

City Council Meeting
March 10, 2014

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Sitzler, Strutz, Engel, Forward, Harris and Brandriet. Visitors present: Art Conklin, Phillip Homan, JT Homan, Matthew Iverson, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Kevin Haring, Gary Neuharth, and April Haring.

Minutes, Auditor and Court Reports: Forward moved, Strutz second to approve minutes and all other reports as presented, carried.

Game of Chance Permits: Harris moved, Sitzler second to approve following game of chance permits contingent if location for drawing is in Oakes, carried:

1. Relay for Life—Raffle

Building Permits: Harris moved, Sitzler second to approve building permit applications as follows, carried:

1. Dickey Rural Networks; Lots 13,14,15 Block 14 OP; new sign.

Bills: Sitzler moved, Engel second to approve bills as listed, roll call approved:

Capital Bank & Trust	50.00	FCCU	37.50
Moore Engineering	1,802.50	ND Water & Pollution	30.00
NDPERS 457	70.00	KH-Travel	192.10
ND Living	3,050.00	Waste Management-Cardboard	304.10
Waste Management-Landfill	1,737.38	Waste Management-Recycling	634.52
West Side Auto Body	75.00	Verizon Wireless	364.42
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	70.00	Bank of ND	7,182.93
Dakota Plains Cooperative	263.53	Midstates Equipment	14,527.34
Municipal Gov't Academy	15.00	ND Surplus Property	10.00
NDPERS-Group Insurance	14,587.147	NDPERS-Retirement	7,335.60
Tom Kelly Construction	250.00	Wendy Johnson	36.00
AFLAC	106.04	Alco	49.51
American Welding	12.04	Ameritas Life Ins	779.50
AT&T Mobility	193.86	B&B Gardens	64.95
Chief Law Enforcement	71.04	Circle R	461.59
Computer Express	200.00	Dakota Improvement	518.32
Dakota Valley Electric	2,592.60	Dickey Rural Communications	844.07
Ecolab	91.00	Economy Propane	3,150.13
Evoqua Water Tech	551.73	Farmland CoOp	3,739.30
Ferguson Waterworks	343.75	Galls	87.97
Neuharth Law Office	225.00	General Irrigation	6.96
Hwy 1 Fuel & Service	556.35	ITD	364.20
KLJ	918.77	Kustom Machine	59.88
Lau Motors	98.99	Mertz Lumber	62.75
Millers Fresh Foods	12.94	Napa Parts Supply	164.96
ND Sewage Pump Lift Station	1,000.00	Oakes Area Chamber	67.00
Oakes Computer Services	136.84	OEI	9,932.15
Oakes Times	230.94	Oakes Truck & Trailer	1,578.10
Oakes True Value	74.95	Oakes Veterinary Service	30.00
ND One Call	2.20	Otter Tail Power	8,821.34
Praskas Hardware Hank	42.63	Quill	220.84
Red River Electric	220.00	Rods Cleaning	177.50
Sanitation Products	8,332.46	Sweets & Stories	170.84

USDA	295,907.00	Virginia Pratschner	900.00
Visa	381.38	Visa-City	645.97
Vistos Carquest	100.27	Western Agency	25,868.00
Zacks Repair	72.00	Ameripride Linen	72.79
Dakota Valley Electric	251.00	Design Manufacturing	1,127.56
Hawkins	8,768.33	Heritage Insurance	1,250.00
GS Services	200.00	Seyer Plumbing	442.00
Waste Management-Landfill	1,771.89	Starion/PSN – Bank Fees	324.91
Payroll Taxes	12,550.84	Salaries	38,431.54

Committee Reports:

Garbage, Strutz requested City Attorney to check on ordinances or state law to be used for theft of garbage services as he has noticed rural residents using the City's garbage dumpsters without permission and/or payment. **Landfill** capacity was discussed. Sitzler moved, Brandriet second to deny B&B Gardens use of landfill to dispose of building remains from fire and schedule Citywide Spring Clean-Up week of April 21st without city pickup, carried. **Property Valuations** letter was received from Dickey County Director of Tax Equalization stating the City Assessor has been asked to increase residential property value by 5% and increase commercial property value by 4% within the City of Oakes; City of Oakes Board of Equalization is scheduled for April 8th to approve changes in property value. **City Phone App**, Haring brought up the possible implementation of a City App similar to what the school is using; cost would be \$2,900 to set-up and implement then \$1,400 annually for support. Discussion was tabled until further information can be determined regarding use and public interest.

