

City Council Meeting
January 7, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Council: Brandriet, Harris, Forward, Strutz, and Sitzler. Mayor Zimmer and Council Engel were absent. Visitors present: John Hollingsworth, Audrey O'Brien, Jerry Hollingsworth and Ethel Erickson. Employees present: Gary Neuharth, Pat Nelson, Marke Roberts, and April Haring.

Visitor: Audrey O'Brien, Oakes Area Chamber of Commerce, requested funding for 2013 Irrigation Days Celebration. Brandriet moved, Harris second to approve \$3,000.00 funding from Lodging Tax, carried.

Engineer Report:

2012-1 Phase 3, Forward moved, Brandriet second to approve amendment to Engineering Agreement for additional services for sewer reline, carried.

2012-2 Phase 4, Brandriet moved, Harris second to approve amendment to Engineering Agreement for additional services, carried.

Forward moved, Strutz second to introduce and approve RESOLUTION TO AUTHORIZE EXECUTION OF LOAN AND GRANT DOCUMENTS, roll call approved.

ND Hwy 1 Project, final payment has been made to ND DOT for construction. Forward moved, Strutz second to approve engineering invoice to Moore Engineering for \$9,661.30, carried.

Technical Service Contract—Water Treatment Plant, Forward moved, Harris second to approve support invoices to Moore Engineering for September, October, November of \$525.00 and December of \$527.50, carried. Will request a proposal for a new service contract.

NW Drainage Outlet, Forward moved, Harris second to approve plans and specifications, carried.

Forward moved, Brandriet second to approve Engineering Agreement, carried. Brandriet moved, Strutz second to approve engineering invoice to Moore Engineering for \$16,500.00, carried. Landowner still needs to get a certified wetland determination and signed easements.

Minutes, Auditor and Court Reports: Strutz moved, Forward second to approve minutes and all other reports as presented, carried.

Year End Financial Statement: Forward moved, Strutz second to approve the report as presented showing Year End Financials for 2012 ending cash balance \$2,704,218.96 carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$4,129,435.71, \$0.00, \$0.00 accordingly; Strutz moved, Forward second to accept report and depositories designation, carried.

Transfers: Harris moved, Forward second to approve budgeted annual, quarterly, and monthly transfers, carried.

Capital Asset and Inventory Changes: Forward moved, Strutz second to approve Inventory changes Capital Asset Records and changes for 2012, carried.

Budget Amendments: Forward moved, Harris second to approve the following budget amendments for 2012 fiscal year decreasing the overall budget by \$295,688.70, carried.

<u>FUND</u>	<u>AMMENDED TO</u>	<u>REASON</u>
General	445,000.00	Building Inspector Addition and Repairs
Streets	223,000.00	Loader Purchase
Retirement	40,300.00	Participation Increase
Forestry	10,800.00	Tree Removals
Perpetual Cemetery	5,000.00	(decrease, Repairs Less Than Expected)
Sales Tax-Park	123,000.00	Revenue Match Expenses

Sales Tax-OEI	112,100.00	Revenue Match Expenses
Sales Tax-Infrastructure	218,000.00	Revenue Match Expenses
Public Safety Grant	0.00	(decrease, No Purchases)
Police Vehicle Replacement	51,000.00	(decrease, Fewer Vehicles Purchased)
Public Works Equipment	47,500.00	(decrease, No Major Purchases)
2003-3	11,200.00	Interest
2003-4 JVG	29,200.00	Service Fees
2009-2 Phase 1	144,830.00	Special Assessments
Pool Project	81,260.00	Service Fees
Water	337,500.00	Chemicals, Electricity, and Repairs
Water Contingency	43,000.00	(decrease, No Major Projects)
Sewer	96,000.00	Lift Stations and Lagoon Repairs
Sewer Contingency	8,000.00	(decrease, No Major Repairs)
Garbage	365,000.00	Expenses with Changing Program
Garbage Equipment	0.00	(decrease)
Flex-Medical	8,500.00	Payroll Deduction Match
Flex-Dependent Care	5,000.00	(decrease)
Ambulance	171,500.00	Salary Expenses

Bills: Strutz moved, Forward second to approve bills as listed, roll call approved:

