

City Council Meeting May 9, 2016

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, Forward, and Harris. Councilmembers Conklin and O'Brien were absent. Visitors present: Leigh Harris-Oakes Area Chamber of Commerce, Jen Cuhel, Dave Novak, Tara Walock, Ashley Brandriet, Stacey Baasch, Scott Althoff, Austin Brummund, Brandon Reber-Moore Engineering, Joel Luing-Moore Engineering and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Gary Neuharth, and April Haring.

Engineer Report:

Water Tower Project, work has begun on the Tower 2. The pre-construction meeting was held on April 26, 2016.

Street Improvement Project, Engel moved, Harris second to approve Change Order #5 to seal coat ten blocks for \$30,420.00, carried.

Northwest Drainage, still in discussion with landowner regarding wetland determination issues, the altered plan is still pending permit approval at state. The project will be delayed until later in the year for construction.

5th Street Sewer Dispute, an offer was received from Quam Construction, but Attorney Neuharth will be replying with a counteroffer to include asphalt replacement. Will have more information at the June meeting.

Minutes, Auditor and Court Reports: Forward moved, Harris second to approve minutes with correction to include missed motion, "Conklin moved, Harris second to increase City Assessor salary to \$500 for achieved certification, carried," and all other reports as presented, carried.

Game of Chance Permit and Site Authorizations: Engel moved, Harris second to approve game of chance permit application and gaming site authorizations as follows, carried:

1. Oakes Chamber of Commerce—Raffle
2. Oakes Golden Age Club—Bingo
3. Oakes Parks and Recreation—Calendar Raffle
4. American Legion Site Authorization
5. OEI Site Authorization
6. Horse Race North Dakota Site Authorization

Building Permits:

Reviewed applications, Rhett Garland building permit application, will require a variance for his proposed addition. Building permit application tabled until variance application can be submitted and reviewed. Harris moved, O'Brien second to approve permits as listed and Tiny Tornadoes approved pending Pat Nelson's approval, carried:

1. Tom Rodine, Lots 7 & 8 Block 3 Vculeks, fence
2. Bernita Hall, N ½ Lot 16 & All Lot 17 Block 25 Outlot and Additions, fence
3. Chad Raatz, Lot 16, S ½ Lot 17 and ½ Vacated Alley Block 16 McCarthys, egress windows
4. Darrell & Paula Brummund, Lots 3 & 4 Block 11 McCarthys, egress window
5. Darrell & Paula Brummund, Lots 3 & 4 Block 11 McCarthys, concrete
6. Tiny Tornadoes, East ½ Lot 13 Block 8 Original Plat, new playground and fence

Special Event Permits:

Harris moved, Engel second to approve special event permits as listed, carried:

1. Angry Beaver Lodge, June 10th & 11th Street Dance; Main Avenue
2. American Legion, June 11th Beer Garden-Rodeo; Roughrider Arena

Bills: Forward moved, Harris second to approve bills as listed and to include invoices from North 5th Street sewer repairs except Amy Gross's request for reimbursement for loss of business; her request will need further discussion and review, roll call approved:

NDPERS 457	82.50	Edward Jones	50.00
FCCU	37.50	Flex	595.55
Travel	199.80	Edward Jones	50.00
FCCU	37.50	Patsy Brosz	200.00
Dakota Valley Electric	29.00	Dakota Valley Electric	205.00
Enterprise Sales	9,700.00	House of Glass	2,512.16
JT Homan	260.00	Travel	25.00
Midstates Wireless	3,091.60	Millers Fresh Food	3.69
Oakes Area Chamber of Commerce	271.93	Otter Tail Power	7,122.00
RJ Painting	500.00	Service Master	95.00
Seyer Plumbing	1,820.00	Shopko	22.45
STS Construction	11,520.00	Swanston Equipment	344.80
Univar	609.45	NDPERS 457	82.50
A&B Business	1,056.76	AFLAC	327.09
Ameripride Linen & Apparel	102.62	Apex Concrete	5,745.75
Avid Hawk	117.95	Circle R	383.09
City of Fargo	28.00	Computer Express	7,773.92
Dakota Improvement	12,627.56	Dakota Supply Group	67.81
Dickey Rural Communications	717.78	Ecolab	98.43
Economy Propane	1,642.80	Farmland CoOp	1,827.53
Ferguson Waterworks	255.51	Gahner Sanitation	1,764.00
Neuharth Law	150.00	Harold Rotunda, CPA	4,800.00
Hawkins	4,905.06	Heritage Insurance	5,660.46
Hicks Equipment	299.35	Hwy 1 Fuel & Service	538.79
Mertz Lumber	4,269.06	Napa Parts	696.05
NDPERS-Group Insurance	16,014.56	NDPERS-Retirement	7,886.09
Novak Electric	347.00	Oakes Enhancement Inc	5,938.59
Oakes Times	439.80	Oakes Truck & Trailer	175.92
Oakes True Value	67.22	Oakes Veterinary Service	30.00
ND One Call	19.20	Praska Hardware Hank	671.15
Quill	215.37	Reardon Office Equipment	491.46
Rods Cleaning	535.00	Roelofsen Implement	106.77
Security Life Insurance	999.24	Sweeney Controls	332.40
Sweets & Stories	62.88	Team Laboratory	4,186.50
Verizon Wireless	477.01	Virginia Pratschner	1,410.00
Visa	44.03	Visa-City	4,250.40
Vistos Carquest	38.46	Waste Management-Landfill	4,961.57
Waste Management-Recycle	573.11	Starion/PSN – Bank Fees	360.55
Payroll Taxes	13,570.41	Salaries	41,445.08

