

City Council Meeting May 6, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Brandriet, Harris, Forward, Engel, Strutz, and Sitzler. Visitors present: Bernie Vculek, Caleb Aberle, Jerry Hollingsworth, and Jerod Klabunde-Moore Engineering. Employees present: Gary Neuharth, Marke Roberts, Pat Nelson and April Haring.

Special Assessment Hearing:

No protests were received.

Sitzler moved, Forward second to introduce and approve RESOLUTION CONFIRMING ASSESSMENTS & DIRECTING CERTIFICATION AND LEVY FOR WATER & SEWER IMPROVEMENT DISTRICT 2012-1 PHASE 3 & 2012-2 PHASE 4. Roll call approved.

Engineer Report:

2012-2 Phase 4 construction has resumed and restoration of areas affected last year to begin soon.

Water Towers Improvement discussed regarding either renovation of existing towers or construction of new tower. Water Committee will meet and discuss options for improvements before next Council meeting.

Street Improvements, discussed completing inventory of conditions of those avenues that have not had any improvements in the past construction phases. Streets Committee will review with engineer to determine scope and possible project.

Rosendahl Development, letter was received from Rosendahl's attorney regarding request to correct size of water main placed in development. Moore Engineering also received letter, correspondence will be sent and meeting arranged.

Bernie Vculek addressed Council on concerns of alley located between Burlwood and St Charles court. A survey will be completed to make sure alley is placed correctly. Was also discussed of annexation of a lot on the east side of Burlwood for a new home to be built, City Auditor and Attorney will begin work on the process.

Unfinished Business:

Alley Dispute located in Outlot L. Letters were sent requesting alley property to be deeded to City to make the area a legal alley. A letter was received from property owner, Caleb Aberle's, attorney regarding the City's request. Reasoning for request of deed and options were discussed. Aberle expressed his concern of the City "taking" his property from him, City Attorney Neuharth explained the area is being "taken" but the Council wishes the area to be legally corrected. No further action was taken.

Visitors:

Harold Rotunda, CPA presented the 2012 Audit and reviewed the report; the City did show a loss this year due to equipment purchases and finishing construction projects. Strutz moved, Harris second to approve and accept 2012 Audit, carried.

Minutes, Auditor and Court Reports: Engel moved, Sitzler second to approve minutes and all other reports as presented, carried.

Building Permits: Engel moved, Strutz second to approve building permit applications as follows, carried:

1. Monty & Stacy Zimmer, Lot 5 Block 1 Vculek's 1st Addition, storage shed
2. Glenn & Teresa Doggett, Lots 1-3 Block 15 McCarthy's & 2' Vacated Alley, deck
3. Robert & Kathie Gemar, Lot 5 Ex S 12' All Lot 6 & W 1/2 Vacated Alley & S 26'X150' Vacated Grape Avenue Block 4 Rekos, fence
4. Kathy Lee, Lot 11 Block 9 McCarthy's, deck

Game of Chance Permit and Site Authorizations: Forward moved, Engel second to approve game of chance permit application and gaming site authorizations as follows, carried:

1. Oakes Golden Age Club—Bingo
2. Skills USA—Raffle
3. American Legion Site Authorization
4. OEI Site Authorization

Bills: Sitzler moved, Harris second to approve bills as listed, roll call approved:

CSE	275.54	Capital Bank & Trust	50.00
Flex	1,200.00	Doug Schmit	10,798.82
FCCU	37.50	ITD	27.75
Moore Engineering	525.00	NDPERS 457	57.50
Oakes Park Board	5,234.75	FCCU	37.50
Kevin Gelinske	25.00	Bredeson-Travel	278.50
NDPERS 457	57.50	Thompson-Travel	278.50
Visa	266.22	Oakes Park Board	5,234.75
AFLAC	159.06	American Welding Supplies	11.70
Ameripride Linen	72.79	Ameritas Life Ins	701.10
AT&T	394.09	Best Western	207.00
Circle R	287.17	City of Fargo	28.00
Computer Express	207.28	Flex	550.00
Dacotah Paper	88.36	Dakota Supply Group	169.39
Dakota Valley Electric	2,592.60	Dickey Rural Communications	757.96
Ecolab	91.00	Farmland CoOp	5,860.25
Hawkins	5,151.93	JT Homan	541.31
KLJ	5,064.58	Kelly's Welding	285.00
Lau Motors	222.52	Millers Fresh Foods	48.53
Napa	540.50	ND One Call	9.90
NDPERS-Group Insurance	10,542.35	NDPERS-Retirement	7,969.24
Neuharth Law Office	450.00	Novak Electric	113.52
Oakes Area Chamber of Commerce	407.00	OEI	3,058.50
Oakes Times	153.18	Oakes Truck & Trailer	186.35
Oakes True Value	23.98	Oakes Veterinary Service	30.00
OtterTail Power	8,010.21	Praskas Hardware Hank	276.24
Praxair	354.85	Presler Farm Service	500.00
Red River Valley & Western	100.00	Ricks Body Shop	8.65
Rods Cleaning	250.00	Seyer Plumbing & Heating	60.00
Sweeney Controls	3,545.90	Sweets & Stories	83.22
Visa	1,322.65	Visa	3,285.38
Waste Management-Landfill	1,938.42	Western Agency	18.00
Galls	39.49	GS Services	750.00
Hwy 1 Fuel & Service	899.63	Larson Electric	590.00
Manairco	273.38	Newman Signs	214.15
Team Laboratory	2,044.00	Vistos Carquest	262.47
Waste Management-Recycle	1,246.60	Waste Management-Landfill	2,139.24
Starion – Bank Fees	51.19	Payroll Taxes	16,693.31
Salaries	49,731.14		

