

City Council Meeting
October 7, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Engel, Harris, Strutz, and Sitzler. Brandriet and Forward were absent. Visitors present: Stacy Zimmer, Ron Goodman, Josh Johnson and Jerod Klabunde-Moore Engineering. Employees present: Gary Neuharth, Marke Roberts, Pat Nelson, and April Haring.

Budget Hearing: No comments or concerns were received. Engel moved, Sitzler second to approve the 2014 City of Oakes Budget as presented, roll call approved.

Minutes, Auditor and Court Reports: Harris moved, Strutz second to approve minutes and all other reports as presented, carried.

Building Permits: Sitzler moved, Engel second to approve building permit applications as follows, carried:

1. Good Samaritan Center, Lots 7-12 Block 5 & Lots 1-6 Block 6 McCarthys, new canopy
2. Terry & Joann Roney, Lot 10 Block 6 Baldwin, fence
3. Cory Anderson, Lots 6 & 7 Block 21 Outlots & Additions, porch
4. Millers Fresh Foods, Lots 17-21 Block 11 Original Plat, concrete
5. Donna Handt, Lot 1 & N ½ Lot 2 Block 2 Resident Park, garage
6. Brian Seyer, Lot 4 Andrews, fence

Sitzler moved, Strutz second to approve following building permit pending Building Official approval, carried:

1. Greg Gebhardt, S ½ Lot 5 All Lot 6 Block 10 Washburns, new home

Game of Chance Permit: Engel moved, Strutz second to approve game of chance as follows, carried:

1. Ducks Unlimited, raffle

Bills: Engel moved, Sitzler second to approve bills as listed, roll call approved:

Praskas Hardware	6.98	Capital Bank & Trust	50.00
American Welding Supplies	12.09	Circle R	522.77
City of Fargo	28.00	Dakota Improvement	500.00
Dakota Valley Electric	332.00	Ecolab	91.00
Farmland Coop	7,955.12	FCCU	37.50
Gentzkow Trucking	25.90	Hawkins	6,718.36
Hwy 1 Fuel & Service	1,212.63	ITD	27.75
Mertz Lumber	3,562.41	Millers Fresh Food	15.60
Napa Parts	264.90	NDPERS 457	57.50
ND One Call	20.90	Praskas Hardware	414.53
Vistos Carquest	396.96	Waste Management-Cardboard	901.19
Waste Management-Landfill	1,800.48	Waste Management-Recycle	623.30
Capital Bank & Trust	50.00	Flex	675.00
FCCU	37.50	NDPERS 457	70.00
Dumpruck	19,010.00	All Weather	1,510.45
Best Western	759.00	Farmland Coop	13.00
GovConnection	1,902.92	Mertz Lumber	55.18
Nathan O'Brien Contracting	3,000.00	ND League of Cities	120.00
NDPERS-Group Insurance	12,852.04	NDPERS-Retirement	5,438.78
Oakes Times	224.00	Peterson Septic Pumping	75.00
ProForms	1,221.24	Sargent County Sheriff	700.00
Seyer Plumbing	200.21	Snyder Industries	867.76
Starion Bond Services	99,868.76	Total Homes	1,102.12
Virginia Pratschner	980.00	Visa	959.20

Water Smith	4,407.00	Dakota Valley Electric	49.00
Neuharth Law Office	300.00	ITD	27.75
GS Services	7,175.00	Moore Engineering	750.00
Waste Management-Cardboard	574.58	Waste Management-Landfill	2,588.26
Waste Management-Recycle	327.23	AFLAC	106.04
Alco	6.98	Ameritas Life Insurance	659.00
AT&T	444.04	Banyon Data Systems	995.00
Circle R	445.54	Computer Express	2,089.99
Dakota Improvement	1,652.40	Dakota Supply Group	725.28
Dakota Valley Electric	2,592.60	Dickey Rural Communications	759.13
Economy Oil	145.95	Economy Propane	913.28
Farmland Coop	2,728.14	Ferguson Waterworks	777.25
Hawkins	2,687.38	Hwy 1 Fuel & Service	760.16
KLJ	2,456.08	Larson Electric	1,837.00
Lau Motors	270.63	Mertz Lumber & Supply	193.86
Millers Fresh Food	25.87	Napa Parts	117.04
ND State Radio	240.00	ND Tax Commissioner	1,409.63
Newman Signs	118.44	Oakes Area Chamber	67.00
Oakes Drug	0.23	OEI	9,153.97
Oakes Truck & Trailer	1,708.19	Oakes Vet	30.00
ND One Call	14.30	Otter Tail Power	6,741.80
Pitney Bowes	131.25	Praskas Hardware	396.51
RDO Equipment	96.57	Red River Electric	759.91
Rods Cleaning	222.50	Sweeney Controls Company	228.00
Sweets & Stories	78.99	USDA	141,326.00
Van Diest Supply	1,266.00	Visa	337.37
Vistos Carquest	681.13	Waste Management-Landfill	2,305.22
Dakota Improvement	350.00	Western Agency	60.00
Starion/PSN – Bank Fees	190.35	Payroll Taxes	12,019.26
Salaries	37,423.29		