Visitors:

Leigh Harris-Oakes Area Chamber of Commerce discussed plans for Irrigation Days. The carnival is scheduled to be back in town and will follow the same arrangements and policies as last year. New signs will be created to be placed on the parade route. Planters are planned to be hung on the Highway and barrels placed on Main Avenue within the next week. Discussion was held regarding concerns of frost still being a possibility; an alternate plan will be looked at for finding space to store flowers indoors until the threat of frost is over. Chamber of Commerce wanted to bring to the attention to City Council their concerns of the proposed Dollar Store site and the loss of camping sites. The Chamber board feels this could be a problem for our community and asked for City Council for assistance in correcting. City Council will review and supports a private entity will take on the project.

Tara Walock addressed Council on concerns she has for the community. *Recycling*, Walock asked about recycling fees and concerns her recycling is being dumped as garbage; both containers are always placed on the street. Haring stated the recycling fee is part of the garbage base fee and the driver could be dumping the recycling because it is on the street but will have Nelson talk to the driver. *Public Smoking*, Walock asked if anything can be done to limit smoking in front of bars on Main Avenue, she feels it does not look good and cigarette butts end up down the street, Council will look into options. *Traffic*, Walock stated she feels speeds are too high on the west side of town near her residence and would like more patrolling. Chief Roberts stated the area is patrolled the same amount as other areas in town, suggested placing a stop sign on Second Street to slow traffic. Walock asked if a "Children at Play Sign" would help slow traffic, Council will work on options. *Flooding* and draining along First Street is a huge concern for the residents in the area. Walock stated property owners would not be opposed to installing asphalt with curb and gutter to alleviate drainage issues. Harris will contact Nelson to look at solutions and estimates. *Address*, Walock requested her address be looked at as her front door is not facing Main Avenue but her address is Main Avenue. Haring stated there are many addresses that were addressed incorrectly when homes were built, but Haring will correct her 911 address and let her know the new address so she can make appropriate changes. **Dave Novak** asked the Council to look at the curb in front of his business when the street was replaced the curb was installed incorrectly. Will have Nelson review issue and try to correct.

Committee Reports:

Cardiac Community, Oakes Ambulance is creating a team to become a Cardiac Ready Community. The goal is to help the community improve heart health. They are asking for participation in the group and have contacted Councilman Conklin to be part of their team. More information will be provided as the project progresses. **Parking**, request has been made by Western Agency to block parking in front of their office on June 10th for a luncheon, Chief Roberts, and Council has no issues with closure. Planning committee for the Junk Fest on June 11th has also requested to close Fir Avenue at Hockenberry Park for parking for vendors, Chief Roberts, and Council has no issues with closure as long as they work with CHI for the Sue Mclean 5K. **City Hall Improvement Project** Phase 2 Bids were received today for the renovations of the bathroom and locker rooms. One bid was received for electrical; two bids received for plumbing, and no bids were received for carpentry. Bids were tabled until carpenter can be contracted.

New Business:

Tourism Funding Request-Napa Car Show, Engel moved, Harris second to approve funding of \$3,000 to Car Show for Ron Capps Funny Car and entertainment, carried.

Tourism Funding Request-Relay for Life, Forward moved, Engel second to approve funding of \$500 for promotion of event, carried.

First Reading Ordinance Revisions employees and attorney have reviewed, copy available at Auditor's office for review by public and City Council members.

Residential Property Tax Exemption, 20 South 9th Street, requesting an exemption for improvements made to the home. The property was purchased in February 2014 for \$20,000.00, and extensive remodeling was completed, the property then sold in November 2014 for \$128,500. The applicant is the current home owner. Application tabled until further information can be reviewed regarding how to determine fair exemption.

Official Paper Designation, Harris moved, Forward second to designate Oakes Times as the official paper for the City of Oakes, carried.

EMS Week Proclamation, Forward moved, Engel second to proclaim May 15-21 EMS Week in the City of Oakes, carried.

Lot Sale, no bids were received for the request for bids for Lot 3 Block 8 McCarthys.

Mower Bid, no bids were received for the request for bids for the 2010 Hustler Lawnmower.

Tree Removal Bid, Harris moved, Forward second to accept bid from Stacey Baasch to remove and dispose of diseased/hazardous trees according the City removal specifications for the quoted price of \$100 per foot (\$8.33 per inch) diameter and stump grinding \$1.25 per inch measured at ground level across at maximum width, carried.

Announcements & Correspondence:

Notice of Application for Appropriation of Water for Darrel Werre.

2016 Arbor Day Poster Contest Winners, Grades K-5 participated in an Arbor Day Poster Contest sponsored by the Tree Committee. Each grade had two winners that were awarded a tree.

Forward moved, Harris second to adjourn the meeting at 7:10 PM.

MAYOR *Marty Zimmer* ATTEST *Paul Harris*
(minutes subject to correction and approval at the next regular meeting)