

City Council Meeting February 13, 2012

Public Hearings called to order at 6:05 PM at the SE Region Career & Technology Center—Community Room with the following members present: Mayor Zimmer and Council: Sitzler, Brandriet, Harris, Rosendahl, Forward and Kuipers. Visitors present: Jerry Hollingsworth, Stacy Zimmer, Rick Folkestad, Jim Ptacek, Tim Kelly, Doug Ptacek, LaMont Albers, Jay Harris, Randy Anderson, Hans Gruner, Janet Wolff, Bree Vculek, Gary Fitzgerald, and Larry Engel. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

The Public Hearing for Tax Exemption Application was discussed. Jay Harris stated the company has increased employees and is requesting the exemption to continue the growth of their business. Kustom Machine expressed their concerns of the competitive advantage of Harris Machine's ability of having lower expenses. The assessor is re-evaluating property. Application was tabled until updated information can be received from assessor and representation from School Board is present.

The Variance Request for 103 South 9th Street was reviewed. Randy Anderson addressed his concern on size and setback for building. Brandriet requested getting estimates for demolition of concrete pad to correct structure and request height be adjusted. Sitzler moved, Forward second to table request and building permit until negotiation with applicant can be completed, carried.

The Public Meeting for Phase 4 Application was called to order and no comments were received. The work to be done is sanitary sewer and water main replacement because the system is aged and deteriorated. The approximate cost of the proposed project is \$3.2 million and will have minimal temporary effects on the environments (letters were sent out to various agencies regarding the project). Meeting adjourned.

The City Council was called to order in regular session at 6:50 PM with the same members and visitors present.

Moore Engineering:

2010-1 Phase 2; Forward moved, Sitzler second to approve Change Order #4 for Kvamsdal Construction for \$118,550 for seal coating, carried.

2012-1 Phase 3; Sitzler moved, Rosendahl carried to introduce and approve RESOLUTION TO AWARD CONTRACT TO KVAMSDAL CONSTRUCTION, roll call approved.

Sitzler moved, Harris second to approve engineering invoice to Moore Engineering for \$24,030, carried.

Water Tower Inspections were completed and repairs are needed to both towers. Water Committee and engineers will meet to discuss options.

SEWU Meeting was attended by members of the City Council and employees. The SE Water Users board is very interested in purchasing water and the details will need to be worked out before proceeding.

Minutes, Auditor and Court Reports: Sitzler moved, Forward second to approve minutes and all other reports as presented, carried.

Building Permits:

Sitzler moved, Kuipers second to approve building permit application for Janet Wolff, Lot 1 Gulkes to add on to existing garage contingent upon adequate land being purchased from neighbor, carried.

Forward moved, Kuipers second to approve building permit application for James Valley Grain, Washburns Addition to construct new office building, carried.

Game of Chance:

Sitzler moved, Brandriet second to approve Game of Chance permit for raffle for Relay for Life, carried.

Bills:

Sitzler moved, Brandriet second to approve the bills as listed, roll call approved:

