

Board of Equalization April 14, 2015

The Board of Equalization met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, Conklin, O'Brien, Strutz, and Forward. Harris was absent. Visitors present: Emery Visto, Cody Slusher, Katie Dahlstrom, Allison Peterson, JoLynn Hankel, Joe Brummund, Nancy Domine, Leigh Harris, Michele Rodine, Austin Brummund, Brad Muscha-Moore Engineering, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, E. Rodningen, Gary Neuharth, and April Haring.

Emery Visto questioned the increase in property value due to the construction of a new building. Rod Rodningen explained values were determined using preset formulas but will request Dickey County Director of Tax Equalization to review valuation.

Exempt Properties & Homestead Credits: Strutz moved, O'Brien second to approve the applications for exempt properties and homestead credits as presented, carried.

Assessor Book Changes: Forward moved, Strutz second to approve the changes in valuation and to approve changes in true and full values as made by the assessor per recommendations by Dickey County Director of Tax Equalization with exception of property owned by Emery Visto to be reviewed by County, carried.

No other protests were received.

Board of Equalization adjourned at 6:05 PM.

City Council Meeting April 14, 2015

The City Council met at 6:05 PM at Oakes Armory with the same members, visitors, and employees present.

Visitors:

Dale Carnegie Community Service Project Group presented beautification project. This project includes flower pots to be hung along Highway 1 and flower barrels along Main Street. They are proposing a five-year plan and requested funding. Conklin moved, Forward second to approve funding for \$1,500.00 each year for five years from the Tourism Fund, carried.

Minutes, Auditor and Court Reports: Forward moved, Engel second to approve minutes and all other reports as presented, carried.

Game of Chance Permits:

Strutz moved, O'Brien second to approve following game of chance permits, carried:

1. Oakes Area Chamber of Commerce—Raffle
2. DECA—Raffle

Building Permits

Forward moved, Strutz second to approve building permit applications for the following, carried:

1. Krystle Christen, Lot 5 Block 11 McCarthys-fence

2. Kathy Lee, Lot 11 Block 9 McCarthys-deck
3. Jack Emil Loebb III, Lot 6 Block 11 McCarthys-fence
4. David & Kaitlin Meier, Lot 6 Block 10 McCarthys-enclose upper porch

The following building permits were tabled until further information can be obtained regarding property lines:

1. Jeremy & Tara Steiner, N 40' Lot 11 & S 30' Lot 10 Block 4 Rekos-garage
2. Benjamin Iverson, W 13' of Lot 17 except N 120' & Lot 18 except N 120' Block 4 Residence Park-shed

Bills: Strutz moved, Forward second to not pay bills from Dakota Improvement and Seyer Plumbing & Heating for repairs to a frozen water main on South 13th Street, expenses are property owner's responsibility. Roll call approved. Strutz moved, O'Brien second to approve bills as listed, roll call approved:

NDPERS 457	70.00	Waste Management-Cardboard	322.65
Waste Management-Landfill	1,603.25	Capital Bank & Trust	50.00
American Welding	18.81	Dakota Valley Electric	29.00
Dakota Valley Electric	538.00	FCCU	37.50
Hwy 1 Fuel & Service	762.36	Information Technology	54.20
KH-Travel	425.50	ND Public Health Lab	32.00
Oakes Times	122.56	Public Safety Center	96.37
FCCU	37.50	MO-Travel	40.04
RT-Travel	150.00	NDPERS 457	70.00
Visa	484.73	Verizon Wireless	452.58
Waste Management-Cardboard	280.59	Waste Management-Landfill	4,177.39
Waste Management-Recycle	322.65	American Welding	21.92
Ameripride Linen & Apparel	81.92	City of Fargo	28.00
Dakota Improvement Inc	544.54	Economy Propane	2,219.60
Galls	473.83	Neuharth Law Office	300.00
Hawkins, Inc	3,615.29	Heritage Insurance	1,381.00
Hwy 1 Fuel & Service	466.31	Job Service of ND	366.39
Kustom Machine	9.83	Mertz Lumber	428.16
Midwest Pest Control	146.00	Millers Fresh Foods	34.66
ND Tax Commissioner	1,630.73	Napa	237.85
Oakes Area Chamber	312.31	OEI	8,336.94
Oakes Truck & Trailer	733.60	Oakes True Value	9.49
Oakes Veterinary Service	30.00	Pitney Bowes	160.95
Praskas Hardware Hank	135.24	Quill	533.58
Ramkota Hotel	298.80	RDO Equipment	133.99
Rods Cleaning	205.00	Roelofsen Implement	77.50
Sanitation Products	11,410.02	Security Life Insurance	839.69
Sweets & Stories	82.35	Team Laboratory Chemical	699.00
Virginia Pratschner	790.00	Vistos Carquest	124.54
Zacks Repair	271.87	Otter Tail Power	9,881.07
Visa	1,798.89	Oakes Times	211.28
Reardon Office Equipment	337.17	NDPERS 457	70.00
Edward Jones	50.00	FCCU	37.50
Donnas Diner	43.20	Information Technology	54.20
AFLAC	159.06	Circle R	129.13
Computer Express	400.00	Dacotah Paper	75.36
Dickey Rural Communications	673.58	Evoqua Water Tech	2,194.56
Farmland CoOp	2,464.79	Bituminous Paving Inc	104,201.70
Dakota Valley Electric	29.00	Dakota Valley Electric	3,086.60
Jacobson Implement	31,167.78	KH-Travel	230.26

