brien moved, Ford second to approve the second reading of personnel policy ordinance amendment.

**Camp Ground Zoning Ordinance**, first reading to create zoning district for the location of RV Camp Grounds within the City. Discussed concerns about location of campgrounds and minimum area requirements.

**Tourism Funding Request-Napa Car Show**, Conklin moved, O'Brien second to approve funding of \$3,000 to Car Show for Napa Tool Semi, advertisement, and entertainment, carried. Forward abstained from voting.

**Tourism Funding Request-Relay for Life**, O'Brien moved, Conkling second to approve funding of \$1,000 to Dickey County Relay for Life for advertisement and other expenses, carried.

#### Announcements & Correspondence:

**South Central Dakota Regional Council** Building Inspector Project meeting, March 9<sup>th</sup> at Jamestown.

**Trail 4 Transplants** will be staging at the Bear Creek Arena on May 22<sup>nd</sup>, sent information about the program.

**April City Council Meeting** will be held on Tuesday, April 11<sup>th</sup> right after **City Equalization Meeting**.

O'Brien moved, Engel second to adjourn the meeting at 7:07 PM.

MAYOR Marty Zimmer ATTEST Paul Hering  
(minutes subject to correction and approval at the next regular meeting)