Capital Bank & Trust	50.00	FCCU	37.50
Heritage Insurance	2,488.00	NDPERS-457	57.50
Nelson Auto Center	46,500.00	Sweets & Stories	12.74
ND Department of Health	20.00	ND Water & Pollution Conf	40.00
Capital Bank & Trust	50.00	FCCU	37.50
Flex	4,000.00	Dept of Transportation	10.00
NDPERS-457	57.50	Visa	326.93
Visa	3,599.35	CSE	397.23
Oakes Park Board	5,213.75	AFLAC	106.04
American Welding	8.99	Ameripride	132.44
AT&T	291.99	B&K Murphy	2,178.83
Bank of ND	30,420.00	Brokers National Life	619.30
Butler Machinery	247.67	Circle R	254.62
City of Fargo	70.00	Computer Express	282.50
Dakota Valley Electric	2,592.60	Dakota Valley Electric	319.00
Dickey Rural Communications	738.99	Donna's Diner	41.46
Economy Propane	5,410.73	Fargo Water Equipment	1,427.09
Farmland CoOp	7,094.49	Genesys	5,745.11
Gerald Schumacker	2,325.00	Harold Foss	128.44
Hawkins	2,377.95	Heritage Insurance	1,424.00
Hwy 1 Fuel & Service	880.93	Information Technology Dept	55.50
Infratech	1,182.50	Kadrmass, Lee & Jackson	3,235.95
Kelly's Welding	32.89	Kelsen's Bakery	9.96
KLM Engineering	6,580.00	Kustom Machine	240.58
Larson Electric	90.00	Lau Motors	74.64
Marshall & Swift	25.95	Mertz Lumber & Supply	40.67
Midwest Pest Control	131.00	Napa Parts	64.14
ND Department of Health	784.28	ND One Call	5.20
ND Rural Water Systems	200.00	NDPERS-Group Insurance	9,884.64
NDPERS-Retirement	4,242.17	Neuharth Law	450.00
Newman Signs	152.08	Oakes Area Chamber	67.00
OEI	7,560.93	Oakes Times	417.20
Oakes True Value	134.20	Oakes Vet	30.00
Otter Tail Power	8,175.56	Praskas Hardware Hank	286.73
Quill	160.11	RDO Equipment	121.38
Red River Electric	427.70	Rod Rodningen	33.00
Rod's Cleaning	242.50	Ron's Heating & Appliance	75.00
Sanitation Products	214.06	Siemens Water Tech	174.91
Sweets & Stories	67.06	The Home Shop	407.25
Verizon Wireless	28.72	Vistos Carquest	244.86
Waste Management-Recycling	2,869.60	Waste Management	4,657.54
Zack's Repair	254.63	Payroll Taxes (January)	9,339.88
Salaries	30,748.36	Starion - Bank Fees	44.15
Oakes Times	361.60	Construction Bulletin	315.00

Visitors:

Monty Albers addressed his concerns regarding the increased draining onto his property west of town. Pat Nelson reported the storm sewer lines will be televised and area surveyed to have problem corrected.

Committee Reports:

Fire, Chief Hollingsworth stated a meeting was held with the townships regarding the creation of a Fire District. It was discussed to have a contract with the City and levy 5 mills on the townships plus have fire call charge removed. Sitzler moved, Brandriet second to draft a five year contract at \$16,000 per year with Fire District, building will be sold to the Fire District; contract will be contingent upon creation of Fire District, carried. **Employee Benefits**, Rosendahl handed out benefit survey of comparable cities and requested a review of benefits at next regular meeting to discuss possible adjustments. **Bobcat**, Kuipers moved, Forward second to advertise City's bobcat for sale on bids, carried. New bobcat will be delivered in March. **Police**, Chief Roberts reported new patrol cars have been received and being equipped, should be operational very soon. **Cemetery**, Lions have contacted Chief Roberts regarding proposed project to plant trees at cemetery. Committee to review proposal and other improvements to landscape. **Sirens**, Brandriet moved, Rosendahl second to purchase and reprogram sirens to meet FCC narrowband requirement for an estimate of \$4,500, carried. Chief Roberts discussed the estimated costs to purchase and reprogram other equipment in the Police Department, Fire Department, and Ambulance Service may be as much as \$25,000; more information will be gathered and reported later. **Garbage**, Waste Management contract for roll-offs and recycling will expire at end of April, discussions will need to be started. Jayde Carlson, former Waste Management employee, has contacted the City to be a consultant during negotiations; Rosendahl will follow-up with him.

New Business:

2nd Reading Sales Tax Request, Forward moved, Brandriet second to approve request to Oakes Chamber of Commerce for \$3,000 for Irrigation Days Celebration, carried.
Zoning Amendments, first reading of amendments to Zoning Ordinances and Map. Discussion on procedures and new processes for approving building permit application. Request will be sent to Zoning Commission to review proposed amendments and report at second reading.

Announcements & Correspondence:

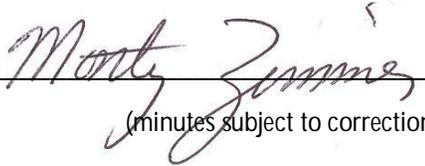
Thank You received from USDA Rural Development for hosting a ND 2.0 Tour Community Meeting.

ND Pipeline Association Meetings held round state to discuss safety awareness.

Next regular meeting will be Monday, March 12 2012 at 6PM.

Brandriet moved, Foward second to adjourn meeting at 8:15 PM.

MAYOR


(minutes subject to correction and approval at the next regular meeting)

ATTEST