Visitor: Ron Goodman requested permission to discharge the waste water from his geothermal heating system into the City's storm water system for the winter. He has plans for a drainage field but contractors will not likely have it complete before. Strutz moved, Harris second to allow temporary use of the City's storm sewer to discharge heating wastewater, moved.

Committee Reports:

Police Department has been awarded a COPS grant to fund a position for a School Resource Officer and City Patrol Officer; discussions have been held with the School Board regarding cost sharing. Josh Johnson, School Superintendent, addressed the Council with his concerns at the school and his support of this position. Sitzler moved, Engel second to accept the three year grant and hire another officer, carried.

Landfill locations have been denied by the ND Department of Health. The possibility of contracting roll-offs with Waste Management is being researched for an interim solution. **Water Treatment Plant**, filters are in need of being replaced. The operator has been able to extend their life for another year per the discussion last winter. Sitzler moved, Harris second to purchase filters for both skids, carried. **Snow bucket**, Strutz moved, Harris second to accept estimate from Design Manufacturing of \$6,500 for 12 foot snow bucket, carried. **Trees**, City received grant from ND Forestry Service to removed diseased elm trees located in parks and boulevards. Removals must be complete by the end of 2014.

Engineer Report:

2012-1 Phase 3 & 2012-2 Phase 4, contractors are being contacted to finish punchlist items and repairs, final payments are being withheld until items are completed.

Technical Service Contract, Sitzler moved, Harris second to approve Technical Service Invoice for the Water Treatment Plant of \$750, operator has approved, carried.

Water Towers Improvements funding application complete, preliminary engineer report needs to be finalized. Engineer recommends increasing water storage, according to calculation the City should have

around 680,000 gallons of storage in the water system for fires and other emergencies plus daily use. Currently the City has 520,000 gallons available storage. Strutz moved, Sitzler second to increase size of new water tower to 300,000 gallons, carried. There will be no changes in size to the 250,000 gallon water tower or the 120,000 gallon storage at the water treatment plant.

Street Improvements, Strutz moved, Engel second to complete street survey this fall to prioritize street improvements. Roll Call: Engel-yes, Strutz-yes, Harris-no, Sitzler-no, Zimmer-yes, carried. The report will provide information to the City Council regarding the condition of the remaining avenues left to be improved and help in prioritizing and scheduling future projects.

Unfinished Business:

2nd Reading Ordinance, School Zone, Harris moved, Strutz second to approve ordinance creating school zone to reduce speeds around the school, carried.

501 Main Avenue Residence, owner requested variance to allow the space to be used as a living unit. Current City Ordinances prohibit single, street level housing in commercially zoned areas. Sitzler moved, Strutz second to deny variance request, carried.

New Business:

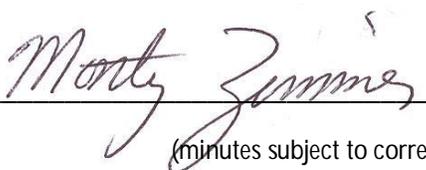
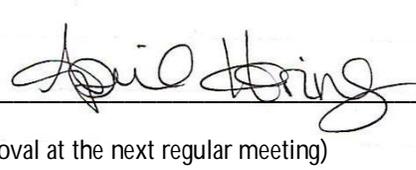
Lots 6 & 7 Block 9 OP Bids, City Auditor was contacted by other interested parties regarding the sale of these lots. A sealed bid was accepted but withdrawn prior to Council Meeting.

Announcements & Correspondence:

Rural Fire District Public Hearing, October 10th at Amory at 7pm. Final step in creation of the Fire District, a Board will be appointed at this meeting.

Next meeting will be Monday, November 4 at Armory.

Engel moved, Harris second to adjourn meeting at 7:35PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)