

City Council Meeting  
February 1, 2016

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Forward, Forward, and Harris. Visitors present: Don Kapfer, Jennifer Cuhel-Oakes Times and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Engineer Report:

**Water Tower Improvement-Tower 2**, bid opening was completed. O'Brien moved, Forward second to award the contract to Osseo Construction Co, LLC contingent upon sufficient references and Rural Development approval, carried. Forward moved, Conklin second to approve engineering invoice #12063 for \$2,665.00 to Moore Engineering, carried.

**Lagoon Improvement**, request for engineering services was advertised, and submissions were reviewed by the Water Committee. Harris moved, Conklin second to select Moore Engineering as project engineer for the project, carried.

Minutes, Auditor and Court Reports: O'Brien moved, Engel second to approve minutes with correction of having Forward present and all other reports as presented, carried.

Bills: Engel moved, Conklin second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Flex-Medical	2,600.00
Edward Jones	50.00	FCCU	37.50
Flex-Medical	2,652.00	ND Water & Pollution Control	30.00
NDPERS 457	82.50	Ameripride Linen	87.02
B&B Gardens	63.00	Berubes	254.16
City of Fargo	28.00	Computer Express	200.00
Dakota Plains Cooperative	131.39	Economy Propane	1,039.50
Galls	89.25	Green Iron Equipment	186.70
GS Services	300.00	Hawkins	552.38
Heritage Insurance	25.00	Information Technology Dept	54.20
Lau Motors	69.32	Midwest Pest Control	146.00
NDPERS-Group Insurance	16,014.56	NDPERS-Retirement	8,181.39
Novak Electric	77.00	Oakes Area Chamber of Commerce	67.00
Oakes Enhancement Inc	6,521.29	Oakes Times	505.60
Oakes Truck & Trailer	3,238.95	Oakes Veterinary Service	30.00
Otter Tail Power Company	7,756.20	Pro Forms	794.41
Quill	33.89	Rods Cleaning	205.00
Security Life Insurance	839.69	Sweets & Stories	35.10
USA Blue Book	403.04	Verizon Wireless	477.09
Virginia Pratschner	700.00	Visa-Library	594.73
Visa-City	90.68	Waste Management-Landfill	4,251.97
Waste Management-Cardboard	696.14	Edward Jones	50.00
FCCU	37.50	Travel-JP	21.20
Bank of ND	21,750.00	Brudvik Law Office	2,500.00
GFOA	160.00	Homan Design Group	559.70
JT Homan	267.50	ND Water & Pollution Control	40.00
Reardon Office Equipment	480.48	Red River Electric	1,830.00
Remote Systems Integration	3,500.00	Secretary of State	36.00
Seyer Plumbing & Heating	165.00	The Jamestown Sun	408.51
Workforce Safety & Insurance	12,246.44	Starion/PSN – Bank Fees	372.02
Payroll Taxes	14,093.23	Salaries	42,344.11

Visitors:

**Preschool Committee**, April Haring presented on behalf of the committee formed to assess the need for additional preschool in our community. The committee has determined there is a need for preschool in Oakes based on the kindergarten assessments. A Tiny Tornadoes representative reported their classes are full with a waiting list. The goal is to ensure that all children in our community have access to preschool education. The new service will be located in the school and plans to have two sessions running three hours each, four days a week. The committee is recommending applying for the ND Early Childhood Grant, charging a tuition comparable to other preschools, and possibly partnering with Head Start. There was discussion and concern regarding curriculum, funding, and need. Conklin moved, Engel second to send a letter of support for this project to the Oakes School Board, carried.

Committee Reports:

**City Hall Improvement Project**, bids were opened at 5 pm before the Council Meeting and reviewed by the Building Committee. Conklin moved, Forward second to accept bid for materials from Mertz Lumber for \$61,947.00, carried. Forward moved, Harris second to accept bid for electrical work from Novak Electric for \$16,945.65, carried. Engel moved, O'Brien second to table bids for contractor labor pending clarification of labor and detail scope of work; contractors will be sent specifications and contract with requested completion date of April 15<sup>th</sup>, carried. Bids must be resubmitted by February 8, 2016, at noon and will be opened and reviewed by the Building Committee at 4 pm with a Special City Council meeting at 5 pm.

New Business:

**First Reading Sales Tax Request** from Tornado Watch for \$2,000.00. Harris requested financial information to review at the second reading of the request.

**America the Beautiful Tree Planting** grant was awarded the City to plant trees in the boulevard along Highway 1 from railroad track to railroad track. Requests for estimates were sent out to local greenhouses for the purchase of trees according to the grant guidelines. Engel moved, O'Brien second to accept B&B Gardens estimate for the purchase of trees as outlined in the grant award, carried. Planting is planned to begin this spring or early summer.

Announcements & Correspondence:

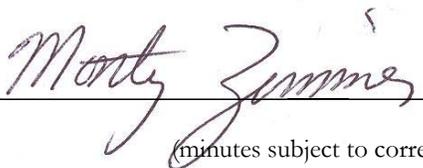
**SCDRC Public Hearing** for 2016 CDBG Distribution will be conducted February 4, 2016, in Jamestown.

**Notice of Application for Appropriation of Water** for Martin Hansen.

**Notice of Application for Appropriation of Water** for Hanson Real Estate LLP.

Conklin moved, Harris second to adjourn the meeting at 6:41 PM.

MAYOR

  
(minutes subject to correction and approval at the next regular meeting)

ATTEST

