

City Council Meeting September 14, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: O'Brien, Engel, Conklin, Forward, Strutz, and Harris. Visitors present: Grayson Roney, Dan Trageton, Chad Bohnenkamp, Richard Worrel, Rod Rodningen, and Brad Muscha-Moore Engineering. Employees present: Marke Roberts, Gary Neuharth, and April Haring.

First Reading Sales Tax Request from Grayson Roney for Eagle Scout Project of placing a digital sign at Cummings Field. O'Brien moved, Harris second to make a donation of \$2,000.00 from Tourism Funds, roll call approved. Engel moved, O'Brien second to approve the first reading sales tax request of \$2,000.00; roll call approved.

New Assessor Requirements letter was received from Dickey County Office of Tax Equalization regarding new ND State law requiring new training and certification of assessors in townships and cities. If the City does not have certified assessor by February 1, 2016, a contract will need to be signed with Dickey County Director of Tax Equalization for assessment services and reviews. Rodningen is interested in obtaining new certification criteria and has contacted other jurisdictions he does property assessments for. Online training for assessor would consist of 110 hours and cost approximately \$1,300.00. Forward moved, Engel second to partner with townships to cost share training of assessor, carried.

Building Permits:

Strutz moved, Harris second to approve permits as listed, O'Brien abstained from voting, carried:

1. Mike and Melanie Wertz, Part of Outlot "O" WTL, new home
2. Nathan O'Brien, Lot 5 Block 2 Glenwood, egress windows

Application for Daniel Trageton, Lot 1 Block 33 WTL, for a new attached garage was tabled due to lack of area to build on lot, plan will need to be adjusted to conform with ordinance or variance will be required. Application for Troy Schumacher, Lots 5-6-7 Block 40 EOP, for a new garage, was tabled for more information. The garage is over allowed size but application states house will be attached next year; Council requested he be contacted and asked to amend building permit for the entire project or request a variance.

Visitors:

Chad Bohnenkamp expressed his concerns regarding the grass seeding in the Boulevard on Fir Avenue. He has concerns regarding the quality of the backfill along the new curb and feels the topsoil is inadequate for growing. Council agreed with his concerns and felt quality needs to be reviewed.

Engineer Report:

Phase 4 Project, Forward moved, O'Brien second to approve partial pay estimate #12 to Kuechle Underground for work completed by Dakota Improvement for \$57,246.32, carried. Engel moved; Strutz second to approve engineering invoice to Moore Engineering for \$8,000.00, carried.

Water Tower Improvement, O'Brien moved, Strutz second to approve partial pay estimate #11 to Maguire Iron for \$49,500.00, carried. Conklin moved; Harris second to approve engineering invoice to Moore Engineering for \$6,132.00, carried. Continued discussion on paint and design for the second water tower.

Street Improvement Project, punch list items are being worked on. Harris moved; Strutz second to approve Change Order #3 for \$32,747.00 for additional blocks, carried. Strutz moved, Conklin second to approve pay estimate #2 to Bituminous Paving for \$1,205,337.71, carried. Engel moved; O'Brien second to approve pay estimate #1 to ND Sewage and pump for storm lift station improvement for \$14,850.00.

O'Brien moved; Foward second to approve engineering invoice to Moore Engineering for \$78,758.59, carried. Discussion was held regarding additional concerns in the project area and requests to correct.

Minutes, Auditor, and Court Reports: Engel moved, Conklin second to approve minutes and all other reports as presented, carried.

Game of Chance Permit and Site Authorizations: Forward moved, O'Brien second to approve game of chance permit application as follows, carried:

1. OHS — 50/50 Raffle
2. Oakes Chamber of Commerce – Raffle

Bills: Engle moved, O'Brien second to approve bills as listed, roll call approved:

