

City Council Meeting  
August 10, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: O'Brien, Engel, Conklin, Forward, Strutz, and Harris. Visitors present: Steve Ketterling, Gary Schnell, Brad Muscha-Moore Engineering, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Special Assessment Hearing-Street Improvement District 2015-1:

No protests or comments were received.

Conklin moved; Engel second to introduce and approve RESOLUTION CONFIRMING ASSESSMENTS & DIRECTING CERTIFICATION AND LEVY FOR STREET IMPROVEMENT DISTRICT 2015-1, roll call approved.

Minutes, Auditor, and Court Reports: Engel moved, O'Brien second to approve minutes and all other reports as presented, carried.

Building Permits:

Application for Linda Wiek, West ½ of Lot 1 Block 43 & OLX, for a fence was tabled until property lines can be determined by surveyors.

Strutz moved, O'Brien second to approve permits as listed, carried:

1. Eric Behr, N 87.5' of Lot 8 Block 2 Glenwood, egress windows
2. Donna Handt, Lot 1 & N ½ Lot 2 Block 2 Resident Park, replace deck
3. James Valley Grain, Block 36 Washburns, helical piers and buttresses

Engineer Report:

**Phase 4 Project**, Strutz moved, Conklin second to approve partial pay estimate #11 to Kuechle Underground for work completed by Dakota Improvement for \$27,427.17, carried.

**Water Tower Improvement**, O'Brien moved, Forward second to approve Change Order #1 to extend the deadline by 1.5 days to October 19<sup>th</sup>, carried. Engel moved, O'Brien second to approve partial pay estimate #10 to Maguire Iron for \$52,761.55, carried. Strutz moved, Harris second to approve engineering invoice to Moore Engineering for \$11,698.00, carried.

**Street Improvement Project**, Strutz moved, Conklin second to approve Change Order #2 for \$2,062.00 for sidewalk and ADA improvements, carried. O'Brien moved, Forward second to approve pay estimate #1 to Bituminous Paving for \$119,713.50, carried. Strutz moved; Conklin second to approve engineering invoice to Moore Engineering for \$34,032.52, carried.

O'Brien moved, Engel second to introduce and approve RESOLUTION AUTHORIZING THE ISSUANCE OF IMPROVEMENT WARRANTS AND EXCHANGING THEM FOR \$2,015,000 REFUNDING IMPROVEMENT BONDS OF 2015, roll call approved.

Engel moved, O'Brien second to accept the bid of \$3,000 from Dakota Improvement for cleaning railroad ditch from 14<sup>th</sup> Street west, carried. Bid states material will be loaded and hauled from the site.

**Jackson Township Drain**, Dickey-Sargent Joint Water Resource District conducting hydrogeological assessment and numerical model of Oakes Pilot Drain, information will be provided when the study is completed.

**Lagoon**, discussion regarding concerns of erosion between cells and around exterior dike on the west side. Sewer Committee will meet and review in detail.

Bills: Forward moved, Strutz second to approve bills as listed, roll call approved:

|                  |       |                           |          |
|------------------|-------|---------------------------|----------|
| NDPERS 457       | 70.00 | Waste Management-Landfill | 2,092.08 |
| American Welding | 21.00 | Bituminous Paving         | 2,558.49 |

