

City Council Meeting  
August 1, 2016

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: O'Brien, Engel, Harris, Ford, Forward, and Conklin. Visitors present: Harold Rotunda, Amy Gross, Andrea Zachrisson, Jerry Praska, Jonda Praska, and Nick Gludt-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Kevin Haring, Gary Neuharth, and April Haring.

Council Appointment: O'Brien moved, Ford second to approve the appointment of Jeff Forward to City Council, carried.

Engineer Report:

**Water Tower Project**, Engel moved, Harris second to approve Partial Pay Estimate #3 to Osseo Construction for \$22,225.05; retainage is still being held to ensure subcontractors are being paid, carried. O'Brien moved, Harris second to approve Invoice 13337 to Moore Engineering for \$3,575.87.00, carried.

**Street Improvement Project**, turf establishment will be completed later in the fall as it is still under warranty. No partial payments, engineering invoice will be held for further information.

**Lagoon Improvement Project**, USDA application has been revised and submitted, anticipating a Letter of Conditions soon.

Minutes, Auditor and Court Reports: O'Brien moved, Engel second to approve minutes and all other reports as presented, carried.

Building Permits:

Application from Richard and Kathy Bourne, 715 Main Avenue, for a driveway, was rescinded. The School Administration is working with the property owners to resolve parking concerns.

Application for Tom and Jean Rodine, Burlwood for a new home was held for more information regarding placement on the property.

Harris moved, O'Brien second to approve permits and variance as listed, carried:

1. Katie Haberman, Lot 14 Block 5 Washburn, concrete patio
2. Russell Thompson, Lots 9 & 10 Block 4 Baldwin, moving in mobile home
3. Jerry & Jonda Praska, Lots 5,6,7,8 Block 2 Koots and North 40' of adjacent vacated street, new shop, and variance to allow larger size

Bills: Engel moved, O'Brien second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Donna's Diner	62.48
Edward Jones	50.00	Farmland CoOp	2,218.19
First State Bank	37.50	Flex-Medical	481.77
Flex-Medical	1,812.36	Apple	2,628.00
State Fire and Tornado	504.14	NDPERS 457	82.50
Bank of ND	171,405.00	Chief Law Enforcement Supply	61.35
City of Fargo	28.00	Companion Life Dental	682.85
Computer Express	200.00	Economy Oil	449.26
Electric Pump	816.45	Ferguson Waterworks	292.88
Hawkins, Inc	1,791.58	Heritage Insurance	453.00
Midstates Wireless	166.51	Midwest Pest Control	188.00
Novak Electric	7,919.37	Oakes Enhancement, Inc.	8,002.50
Oakes Times	259.20	Oakes Truck & Trailer	1,810.10
Pitney Bowers	140.97	Quill	634.86
RDO Equipment	164.29	Sweets & Stories	46.74

USA Blue Book	426.19	USDA – Rural Development	169,624.69
Verizon Wireless	477.11	Visa	501.60
Visa-City	1,005.98	Waste Management-Landfill	2,790.44
AFLAC	218.06	Ameripride Linen	14.26
Gahner Sanitation Service	1,314.00	Neuharth Law Office	225.00
General Irrigation	58.47	Hawkins, Inc	4,357.81
Lau Motors	159.27	NDPERS-Group Insurance	16,014.58
NDPERS-Retirement	8,017.79	Oakes Times	231.20
Flex-Medical	86.27	Edward Jones	50.00
First State Bank	37.50	Bank of ND	22,590.68
Interstate Engineering	8,970.00	ND League of Cities	1,451.00
ODIN	237.55	Otter Tail Power Company	6,933.78
Praxair Distribution	62.44	Ricks Body Shop	25.12
ND DOT	9,619.81	Rod's Cleaning	400.00
Starion/PSN – Bank Fees	366.50	Payroll Taxes	14,949.56
Salaries	45,917.84		

#### Visitors:

**Amy Gross**, Amy's Uptown Style, had sent a letter to the City Attorney stating that she was hesitant to submit the requested financials and would like an agreement to be reached on the proposed \$3,500 settlement. Originally the request was for \$7,000.00 for loss of business due to emergency sewer repairs. Gary Neuharth, City Attorney, suggested a settlement of \$2,500.00, the amount that was shown as an actual loss, the rest was speculative. Amy Gross still stated she had a significant loss and had to do extra cleaning to her business. Engel moved, Conklin second to pay \$3,000.00 to Amy's Uptown Style for loss of business and damages. Roll call: Ford-yes, O'Brien-no, Harris-yes, Forward-no, Conklin-yes, Engel-yes, carried.

**Harold Rotunda, CPA** reported on the 2015 Audit. The City Council was informed the financial condition of the City is okay but they need to look at options on how to build reserves and increase revenue as the next few years could end up being "financially hard" to provide adequate operation and maintenance for current city services. O'Brien moved, Ford second to approve 2015 Audit as presented, carried.

#### Committee Reports:

**Conklin** noted the property owned by Aggregate Industries is in need of attention and the property in which Brummund Construction has a lease still has safety hazards. Pat Nelson will contact the property owners to have the areas cleaned up. **Engel** informed the Council of increased truck traffic on 3 ½ South Street, this street is not part of the designated truck route. O'Brien moved, Engel second to install "No Truck" signs at 3 ½ South Street, carried. **Committee Appointment**, Conklin moved, Harris second to appoint Jeff Forward to the committees of Streets & Alleys, Sidewalks and Water, Sewer, Garbage, carried.

**Mosquito Spray**, Conklin moved, O'Brien second to approve aerial mosquito spraying to be scheduled this week, carried. **VFW 5K** is scheduled for September 24<sup>th</sup>; route has been reviewed and approved by the Police Department and Public Works Department.

#### Unfinished Business:

**Street Sweeper** discussion on estimate received at last month's meeting from Sanitation Products of \$95,000.00 for a 2009 Elgin Pelican Model NS; the company offered \$10,000.00 for the trade-in value of the City's current sweeper, 1998 Elgin. Sanitation Products also offered a lease option of \$17,099.00 per year. Council decided to wait one more year before taking action on the sweeper.

**Water Meter Replacement** plan was discussed. More information was received regarding the Verizon meters; pricing estimate to replace all meters would be about \$200,000.00 plus annual service fee for cloud reading service. It was decided to wait until the newer technology such as 4G capability was released before piloting any new meters. The current meter reading equipment and software is outdated and will require an update if replacement of the entire system will not be scheduled for the near future. Ford moved, Forward second to approve the purchase of updating current meter reading software and equipment, carried.

#### New Business:

**Second Reading Ordinance Amendment—Fireworks Discharge** to include July 5<sup>th</sup> for allowable days to discharge fireworks. O'Brien moved, Conklin second to approve the amendment, carried.

**Funding Request, Bleacher Repair**, Forward moved, Harris second to approve funding request of \$600 from Tourism Funds to help pay for repairs to the transport system of the community bleachers, carried.

Announcements & Correspondence:

Mayor Zimmer announced his retirement as Mayor at the end of his current term in June 2018.

O'Brien moved, Harris second to adjourn the meeting at 8:03 PM.

MAYOR *Marty Zimmer* ATTEST *Paul Harris*  
(minutes subject to correction and approval at the next regular meeting)