Municipal Government Academy	100.00	ND One Call	2.20
Starion Bond Services	250,784.25	Wendy Johnson	30.00
Starion/PSN – Bank Fees	326.07	Payroll Taxes	19,720.86
Salaries	60,104.75		

Engineer Report:

2015-1 Street Improvement Project, Forward moved, O'Brien second to introduce and approve RESOLUTION TO APPROVE CONTRACTOR'S BOND AND AWARD CONTRACT TO BITUMINOUS PAVING FOR STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. Conklin moved, O'Brien second to introduce and approve RESOLUTION TO DIRECT BOND COUNSEL TO SETUP FINANCING FOR \$2,000,000.00 FOR STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. Engel moved, Strutz second to introduce and approve RESOLUTION APPROVING ENGINEER AGREEMENT WITH MOORE ENGINEERING FOR STREET IMPROVEMENT PROJECT 2015-1 and approve Invoice #9890 for \$157,527.50. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. Engel moved, Forward second to introduce and approve RESOLUTION APPROVING LEGAL SERVICES AGREEMENT WITH GARY NEUHARTH FOR STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. O'Brien moved, Conklin second to introduce and approve RESOLUTION TO CONTRACT AND HIRE OHNSTAD & TWICHELL LAW FIRM AS BOND COUNSEL FOR STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. Conklin moved, O'Brien second to introduce and approve RESOLUTION TO CONTRACT AND HIRE DOUGHERTY & COMPANY AS BOND AGENT FOR STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried. O'Brien moved, Strutz second to introduce and approve RESOLUTION DIRECTING THE ASSESSMENT OF STREET IMPROVEMENT PROJECT 2015-1. Roll call: Engel-yes, Conklin-yes, O'Brien-yes, Strutz-yes, Forward-yes, carried

Lagoon has noticeable erosion. The area needs to be topographically surveyed to determine the need for repairs and extent of the project. Will discuss more at next Council meeting.

Committee Reports:

Tree Planting, Haring is working on a grant through the ND Forestry Service to plant trees along Highway 1 Boulevard. There is also interest from an Eagle Scout to do the same project so will work together to complete project hopefully next spring. **Landfill** letter of closing timeline will be sent to ND Department of Health as they requested. **Streets**, Nelson has received agreement from Sargent County to contract their equipment to chip seal about 20 blocks this summer. **Water Treatment Plant Equipment**, O'Brien moved, Engel second to approve purchase of membranes and gravity filter analyzers to improve chemical use, reduce water waste, and make the plant run more efficiently, roll call approved. **Water Treatment Operator Certification**, Kevin Haring has passed his Level 3 Operator Certification, will discuss salary increase at next Council meeting.

Unfinished Business:

Abatement Application, Strutz moved, Forward second to recommend denial of application for Lots 1 thru 3, Block 9 Original Plat for 2014, application will be forwarded to Dickey County Commissioners for review, roll call approved.

New Business:

Arbor Day Proclamation, Engel moved, Strutz second to proclaim April 23, 2015, as Arbor Day in the City of Oakes, carried.

Mower Sale, O'Brien moved, Strutz second to accept the offer from John Sherlock of \$700 for X425 model and \$1,500 for X475 model, carried.

Gravel Bids, Strutz moved, O'Brien second to accept gravel bid from GTH/Scott Hansen for \$12.00 per cubic yard, carried.

Spring Clean-Up is scheduled for April 20-25, with no curbside pickup, and electronic recycling will be available.

Airport Authority Appointment, Strutz moved, O'Brien second to approve the appointment of Jeff Forward for a five year term to Airport Authority, carried.

Tree Ordinance, First Reading, Ordinance 3.0708 amendment to include "No city payment or reimbursement will be made to owner unless the removal has had prior approval by the City in writing signed by owner and a representative of the City in their official capacity."

Waste Management Contracts will need to be negotiated as current contract end in July. Nelson has contacted our district representative and still negotiating options for a new contract. Will table until further information is gathered.

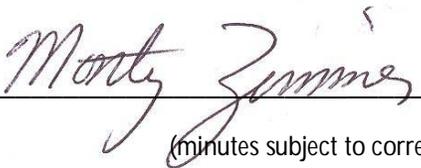
Utility Rates, Forward moved, O'Brien second to introduce and approve RESOLUTION TO ACCEPT WATER RATE ADJUSTMENT OF \$3.00 PER THOUSAND GALLONS AND 50 CENT INCREASE TO BASE FEES FOR SEWER, GARBAGE AND RURAL GARBAGE ACCOUNTS. Roll call approved. Discussion was held on the adjustment of bulk water rates, options, and concerns. O'Brien moved, Forward second to retrofit well on South 5th Street to utilize as a filling station for untreated bulk water, carried. Price adjustment will be tabled until more information can be gathered.

Announcements & Correspondence:

Safe Water Drinking Water Act Compliance Award to Kevin Haring.

Strutz moved, O'Brien second to adjourn meeting at 7:26 PM.

MAYOR



ATTEST



(minutes subject to correction and approval at the next regular meeting)