

City Council Meeting
December 7, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Forward, and Harris. Strutz was absent. Visitors present: Jennifer Cuhel-Oakes Times, Austin Brummund, Joel Luing-Moore Engineering and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

Minutes, Auditor, and Court Reports: Forward moved, O'Brien second to approve minutes and all other reports as presented, carried.

Building Permits:

Engel moved, Harris second to approve following building permit applications as listed, carried:

1. Roberta Forward, Lots 4 through 18 Block 1 Cline's Addition, shed

Bills: O'Brien moved, Forward second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Waste Management-Landfill	2,201.22
Computer Express	8,949.53	Edward Jones	50.00
FCCU	37.50	J&S Backhoe Service	194.38
NDPERS 457	82.50	AFLAC	218.06
American Welding	22.95	Ameripride Linen	87.05
Circle R	327.58	City of Fargo	28.00
Computer Express	230.00	Dakota Supply Group	87.90
Dickey Rural Networks	668.46	Economy Oil	88.23
Economy Propane	24.48	Electric Pump	8,860.01
Farmland CoOp	3,239.73	Ferguson Waterworks	90.90
Gahner Sanitation Service	1,314.00	Galls	222.19
Neuharth Law Office	150.00	Hawkins, Inc	2,076.72
Heritage Insurance	8.00	Hwy 1 Fuel & Service	139.16
J&S Backhoe Service	650.00	Kelly's Welding	10.37
Kustom Machine	101.67	Lau Motors	327.83
Millers Fresh Foods	43.91	Napa Parts Supply	1,070.07
NDPERS-Group Insurance	15,975.60	NDPERS-Retirement	7,622.64
Novak Electric	451.55	OEI	8,738.30
Oakes Time	216.80	Oakes Truck & Trailer	78.75
Oakes True Value	25.12	Oakes Veterinary Service	30.00
ND One Call	9.90	Pitney Bowes	122.38
Praskas Hardware Hank	415.83	Rod's Cleaning	205.00
Sanitation Products Inc	540.74	Security Life Insurance	839.69
Sweeney Controls Company	4,892.15	Sweets & Stories	144.44
Verizon Wireless	567.99	Virginia Pratschner	665.00
Visa-Library	369.39	Visa-City	931.64
Visto's Carquest	786.15	Waste Management-Cardboard	737.22
Waste Management-Landfill	2,549.10	Flex	235.19
Flex	240.18	Edward Jones	50.00
FCCU	37.50	Flex	1,950.00
Flex	390.00	Aggregate Industries	80.50
Blackdog Appraisal	2,500.00	Dakota Valley Electric	29.00
Dakota Valley Electric	326.00	Dakota Valley Electric	2,591.80
Graham Tire	498.60	Homan Design Group	150.00
Intergraph Corporation	792.00	Jet-Way	1,936.00
ND Rural Water Systems	225.00	Northwestern Equipment	210.26
Oakes Ambulance Service	105.00	Oakes Area Chamber of Commerce	67.00

Omnisite	65.04	Otter Tail Power	6,207.21
Flex	380.00	Assessor Equipment	90.10
Taser International	5,191.60	Water Smith	10,322.06
West Side Auto Body	75.00	Starion/PSN – Bank Fees	332.65
Payroll Taxes	13,500.33	Quarter Salaries	2,110.19
Salaries	40,391.42		

Engineer Report:

Water Tower Improvement, O'Brien moved, Engel second to approve Certificate of Substantial Completion beginning the one year warranty and final pay estimate #14 to Maguire Iron for \$13,434.00, carried. Conklin moved, O'Brien second to approve change order #2 to decrease contract by \$7,838.78, carried. Harris moved, O'Brien second to approve engineering invoice #11684 to Moore Engineering for \$3,409.50, carried.

Conklin moved, O'Brien second to introduce and approve RESOLUTION APPROVING PLANS AND SPECIFICATIONS CONTINGENT UPON APPROVAL BY RURAL DEVELOPMENT AND ND HEALTH DEPARTMENT FOR WATER TOWER IMPROVEMENT PROJECT 2014-1 TOWER #2, roll call approved. Engle moved, Forward second to introduce and approve RESOLUTION TO DIRECT ADVERTISEMENT FOR BIDS FOR WATER TOWER IMPROVEMENT PROJECT 2014-1 TOWER #2, roll call approved.

Street Improvement Project, Forward moved, Harris second to approve Certificate of Substantial Completion and final pay estimate #3 to ND Sewage Pump for \$53,470.00, carried. Harris moved, Conklin second to approve engineering invoice #11686 to Moore Engineering for \$5,072.90, carried.

Lagoon Improvement, Mayor Zimmer, and Pat Nelson will be attending State Water Commission meeting December 11th to be present for discussion and review of project and funding.

Committee Reports:

Parking Signs have been requested by the Post Office to limit parking time in front of their building. They have a concern of non-post office customers being parked in the spaces too long preventing post office customers from using them. O'Brien moved, Harris second to approve the installation of timed parking sign in regular parking in front of Post Office; additional research will be done to determine if limitations can also be placed on handicap parking spot, carried. Traffic Ordinance 9.1601 is already in place for enforcement and penalty of time limit parking. **Relay For Life**, Chief Roberts offered an alternative option to close more of 5th Street instead of using Main Avenue, the committee will be meeting soon to review the offer and will let Roberts know what is decided.

Unfinished Business:

None presented.

New Business:

Armory Sound Panels for Gym tabled until a sound study can be completed to ensure the accuracy of installation.

Adjutant General sent notice the National Guard will be terminating their lease of the armory effective February 28, 2016. Discussion was held regarding possible renovations and improvements to the building to move City Hall/Police Department offices into the vacated space. O'Brien moved, Forward second to proceed with plans to renovate armory, carried. Mayor Zimmer appointed O'Brien, Engel, and Conklin to committee to review plans and estimates.

Employee Appreciation, Harris moved, Conklin second to give \$150.00 in Oakes Bucks to each full-time City employee and \$75.00 in Oakes Bucks to each part-time City employee as an appreciation gift, carried.

Employee Review and Salary Adjustments, all employee reviews were completed and satisfactory. Harris moved, Forward second to approve cost of living adjustment of 4.7% to employees for 2016 plus realignment of salaries for newer employees, carried

Announcements & Correspondence:

Moore Engineering Open House Invitation for December 16, 2015, at their West Fargo office.

Engel moved, O'Brien second to adjourn the meeting at 6:55 PM.

MAYOR Marty Zimmerman ATTEST Paul O'Brien
(minutes subject to correction and approval at the next regular meeting)