

## City Council Meeting May 6, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: O'Brien, Forward, Conklin, Strutz, and Harris. Engel was absent. Visitors present: Jon Klein, Dani Dahlstrom, Mary Lou Sundby, Steve Ketterling, Dave Locken, Austin Brummund, Gary Fitzgerald, Brad Muscha-Moore Engineering, and Jerod Klabunde-Moore Engineering. Employees present: E. Rod Rodningen, Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

### Visitors:

**Dani Dahlstrom** requested the Council to consider vacating the portion of North 11<sup>th</sup> Street (McErlane Road) east of her home. The road is used quite frequently, but it is a minimum maintenance road. Discussion was held regarding the future development and current safety concerns. Strutz moved, Conklin second to table request for more information, carried.

**Property Redevelopment Project**, Mary Lou Sundby and Steve Ketterling proposed a project to purchase older homes that are unable to be rehabilitated and have them demolished; this would allow lots to be available for new home construction. Oakes Enhancement Inc. has committed \$10,000 to this project. O'Brien moved, Forward second to support this project and commit \$10,000 from the Sales Tax Fund and request \$10,000 from the Venture Fund; roll call approved. Funding will be paid as the project develops and requests made.

**Dave Locken** addressed the Council in regards to his concern about the Jackson Drain's impact on the Oakes Pilot Drain. Strutz agreed to the concern and suggested more research be done to remove potential hazards to property within Oakes. Locken stated his research suggests this drainage project will raise the water table. It was suggested the Dickey-Sargent Joint Water Resource Board be contacted to have issues discussed. Moore Engineering will have Water Resource Department review questions and request meeting with the Water Resource Board.

### Engineer Report:

**Water Tower Improvement**, Strutz moved, O'Brien second to approve partial payment #6 to Maguire Iron for \$7,292.70, carried. O'Brien moved, Strutz second to approve engineering invoice #10014 to Moore Engineering for \$3,832.50, carried. Construction to begin shortly on the tower will also need to have a discussion regarding color and design of the second tower.

**Street Improvement Project** Forward moved, Conklin second to approve engineering invoice #10012 to Moore Engineering for \$4,045.30, carried. Pre-construction meeting scheduled for next week with the contractor to go over project and schedule.

Minutes, Auditor and Court Reports: Strutz moved, O'Brien second to approve minutes and all other reports as presented, carried.

Game of Chance Permit and Site Authorizations: O'Brien moved, forward second to approve game of chance permit application and gaming site authorizations as follows, carried:

1. Sanford Relay for Life Team—Raffle
2. Oakes Golden Age Club—Bingo
3. Lions Site Authorization
4. American Legion Site Authorization
5. OEI Site Authorization

### Building Permits:

Strutz moved, Conklin second to table Opp and Inverson applications due to variance requirements, table Roehrich application for more information, and approve remaining building permit applications for the following, carried:

- \*\* Kay Opp, Lots 7, 8, 9 Block 3 Original Plat, replace front steps and add deck
- \*\* Benjamin Iverson, W 13' of Lot 17 except N 120' & Lot 18 except N 120' Block 4 Residence Park-shed
- \*\* Terry Roehrich, Lot 4 N ½ Lot 5 Block 10 Washburns, new garage

1. Douglas Ptacek, W 50' of E 200' of S 130' Outlot B, fence
2. Harold Ziegler, Lot 10 Block 9 McCarthys, foundation and step repair/replacement
3. Leroy Schempp, Lots 8-12 Block 14 Original Plat, sidewalk replacement
4. Carol Randol, Lots 10 & 11 Block 5 Residence park, gazebo
5. Larry Martineson, Lots 3 & 4 Block 37 EOP, new roof
6. FCCU, S 34' of Lot 5 & All Lot 6 Block 6 Original Plat, entrance
7. Elaine Peitz, Lots 1-3 Block 7 McCarthys, fence
8. Darrell & Paula Brummund, Lots 3-7 Block 1 Reko's 1<sup>st</sup> Addition, concrete
9. Kaila Boe, Lots 4 & 5 Block 21 Outlots and Additions, fence and step/sidewalk replacement

Special Event Permits:

Harris moved, O'Brien second to approve special event permits as listed, carried:

1. Angry Beaver Lodge, June 12<sup>th</sup> & 13<sup>th</sup> Street Dance; Main Avenue
2. American Legion, June 13<sup>th</sup> Beer Garden-Rodeo; Roughrider Arena

Bills: Conklin moved, Strutz second to approve bills as listed, roll call approved:

Edward Jones	50.00	FCCU	37.50
LB-Travel	30.54	NDPERS 457	70.00
Waste Management-Landfill	1,970.24	AFLAC	106.04
Ameripride	81.92	Circle R	248.35
Dakota Supply Group	1,901.68	Dakota Valley Electric	2,592.60
Dickey Rural Communications	673.59	Ecolab	94.19
Economy Propane	912.78	Evoqua Water	11,928.00
Ferguson Waterworks	399.61	Hawkins	8,526.98
Hwy 1 Fuel & Service	389.30	Jet-Way	4,598.00
Kelly's Welding	65.00	Kustom Machine	97.59
Lau Motors	63.27	Mertz Lumber	408.05
Midstates Wireless	105.00	Millers Fresh Foods	23.63
Moritz Engquist	90.00	Napa	642.90
NDPERS-Group Insurance	14,599.49	NDPERS Retirement	7,604.47
Neuharth Law	150.00	Newman Signs	222.49
Oakes Area Chamber of Commerce	67.00	OEI	6,174.41
Oakes Park Board	6,609.11	Oakes Truck and Trailer	437.53
Oakes True Value	228.30	Oakes Veterinary	30.00
Otter Tail Power	7,253.07	Praskas Hardware	910.89
Rods Cleaning	250.00	Sanitation Products	65.24
Security Life Insurance	839.69	Seyer Plumbing & Heating	175.36
Sweets & Stories	189.35	Team Laboratory	4,199.00
Verizon Wireless	452.63	Virginia Pratschner	745.00
Visa	511.90	Visa-city	2,032.51
Vistos Carquest	145.30	Starion/PSN – Bank Fees	334.00
Payroll Taxes	13,290.63	Salaries	40,718.73

Unfinished Business:

**Reassessment of 1009 South 7<sup>th</sup> Street**, Strutz moved, Conklin second to approve reassessment of a new property with a reduced increase of \$334,165, carried.

Committee Reports:

**Water Treatment Operator** has received Level 03 Certification for water treatment and distribution. O'Brien moved, Strutz second to approve pay increase to J6 retroactive to certification date, carried.

**Community Garden**, Council approved use of city property on Main Avenue for the use for a community garden supervised by Dan Spellerberg, will request park property be looked at first before deciding on location. **Landfill**, working on the cover and hoping to have cells officially closed in July. **Library**, Strutz moved, Forward second to approve payment of \$10,000 from Sales Tax Fund for four years to the Oakes School to help fund Library Improvement, payment was discussed to help pay for furniture and equipment. Roll Call: Conklin-yes, Forward-yes, O'Brien-yes, Strutz-yes, Harris-no, carried.

Unfinished Business:

**Bulk Water Rate**, Conklin moved, Strutz second to increase the rate to \$10.00 per 1,000 gallons, carried. Discussion was held regarding the previously approved location for bulk water sales at the well located at South 5<sup>th</sup> Street; this location isn't properly permitted to sell bulk water. O'Brien moved, Harris second to equip and move bulk water pumping station to hydrant located at Nectarine Avenue and 6<sup>th</sup> Street, carried.

New Business:

**Tree Ordinance, Second Reading**, Strutz moved, O'Brien second to approve and enact Ordinance 3.0708 amendment to include "No city payment or reimbursement will be made to owner unless the removal has had prior approval by the City in writing signed by owner and a representative of the City in their official capacity," carried.

**EMS Week Proclamation**, Conklin moved, O'Brien second to proclaim May 17-23 EMS Week in the City of Oakes, carried.

**Official Paper Designation**, O'Brien moved, Harris second to designate Oakes Times as the official paper for the City of Oakes, carried.

**Legion Static Display**, Strutz moved, Conklin second to approve the location of the static display at Veterans Memorial Park, carried.

**Car Show Funding Request**, Harris moved, Conklin second to approve funding of \$2,000 to Car Show for advertising and entertainment to be paid out of Tourism Funding, carried.

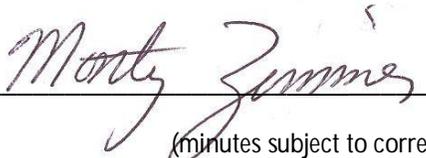
**Dust Control**, Harris moved, O'Brien second to apply dust control on the following roads at ¾ strength: South 2<sup>nd</sup> Street from Main Avenue to Nectarine Avenue; Kola Avenue from 3<sup>rd</sup> Street west to Westside Softball Complex; Nectarine Avenue from 3<sup>rd</sup> Street west to 2<sup>nd</sup> Street; 5<sup>th</sup> Street from Oak Avenue south to Quince Avenue; and the three blocks around Napa that holds the car show. Costs will be paid out of Tourism Funding, and Oakes Park Board will be contacted for cost share. Roll Call: Conklin-yes, Forward-yes, O'Brien-yes, Strutz-no, Harris-yes, carried.

Announcements & Correspondence:

**NDRW Utility Management Retreat**, June 24-25 in Carrington, training will provide technical, managerial and financial guidance for water systems.

Auditor's office will be closed Monday, June 1 to Thursday, June 4. Public notices will be posted.

Strutz moved, O'Brien second to adjourn meeting at 8:00 PM.

MAYOR  ATTEST   
(minutes subject to correction and approval at the next regular meeting)