Visitors:

Philip Homan and JT Homan requested Council review motion from January meeting regarding utility bill for 704 South 7th Street. Their account was activated in August when City Hall realized a business was operating out of this location, shortly after that the City was notified the sewer was not functioning properly. Sewer was repaired in November, the Council approved an adjustment of \$96.00 (three months of the sewer charges) on the account. Phillip and JT are requesting the entire amount from August to October be removed since sewer wasn't functioning properly and water was unable to be used. Account shows base fees only have been billed since August 1, 2013, no volume garbage has been billed and sewer adjustment was made in January. Harris moved, Brandriet second to remove \$207.00 (remaining charges for August, September and October) from the account leaving a balance of \$321.00 due, carried.

Unfinished Business:

Garbage Truck bids were received from Northern Truck Equipment and Sanitation Products. Concerns regarding Sanitation Products reputation and condition/value of current truck were discussed. Strutz moved, Harris second to purchase Labrie 33 Cubic Yard, Peterbuilt for \$231,302 from Sanitation Products. Harris withdrew second after discussion on value of current garbage truck and possibilities of resale or trade-in. Strutz amended original motion to include request of delivery inspection and adequate training with purchase of truck, Sitzler second. Roll Call: Engel-yes, Forward-yes, Strutz-yes, Brandriet-yes, Harris-no, Sitzler-yes, carried. Sitzler moved, Brandriet second to use equipment funds to purchase, no financing, carried. Sitzler moved, Strutz second to pay Sanitation Products Invoice 54458 \$6,065 for cylinder which has been returned, carried.

Public Meeting – Water Tower Improvement Project

Same visitors and members present. Engineer discussed scope and need of project and explained lack of environmental issues. Hearing adjourned at 7:05 pm.

Engineer Report:

Water Tower Improvement, Harris moved, Strutz second to construct new tower in current location behind City Hall, carried. Plans will be ready for approval at next Council meeting which will begin bid process. Construction schedule and length will depend on contractor.

Landfill Closure Plan, according to ND Department of Health and state law, professional engineers will need to complete closure plan. Once closing determination is made, will need to begin closure process with engineer.

New Business:

Freezing Service Lines have been an issue for the last month. The City has added an extra 1,000 gallons to the monthly base for every water account to encourage residents and business owners to run water to prevent freezing. Forward moved, Strutz second to increase to 2,000 gallons for month of March, roll call approved. Discussion was held regarding financial responsibility for those service lines that have frozen and required a plumber to thaw. Currently the City Employees do help property owners by checking water main and working with plumber to open lines. Forward moved, Harris second to deny payment on any plumbing bills for work done to thaw out water and sewer service lines no matter where freeze line is located, carried. **St. Patrick's Day Parade**, Forward moved, Strutz second to approve the parade on March 15th at 5:30pm, carried.

Youth Bowling Funding Request, Sitzler moved, Forward second to approve \$500.00 request from Tourism Fund for bowling shirts for Youth Bowling League, carried (Engel voting no).

Otter Tail Lighting Maintenance Contract, Engel moved, Brandriet second to approve contract for maintenance of all lights located within City for \$146.15 per month, carried.

Announcements & Correspondence:

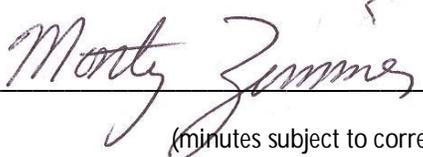
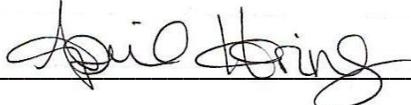
Application for Appropriation of Water received from Zimbelman and Gramlow.

ND Water Commission Drainage Approval for Jackson Township Improvement.

Delinquent Utility Accounts as of current billing cycle:

419 Main Ave	\$973.00	1302 Hickory Ave	\$357.00
417 S 5 th St	\$471.00	33 Main Ave	\$338.25
124 N 6 th St	\$446.00	15 N 10 th St	\$286.75
704 S 7 th St	\$424.00	101 N 11 th St	\$276.00
1219 Hickory Ave	\$435.25	806 S 5 th St	\$269.25
104 S 7 th St	\$432.50	209 N 8 th St	\$265.50
109 N 8 th St	\$430.00	521 Maple Ave	\$244.25
214 N 8 th St-Final	\$495.75	122 S 2 nd St	\$259.50
408 Lilac Ave	\$392.75	403 S 5 th St	\$254.50
204 Maple Ave	\$401.75	924 Main Ave	\$245.50
411 Grape Ave	\$398.50	221 N 7 th St	\$247.50
315 S 8 th St	\$378.62	1115 Main Ave	\$241.50
210 S 2 nd St	\$366.50	224 N 5 th St	\$244.00
217 S 11 th St	\$313.50	28 Main Ave	\$204.00
108 S 7 th St	\$353.80		

Strutz moved, Brandriet second to adjourn meeting at 7:50 PM.

MAYOR  ATTEST 
 (minutes subject to correction and approval at the next regular meeting)