|                                |           |                                |            |
|--------------------------------|-----------|--------------------------------|------------|
| Dakota Valley Electric         | 29.00     | Dakota Valley Electric         | 177.00     |
| Edward Jones                   | 50.00     | FCCU                           | 37.50      |
| ITD                            | 54.20     | Inky's Repair                  | 100.49     |
| ND Surplus Property            | 100.00    | Newman Signs                   | 109.58     |
| Police One Academy             | 276.00    | NDPERS 457                     | 70.00      |
| Edward Jones                   | 50.00     | FCCU                           | 37.50      |
| AFLAC                          | 106.04    | Airborne Custom Spraying       | 6,945.00   |
| American Welding               | 22.21     | Ameripride Linen & Apparel     | 81.92      |
| Apex Concrete, Inc.            | 185.00    | Bank of ND                     | 197,218.18 |
| Circle R                       | 1,096.75  | City of Fargo                  | 28.00      |
| Computer Express               | 445.97    | Dakota Valley Electric         | 2,592.60   |
| Dakota Valley Electric-Airport | 163.00    | Dakota Valley Electric         | 29.00      |
| Dickey Rural Networks          | 656.04    | Donna's Diner                  | 57.05      |
| Farmland CoOp                  | 3,006.86  | Ferguson Waterworks            | 1,143.11   |
| Fords Trading Post             | 400.00    | Gahner Sanitation Service      | 3,060.00   |
| General Irrigation             | 245.11    | Hawkins                        | 8,604.64   |
| Heritage Insurance             | 418.00    | Hicks Equipment                | 146.05     |
| Hwy 1 Fuel                     | 783.50    | ITD                            | 54.20      |
| J&S Backhoe Service            | 3,025.00  | Med Tech Resource              | 48.42      |
| Mertz Lumber                   | 61.03     | Midwest Pest Control           | 146.00     |
| Millers Fresh Foods            | 12.81     | Napa Parts & Supply            | 273.31     |
| NDLC                           | 1,451.00  | ND One Call                    | 41.80      |
| NDPERS-Group Insurance         | 14,599.49 | NDPERS-Retirement              | 7,722.77   |
| Neuharth Law Office            | 150.00    | Newman Signs                   | 869.83     |
| Novak Electric                 | 1,718.66  | Oakes Area Chamber of Commerce | 67.00      |
| OEI                            | 10,129.36 | Oakes Times                    | 3,886.40   |
| Oakes Truck & Trailer          | 632.74    | Oakes True Value               | 69.89      |
| Oakes Veterinary Service       | 30.00     | Otter Tail Power Company       | 8,353.85   |
| Praskas Hardware               | 352.61    | Quill                          | 109.08     |
| RDO Equipment                  | 307.19    | Reardon Office Equipment       | 302.2      |
| Rods Cleaning                  | 205.00    | Security Life Insurance        | 794.70     |
| Seyer Plumbing & Heating       | 165.00    | Sweeney Controls Company       | 10,800.00  |
| USA Blue Book                  | 483.07    | USDA                           | 159,050.59 |
| Van Diest Supply               | 2,535.50  | Verizon Wireless               | 452.63     |
| Virginia Pratschner            | 820.00    | Visa                           | 693.34     |
| Visa-City                      | 2,670.96  | Visto's Carquest               | 851.19     |
| Waste Management-Recycling     | 412.20    | Waste Management-Cardboard     | 610.76     |
| Waste Management-Landfill      | 3,194.66  | Wireless Solutions             | 6.99       |
| Starion/PSN – Bank Fees        | 339.87    | Payroll Taxes                  | 14,456.15  |
| Salaries                       | 44,125.42 |                                |            |

#### Committee Reports:

**Armory**, City has received unofficial notice the National Guard will be closing their Oakes station on November 15, 2016. Discussion regarding possible future uses of the facility including moving City offices to building. Committee will meet to discuss and review at future meetings. **Streets**, the curb on Ivy Avenue between 7<sup>th</sup> and 8<sup>th</sup> Streets has degraded. The area is functionally accepted, and boulevard needs to be sloped and reseeded. Engineers will review and provide possible solutions at next meeting. **Trees**, ND Forest Service, has awarded the City a grant to replant the trees along the Hwy 1 Boulevard. The grant will match funds of cash and in-kind contributions. Boy Scouts have been contacted to help possibly with project that is scheduled to begin in the Spring.

#### Unfinished Business:

**Cemetery Road**, no further information available regarding the status of funding or project approval.

#### New Business:

**Assessor Appointment**, O'Brien moved, Forward second to approve the appointment of E. Rod Rodningen as Assessor for a two-year term, carried.

**Tourism Advertisement** funding request received from Oakes Area Chamber of Commerce. Request was for half the cost of the advertisement in the ND Tourism Magazine, OEI was asked for remaining half. Engel moved, Strutz second to approve the request of \$1,562.50 from the lodging tax with the caveat for discussion to be held before agreeing to advertisement again, carried.

Announcements & Correspondence:

September City Council meeting is scheduled for September 14, second Monday, due to Labor Day on regular meeting day.

O'Brien and Zimmer volunteered to assist Pat Nelson in interviewing for the open maintenance position.

O'Brien moved, Strutz second to adjourn meeting at 6:50 PM.

MAYOR Marty Zimmer ATTEST Paul Hering  
(minutes subject to correction and approval at the next regular meeting)