

City Council Meeting August 4, 2014

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Conklin, Engel, Forward, Harris, Strutz and O'Brien. Visitors present: Lance Brower, Courtney Klever, Kausha Magill, Dave Novak, Lori Novak and Jerod Klabunde-Moore Engineering. Employees present: Rod Rodningen, Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Visitors:

BearCreek Roughriders requested permission to hold Mounted Shooting Clinic at their arena on August 14th, this event could potentially be held annually. Harris moved, O'Brien second to approve and allow clinic for this year, carried.

Dave Novak asked about application for property tax exemption for his business expansion, application will be provided and notice will be published to have public hearing at next council meeting. He also stated concerns about the slope of the ditch along South 3rd Street, issues will be looked into regarding care and maintenance.

Rod Rodningen addressed Council on progress of computerizing property records. The plan is to begin interior review of residential properties in September then commercial properties. Entire system should be updated and completed in Spring 2015.

Engineer Report

Phase 4 Improvement, Strutz moved, Harris second to approve use of grant funds for following projects: upgrade control panel on Kola Ave Lift Station, rehab Hwy 1 Lift Station, water main looping east of skating rink, water main extension to softball complex, install access pit manholes at JVG. Project priority will depend on quotes to be presented at next meeting.

Contractor has offered \$10,000.00 deduction to address concerns regarding failed compaction tests on Maple Avenue. The other option would be to have entire area replaced to meet compaction, there currently are no issues in the area. Tabled until next meeting to allow Council Members to obtain more information.

Water Tower Improvement, Strutz moved, O'Brien second to award bid to Maguire Iron, Inc. for \$1,159,000.00 to replace water tower, carried. Conklin moved, Engel second to approve Legal Services contracts with Gary Neuharth and Ohnstad Twichell, carried. Strutz moved, Forward second to approve invoice #8282 for \$8,880.00 to Moore Engineering, carried.

Minutes, Auditor and Court Reports: Engel moved, Strutz second to approve minutes and all other reports as presented, carried.

Building Permits:

Forward moved, Strutz second to approve building permit applications for the following:

1. Duckwall-Alco, Lot 2 Block 1 Palco's First, sign
2. Lance Brower, Lot 4 Block 40 EOP, addition
3. Henninger, Richard, Lot 2 Block 4 McCarthys , concrete patio
4. Jensen, DJ, Lot 16 Block 17 OP, fence
5. Novak, Dave, E 1/2 Lot 11 & Lot 12 Block 40 EOP, breezeway addition
6. Schumacher, Troy, Lots 5-7 Block 40 EOP, garage addition/home
7. Seyer Plumbing, Lot 4 Block 29 WTL, fence
8. Sorum, Brian & Amber, Lot 19 Nagala Addn, fence
9. Trageton, Daniel, Lot 1 Block 33 WTL, egress windows
10. Wiek, Joyce, Lot 3 Block 8 OP, roof addition
11. Zimmer, Monty, Lot 5 Block 1 Vculeks 1st Addition, fence
12. Hayenga, Alan, Lots 6 and 7 Block 5 Residence Park, shed

And building permit applications denied for more information for the following, carried:

1. DMVW RR, railroad right-of-way South 5th Street, new building
2. Nash, Amanda, N ½ of Lot 8 All of Lot 9 Block 4 McCarthys, deck

3. Schell, Tim, Lots 19-21 Block 16 and Vacated Alley OP, replace and enlarge deck.

Bills: Harris moved, O'Brien second to approve bills as listed, roll call approved:

Bituminous Paving, Inc	237,670.38	KLJ	15,672.71
Terracon	2,209.10	Capital Bank & Trust	50.00
NPDERS 457	70.00	FCCU	37.50
Dakota Valley Electric	29.00	Dakota Valley Electric	87.00
ITD	54.20	Kevin Gelinske	352.00
Waste Management-Landfill	4,993.20	Waste Management-Recycling	2,005.64
AFLAC	106.04	City of Fargo	28.00
Dakota Improvement	1,192.21	Dakota Supply Group	407.32
Economy Propane	12.24	General Irrigation	951.00
Neuharth Law Office	150.00	Midwest Pest Control	131.00
Novak Electric	1,508.72	Oakes Area Chamber of Commerce	67.00
Oakes Times	258.40	Otter Tail Power Company	5,928.34
Quill	871.51	Reardon Office Equipment	125.47
Sanitation Products	833.48	Seyer Plumbing & Heating	70.00
USDA-Rural Development	145,952.00	Wireless Solutions	19.99
OEI	8,537.66	Oakes True Value	144.82
Ameripride Linen	77.41	NDPER 457	70.00
Capital Bank & Trust	50.00	Flex	256.54
FCCU	37.50	Airborne Custom Spraying	3,472.50
Bank of ND	172,835.00	Dakota Valley Electric	2,592.60
Electric Pump, Inc.	125.78	Gahner Sanitation Service	882.00
Hicks Equipment	25.870	Joe Sullivan	425.00
Midstates Wireless	2,286.05	Police One Academy	326.00
Rod Rodningen	33.90	Wheat Growers	191.03
American Welding & Gas	13.33	Circle R	1,705.42
Dickey Rural Communications	587.43	Hawkins, Inc	548.25
Hwy 1 Fuel & Service	653.07	Mertz Lumber & Supply	142.55
Napa	148.64	Oakes Drug	22.72
Oakes Ready Mix	112.05	Oakes Truck & Trailer	130.70
Praskas Hardware Hank	361.32	Security Life Insurance	699.73
Team Laboratory	703.00	Virginia Pratschner	900.00
Vistos Carquest	314.21	Rons Heating & Appliance	91.96
Hawkins Inc.	5,164.66	NDPERS Group Insurance	14,587.17
NDPERS Retirement	7,401.55	Oakes Veterinary Service	30.00
ND One Call	11.00	Rods Cleaning	177.50
Team Laboratory	150.50	Van Diest Supply	1,988.50
Verizon Wireless	452.58	Visa	371.90
Visa-City	4,342.71	Western Agency	356.00
Starion/PSN – Bank Fees	333.02	Payroll Taxes	14,410.33
Salaries	44,094.70		

Committee Reports:

Landfill, Conklin moved, Engel second to approve maximum \$50.00 refund for residents billed during the month of June for branch disposal, carried. Harris requested items disposed of at the site be tracked to determine “how much of what” is being put into the roll-off. The compost pile has not been abused with new hours, there have been no bags but a few manageable small branches. **Garbage**, Strutz discussed concerns regarding garbage, inert waste and electronics being left at the shop garbage cans. A sign will be placed to notify residents only household garbage can be disposed of at shop and discussed installing surveillance. Strutz also expressed concerns of rural residents bringing garbage into town for disposal without having an account, this will need to be addressed. **Ordinance** books were distributed to begin review by Council Members. City Auditor asked each member to review and make suggestions for amendments, additions and deletions for next meeting, sections will be assigned later. **Bank Authorizations**, Strutz moved, Harris second to authorize Mayor, Council President and City Auditor to

sign for funds for the City and require two signatures for drafts of other withdrawal orders issued at the designated depositories—Starion Financial, First State Bank, and First Community Credit Union, carried. **Budget**, Haring presented 2015 Budget draft for Council review and requested recommendations for making any adjustments before September's Preliminary Hearing. Discussed importance of large purchases and departments properly planning to help decrease expenses, hoping to build reserve accounts. Conklin moved, Forward second to transfer funds from General Fund to Dangerous Building Fund to clear outstanding balance for demolition of 411 Main Avenue, carried.

New Business:

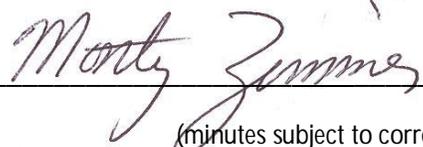
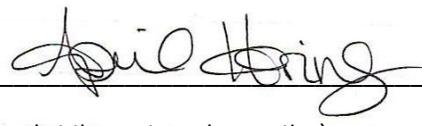
2nd Reading Variance Ordinance Amendment, Conklin moved, O'Brien second approve amendments to change process of variance applications for construction and improvements and include addition of encroachment regulations, carried.

Announcements & Correspondence:

Notice of Application of Appropriation of Water, Huebner.

Thank you from the Oakes Area Chamber of Commerce for help during Irrigation Days and request for assistance during Evening in the Park.

Strutz moved, Harris second to adjourn meeting at 7:46 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)