

Board of Equalization
April 12, 2016

The Board of Equalization met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, Conklin, O'Brien, Harris, and Forward. Visitors present: Clayton Melrose, Tim Salberg, Mike Kelly, Mike Harris, Kristine Harris, Dani Dahlstrom, Katie Haberman, Rick Haberman, Pam Haberman, Jennifer Cuhel, Austin Brummund, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, E. Rodningen, Gary Neuharth, and April Haring.

City Assessor Rodningen addressed the Council regarding the property value increases required by County and State regulations. Property values were increased by about \$8,000,000 to meet the requirements. Visitors expressed concerns about the increases in property valuations. Many properties were adjusted due to recent sales; either the sale of that particular property or similar property.

Parcel 10248001 was presented with an increased value of \$238,595; Rodningen stated adjustment of 64% increase was based on sale price of the similar property. Forward moved, Harris second to adjust to a 12% increase or \$162,820, roll call approved.

Parcel 10663000 was presented with an increased value of \$256,050; Rodningen stated adjustment of 52% increase was due to the recent sale of property. The property owner stated new value is higher than what the property was purchased for. Forward moved, Harris second to reduce the value to match the sale amount and to include all other properties that have been increased due to their sale to be lowered to the sale price, roll call approved.

Exempt Properties & Homestead Credits: Harris moved, O'Brien second to approve the applications for exempt properties and homestead credits as presented, carried.

New Home Exemptions: Forward moved, Harris second to approve new home exemptions as presented, carried.

Assessor Book Changes: Forward moved, O'Brien second to approve the changes in valuation and to approve changes in true and full values as made by the assessor per recommendations by Dickey County Director of Tax Equalization with the exception of properties examined earlier and reduced, carried.

No other protests were received.

Board of Equalization adjourned at 6:38 PM.

Public Hearing
April 12, 2016

Public Hearing for Lagoon Improvement Project called to order with same members and visitors present. Discussion was held regarding the application to USDA Rural Development for river bank stabilization. The scope, cost, and environmental concerns were stated. No protests or comments received.

Hearing adjourned.

City Council Meeting
April 12, 2016

The City Council met at 6:52 PM at Oakes Armory with the same members, visitors, and employees present.

Engineer Report:

Phase 3 Sanitary Sewer Repairs-Quam Construction, letter was sent in March to Quam Construction regarding the completed repairs on North 5th Street due to original construction issues. Quam has stated they will cooperate but would like to discuss further with City and Moore Engineering; they will try to resolve the issue as quickly as possible.

Oakes Water Tower, contracts have been signed for the improvements to begin on the second water tower. Contractor will be contacting City to schedule a pre-construction meeting.

Street Improvement Project, inspector will be sent to re-evaluate punch list. Any items of concern in addition to items listed last fall will need to be reported to City Hall as soon as possible to have reviewed before closing out the project.

Northwest Drainage Outlet, wetland delineations were recently received from landowners, there is an issue with a wetland along the alignment. Further review will need to be done before work can be started.

Hazard Mitigation Grant Program, Conklin moved, O'Brien second to resubmit funding application for 75% grant to move main lift station into City limits, carried.

Minutes, Auditor and Court Reports: O'Brien moved, Harris second to approve minutes and all other reports as presented, carried.

Game of Chance Permits:

Forward moved, O'Brien second to approve following game of chance permits, carried:

1. Relay for Life—Raffle
2. DECA—Raffle

Building Permits

Harris moved, Forward second to approve building permit applications for the following, carried:

1. Norley Meidinger, Lots 4 & 5, Block 20 McCarthy's-fence
2. Darren & Monica Ptacek, Lot 15 Nagala Addn-concrete patio
3. Scott Deering, E ½ Lot 4 & All Lot 5, Block 2 St Charles-replace steps with deck
4. David & Paula Peterson, Lot 12 Clines Addn-new home
5. Henry Wright, Lot 12 except South 7' & All Lot 13 Nagala Addn-concrete driveway

Harris moved, O'Brien second to approve following application contingent upon acceptable placement within setbacks, carried:

1. Jason Olson, Lot 4 & North 25' Lot 5 Block 21 Washburns-shed

Conkling moved, Forward second to approve following application contingent upon proof of valid license by contractor, carried:

1. John Zetocha, Lot 14 Nagala Addn-concrete driveway.

Bills: O'Brien moved, Forward second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Edward Jones	50.00
FCCU	37.50	Travel-RT	280.30
Office Supplies-AH	202.66	Dakota Supply Group	547.04
Supplie-LB	378.82	FCCU	37.50