CSE	275.54	AFLAC	106.04
Capital Bank & Trust	50.00	Dakota Improvement	510.00
Dakota Valley Electric	240.47	Dickey County Registrar	13.00
Dickey Rural Communications	699.07	Fargo Water Equipment	3,410.52
Farmland Coop	5,875.45	Ferguson Waterworks	82.83
FCCU	37.50	Genesys	20,601.08
Hawkins	2,161.87	ITD	27.75
Kelly's Welding	340.00	Mertz Lumber & Supply	199.93
Flex	2,400.00	Millers Fresh Foods	46.55
Napa	461.18	NDPERS 457	57.50
Oakes Park Board	5,000.00	ND One Call	6.25
Prairie Printing & Design	15.00	Praskas Hardware Hank	182.53
Sanitation Products	2,761.73	Vistos Carquest	85.05
Waste Management-Cardboard	570.76	CSE	275.54
Capital Bank & Trust	50.00	FCCU	37.50
Flex	650.00	NDPERS 457	57.50
RDO Equipment	126,000.00	R Thompson-Parts	106.99
Four Star Truck Sales	40.00	KLJ	3,235.95
Marshall & Swift	544.20	Moore Engineering	3,657.45
ND DOT	994.12	NDLC	15.00
ND Sewage Pump Lift Station	1,100.00	Quill	211.26
R Enterprises	1,522.56	Sanitation Products	465.97
Visa	1,045.45	Waste Management-Landfill	1,949.98
Wendy Johnson	40.00	AT&T	374.25
Ameritas Life Insurance	739.80	A&B Business	421.85
Ameripride	139.38	Black Hills Ammunition	189.50
Circle R	295.10	Computer Express	519.00
Dickey County Treasurer	5,931.53	Dickey County Water Board	1,068.30
Economy Propane	24.89	Farmland Coop	6,772.90
City of Fargo	28.00	Neuharth Law	337.50
Hwy1 Fuel & Service	1,369.18	Kelly's Welding	60.00
Larson Electric	100.00	Miller's Fresh Foods	21.70
Midwest Pest Control	131.00	Motion Industries	307.58
Napa	328.59	Otter Tail Power	6,919.80
ND Water Users Assoc	300.00	Oakes True Value	40.21

NDLC	25.00	Municipal Govt Academy	55.00
ND Tax Commissioner	1,538.13	Praskas Hardware Hank	140.59
Pitney Bowes	131.25	Rod's Cleaning	202.50
Rick's Body Shop	150.50	Sanitation Products	542.15
Sweets & Stories	74.01	Team Laboratory	105.75
Visa	275.54	Waste Management-Landfill	1,745.19
RDO	24.81	Oakes Time	103.40
Jerry Schumacker	650.00	Dickey Rural Communications	701.11
Mertz Lumber & Supply	53.39	American Welding Supplies	10.50
Streichers	117.96	Galls	58.12
NDPERS-Retirement	4,305.52	NDPERS-Insurance	9,896.43
NDPERS 457	57.50	American Funds	50.00
FCCU	37.50	CSE	275.54
Aflac	106.04	Dakota Valley Electric	301.30
Dakota Valley	2,592.60	Oakes Area Chamber	67.00
OEI	10,703.15	Oakes Vet	30.00
Waste Management-Landfill	1,922.15	Waste Management-Recycling	623.30
Waste Management-Cardboard	266.69	Starion - Bank Fees	49.15
Payroll Taxes	9,298.28	Salaries	31,034.91

Committee Reports:

Armory, Harris moved, Forward second to approve project in bathroom for Prairie Twisters to improve space for participant belongings, carried. Forward moved, Harris second to pay for materials to not exceed \$1,000.00, carried. **Streets**, Farmland has contacted Pat Nelson regarding a request to add an approach to their property in Industrial Park. Drainage will be reviewed before a decision will be given. **Fire**, Chief Hollingsworth provided a list of repairs that need to be completed to fire hall and the possibility of an addition. Brandriet requested a better list of improvements and estimates to be presented at the next meeting. **Landfill** pre-application is being completed for possible new sites; soil boring will not be required due to our population. **Street Lights**, estimates are being asked for painting the light poles along Hwy 1. Nelson will also look into costs for replacing old street signs. **Cell Phones**, letter was received stating the local AT&T office will be closing, discussion was held regarding changing plans. More research will be done before changing city cell phone plan. **Danger Building 411 Main Avenue Payment**, final payment was not received by December 31 as agreed upon in July 2012. Auditor will send out invoice/reminder to William Geffre.

New Business:

Second Reading Sales Tax Request, Community Bleachers, Forward moved, Harris second to approve request for \$3,600 for bleachers to be used at community programs and events; cost share with multiple groups in town.

Developer Policy, Strutz moved, Harris second to approve policy for Private Development outlining responsibilities of Developer and City, carried.

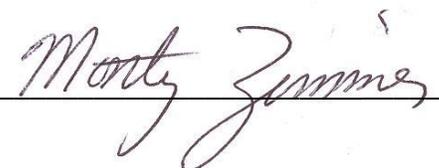
Employee Health Insurance, notice was given the expected increase to employee health insurance for 2013 is 12.9%; it was budgeted for 25%. Forward moved, Harris second to approve step increases for all employees for 2013 salary and remain with the current health insurance benefit, carried.

Announcements & Correspondence:

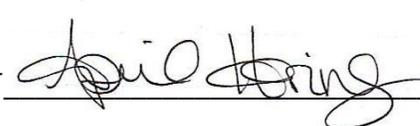
Dickey-Sargent Joint Water Resource District, Notice of Decision for approval of Applications to Drain.

Brandriet moved, Strutz second to adjourn meeting at 7:30 PM.

MAYOR



ATTEST



(minutes subject to correction and approval at the next regular meeting)