Committee Reports:

Forward discussed improvement to old City Shop, request to install a door on the east side of the building to allow the garbage truck to be stored inside; estimates will be brought to next Council meeting. **Strutz** brought up concerns of anhydrous tanks being driven through residential areas and parked overnight; ordinances will be checked to address issue. **Sitzler**, refinancing of older bonds was discussed. The City could potentially save a significant amount of money by decreasing interest rates and shortening terms; Mike Manstrom from Dougherty and Company will be invited to next Council meeting to discuss. **Armory**

improvements still continuing, the roof has been repaired and further inspection will be completed this summer. The classroom is almost finished and doors have been ordered. **Landfill**, still no progress on application for new site; it is projected the current landfill will be full by the end of summer. **Vaino Youle Building**, concern regarding the north entrance of building. The March 2012 approved building permit/variance required curb to be replaced, notification was given to Mr. Youle but this has not been complied with. Mr. Youle is disputing the replacement of the curb and asking for a written explanation for why this needs to be done. Harris moved, Brandriet second to allow driveway to remain and request parking be allowed by property owner during school event; roll call-Forward-no, Strutz-no, Engel-no, Sitzler-no, Brandriet-no, Harris-yes, motion failed. A letter will be sent requesting Vaino Youle to next Council meeting to discuss concerns and resolve issue. **Fire**, Chief Hollingsworth will meet with Brandriet, Strutz and Zimmer to review condition of Fire Hall and review requested repairs. The fire district creation is hoped to begin shortly and be finished by end of summer. **Street Lights**, Pat Nelson has ordered parts to repair lights along Hwy 1; paint has been ordered and contractor will begin to paint as soon as temperature increases. **Police** stated concerns of weight limits on truck routes. Current ordinances only state registered weight which allows trucks not following load restrictions to use city streets, ordinances will be reviewed to address.

New Business:

Online Payment Services requests have been received by numerous customers. City Auditor reported that after reviewing different companies and options, she would like to recommend contracting with Payment Services Network to offer customers ability to use online payment options including automatic recurring payments and credit card payments. Sitzler moved, Engel second to contract Payment Services Network for online payment services; effective July 1 and to be reviewed in December to determine use of program, carried. The fees for 2013 will be paid by the City.

EMS Week Proclamation, Strutz moved, Forward second to introduce and approve RESOLUTION TO DECLARE MAY 19-25, 2013 EMS WEEK. Roll call approved.

Ambulance Disability Insurance, Strutz moved, Brandriet second to approve increase of insurance policy, carried.

Arbor Day Proclamation, Strutz moved, Sitzler second to introduce and approve RESOLUTION TO DECLARE JUNE 21, 2013 AS ARBOR DAY. Roll call approved.

Official Paper Designation, Forward moved, Sitzler second to designate Oakes Times as official paper for the City of Oakes, carried.

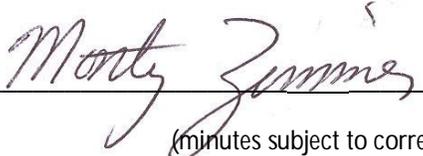
Announcements & Correspondence:

Notice of Water Application for Change in Point of Diversion-Vculek

Notice of Water Appropriation Application-Albers

2012 Tree City Recognition

Brandriet moved, Strutz second to adjourn meeting at 7:46PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)