Travel-KH	312.12	STS Construction	9,875.20
Flex	520.00	Edward Jones	50.00
FCCU	37.50	Travel-LB	294.88
Dakota Valley Electric	29.00	Dakota Valley Electric	267.00
Interstate Engineering	25,740.00	LC Construction	1,900.00
Otter Tail Power	8,083.89	Ramada Bismarck Hotel	80.10
Starion Bond Services	402,575.50	Office of State Auditor	165.00
Total Home	57.29	Workforce Safety & Insurance	250.00
Mertz Lumber	32,000.00	STS Construction	24,156.75
NDPERS 457	82.50	AFLAC	327.09
Ameripride Linen	72.79	B&B Gardens	40.66
Berubes	309.96	Best Western	320.40
Circle R	271.61	City of Fargo	28.00
Computer Express	267.00	Dakota Supply Group	593.85
Dickey Rural Communications	714.92	Economy Propane	576.00
Farmland CoOp	1,480.27	Gahner Sanitation	882.00
Neuharth Law Office	300.00	Green Iron Equipment	12,529.85
Hawkins, Inc	5,401.39	Heritage Insurance	25,692.00
Hwy 1 Fuel & Service	259.87	Information Technology Dept	54.20
John Deere Financial	239.64	Kustom Machine	165.19
Lau Motors	198.84	Mertz Lumber	108.43
Midstates Wireless	150.00	Midwest Pest Control	146.00
Millers Fresh Foods	41.99	Napa Parts Supply	648.65
ND Tax Commissioner	1,761.36	NDPERS Group Insurance	16,014.56
NDPERS Retirement	12,287.35	Novak Electric	18,173.95
Oakes Area Chamber of Commerce	67.00	Oakes Enhancement Inc	12,014.87
Oakes Times	516.60	Oakes Truck & Trailer	123.47
Oakes True Value	103.66	Oakes Veterinary	30.00
ND One Call	7.00	Pitney Bowes	150.96
Praskas Hardware Hank	849.83	Quill	279.73
RDO Equipment	639.60	Ricks Body Shop	505.00
Rods Cleaning	205.00	Sanitation Products	1,115.66
Sweets & Stories	103.90	Team Laboratory	1,375.00
Verizon Wireless	477.09	Virginia Pratschner	1,885.00
Visa	1,165.09	Visa-City	2,028.23
Vistos Carquest	21.81	Waste Management-Cardboard	1,042.17
Waste Management-Landfill	4,230.44	Waste Management-Recycle	434.63
Starion/PSN – Bank Fees	365.72	Payroll Taxes	21,465.32
Quarterly Salaries	1,833.14	Salaries	62,592.37

Committee Reports:

Armory Rental Rates and Forms, Forward moved, O'Brien second to make the following changes to rental amounts and forms, carried:

1. All non-government entities will be charged a rental fee for use; requests to reduce or waive amount can be requested.
2. Deposits will be \$100 for the gymnasium and \$50 for the meeting room. Rental amounts will remain at \$40 per day for the gymnasium, an additional \$10 to add the use of kitchen and \$25 per day for only the meeting room and kitchen.
3. Large events, such as wedding receptions, will be charged \$300 for the use of the building from Friday to Sunday with a \$300 deposit.
4. Allow a one-day permit for alcohol use; renter must be 21 years of age and attendance must be limited to 25 people. If more than 25 are in attendance, the police department must be contacted to provide security at an additional cost.

City Hall Improvements, the first phase of renovations are almost complete; offices will be closed Friday, April 15 and Monday, April 18 to move. Forward moved, O'Brien second to hire Enterprise Sales Company to replace existing roof for \$96,000; it will be paid out of general maintenance funds, roll call approved. O'Brien moved, Conklin second to finance \$250,000 from a local bank to complete all improvements to the Armory, roll call approved. Conklin moved, Forward second to proceed with sidewalk replacement using contingency funding from Street Improvement, roll call approved. O'Brien moved, Harris second to advertise for bids for the next phase of renovations for the Armory, carried. **Landfill**, the site is ready for grass seeding. The state has approved, seeding will be completed by the end of the month. **Tree Removal Bid**, Conklin moved, Forward second to advertise for bids for tree removal; specific requirements will be available at City Hall, carried. **Lawn Mower**, Conklin moved, Harris second to deny a request to donate retired mower for use at baseball field but to advertise for bids to sell, carried. **Lot Sale**, O'Brien moved, Forward second to advertise for bids for the sale of Lot 3 Block 8 McCarthy's Addition (located north of 109 North 8th Street) with a minimum bid amount of \$3,500, carried.

Unfinished Business:

None.

New Business:

Arbor Day Proclamation, Forward moved, O'Brien second to proclaim April 29, 2016, as Arbor Day in the City of Oakes, carried.

Gravel Bids, Forward moved, O'Brien second to accept gravel bid from GTH/Scott Hansen for \$12.00 per cubic yard, carried.

Spring Clean-Up is scheduled for April 25-30, with no curbside pickup, and electronic recycling will be available. Dumpsters will be placed again at the Armory parking lot for free disposal of items.

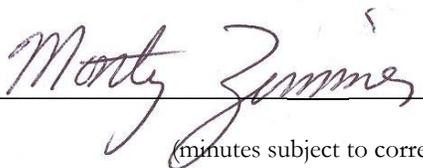
Airport Authority Appointment, Forward moved, Harris second to approve the appointment of Travis Macpherson for a five-year term to Airport Authority, carried.

Announcements & Correspondence:

Notice of Application for Appropriation of Water, Phil and Steve Hansen.

O'Brien moved, Harris second to adjourn meeting at 7:48 PM.

MAYOR



ATTEST



(minutes subject to correction and approval at the next regular meeting)