NDPERS 457	70.00	Dakota Improvement, Inc	1,082.68
Edward Jones	50.00	FCCU	37.50
First State Bank	38,806.11	Kellys Welding	110.00
Flex	2,400.00	Quill	94.95
Edward Jones	50.00	FCCU	37.50
NDPERS 457	82.50	Flex	343.75
Edward Jones	50.00	FCCU	37.50
NDPERS 457	82.50	AFLAC	106.04
American Welding	22.21	Ameripride Linen	163.84
Circle R	678.41	City of Fargo	28.00
Computer Express	200.00	Dakota Supply Group	3,090.18
Dakota Valley Electric	2,789.60	Dickey County Recorder	4.00
Dickey Rural Communications	652.23	Ecolab	94.19
Farmland CoOp	2,104.36	Ferguson Waterworks	285.78
Gahner Sanitation	864.00	General Irrigation	59.31
Hawkins	4,310.89	Hicks Equipment	28.05
Hwy 1 Fuel & Service	266.98	ITD	54.20
Midwest Radar & Equipment	80.00	Millers Fresh Foods	42.98
Napa	143.76	National Association of Chiefs	60.00
ND One Call	19.80	NDPERS Group Insurance	15,378.03
NDPERS Retirement	7,287.94	Neuharth Law Office	450.00
Newman Signs	27.02	Novak Electric	77.00
Oakes Area Chamber of Commerce	67.00	OEI	12,810.55
Oakes Times	285.20	Oakes Truck & Trailer	406.06
Oakes True Value	81.27	Oakes Veterinary Service	30.00
ODIN	427.72	Ohnstad Twichell	6,200.00
Otter Tail Power Company	7,565.34	Praska's Hardware Hank	287.64
Pro Forms	254.00	Quill	98.78
RDO Equipment	2,700.00	Rod's Cleaning	205.00
Ron's Heating & Appliance	98.49	Sanitation Products	222.08
Scott Hansen	2,036.40	Security Life Insurance	794.70
Starion Bond Services	900.00	Sweets & Stories	187.69
Verizon Wireless	452.63	Virginia Pratschner	790.00
Visa	157.86	Visa-City	1,291.59
Visto's Carquest	116.68	Waste Management-Cardboard	626.22
Waste Management-Landfill	5,014.98	Wheat Growers	296.75
Zacks Repair	38.00	Eberline	240.00
Starion/PSN – Bank Fees	369.31	Payroll Taxes	10,939.12
Quarter Salaries	2,110.19	Salaries	41,688.36

Committee Reports:

Streets, Strutz recommended placing “No Trucks” signs along avenue intersections of 4th Street and 7th Street to prohibit trucks from driving in residential areas and to prevent damage to streets not designed to handle truck weight. Discussion was held regarding how to enforce and problems with exceptions; will review for next meeting. **Gravel**, Harris requested gravel roads to have more maintenance completed; will schedule maintenance before winter. **Fall Clean-Up** will be scheduled in October; Council discussed even though it is a large expense it is a service to the community that needs to be kept. Discussion on how to address residents that may need assistance with hauling items to the landfill. O’Brien moved, Engel second to have curbside pick-up for the entire town and no free gate at the landfill for Fall Clean-Up, carried-Strutz voted no. Nelson will be contacted to review motion and address any concerns. **Police Department** has been receiving complaints regarding overcrowding in homes or “man camps” being established in residential areas. Chief Roberts recommended setting criteria to avoid this problem in the future. City Attorney will continue research on an ordinance regarding occupancy limits.

Preliminary Budget Hearing

2016 Proposed Budget submitted to Council for review. The preliminary budget shows a zero-mill increase for the City’s property tax.

Unfinished Business:

None

New Business:

Propane Bids, Strutz moved, Harris second to accept a bid for propane from Economy Propane of \$0.96 for the 2015-2016 season, carried.

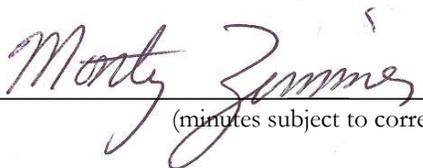
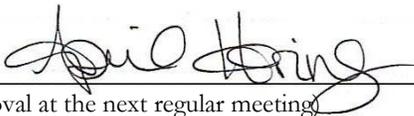
Homecoming Events, Forward moved, O’Brien second to approve Pep Rally on October 16th closing Main Street, carried.

Announcements & Correspondence:

NDSU Community Forum Invitation from NDSU Extension Service on September 28 in Lisbon.

NDLC Annual Conference reminder, September 24-26 in Fargo.

Strutz moved; O’Brien second to adjourn the meeting at 7:30 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)