

City Council Meeting  
November 2, 2015

The City Council met at 6:00 PM at Oakes Armory with the following members present: Council: Engel, O'Brien, Conklin, Strutz, and Harris. Mayor Zimmer and Council Forward were absent. Visitors present: Austin Brummund, Judy Loepp, and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

Visitors:

**Relay For Life**, Judy Loepp requested permission to close streets on Main Avenue and 5<sup>th</sup> Street to hold this year's Relay For Life Event downtown. The event is scheduled on June 3, 2016, 12:00 pm to 12:00 am. The Council tabled the request until further review can be conducted.

**St John's Church** requested additional handicap parking space be marked in front of their church. Strutz moved, Engel second to approve the curb be painted and marked as handicap space, carried.

Engineer Report:

**Phase 4 Project**, O'Brien moved, Conklin second approve final pay estimate #13 to Kuechle Underground for \$1,136.35, carried. Forward moved, O'Brien second to approve Change Order 8, final balancing decrease of \$12,330.32, carried. Engel moved, Strutz second to approve engineering invoice #11433 to Moore Engineering for \$1,063.25, carried. The project is finalized pending final inspection; punch list items will be scheduled for completion in the Spring.

**Water Tower Improvement**, Harris moved, O'Brien second to approve partial pay estimate #13 to Maguire Iron for \$144,705.00 showing 99% completion on Tower #1, carried. Forward moved, Engel second to approve engineering invoice #11431 to Moore Engineering for \$6,332.50, carried. The project is at substantial completion, and final closeout will be ready for December meeting.

Tower #2 paint and design were discussed. Options were reviewed to complete plans to advertise for bids.

**Street Improvement Project**, Engel moved, O'Brien second to approve pay estimate #4 to Bituminous Paving for \$70,184.93, carried. Conklin moved, O'Brien second to approve pay estimate #2 to ND Sewage and Pump for \$16,650.00, carried. O'Brien moved, Strutz second to approve engineering invoice #11437 to Moore Engineering for \$7,355.58, carried.

**Dickey-Sargent Joint Water Resource District Drainage Project**, Hydrogeological Assessment and Numerical Model has been completed and reviewed by City Council. The study showed minimal impact to the Oakes Pilot Drain, and a discussion has started between the City and Water Resource District to enter into an agreement regarding operational procedures. The City Council members stated the study has answered many questions, and they feel confident in the project but still have reservations regarding the risk level and other uncertainties. The Council has agreed they will not pursue protesting the project but still want a discussion with the Water Resource District to secure City's involvement in operation and control.

**Lagoon** improvements were discussed regarding bank stabilization and repairing deteriorated cells.

Forward moved, O'Brien second to submit an application for possible cost share assistance with State Water Commission for bank stabilization of cell 4, carried.

Minutes, Auditor, and Court Reports: Strutz moved, O'Brien second to approve minutes and all other reports as presented, carried.

Building Permits:

O'Brien moved, Strutz second to approve following building permit applications as listed, carried:

1. William Geffre, Lots 1 & 2 Block 3 Original Plat, replace entry
2. Marke Roberts, Lots 1 & 2 & N 12.5 of Lot 3 Block 2 Koot, egress windows
3. Shane Sundby, W ½ Lot 11 & all Lot 12 Block 5 Rekos, new garage
4. Bill Jorgenson, Lot 10 & E ½ Lot 11 Block 5 Rekos, new garage

Bills: Forward moved, Conkling second to approve bills as listed, roll call approved:

NDPERS 457	82.50	American Welding	21.75
Dakota Improvement	2,090.25	Dakota Valley Electric	29.00
Dakota Valley Electric	176.00	Dickey County Recorder	3.00
Dickey Rural Communications	655.67	Edward Jones	50.00
FCCU	37.50	Hawkins	4,279.97
Heritage Insurance	121.00	Flex-Medical	1,040.00
Midwest Pest Control	626.00	Oakes Times	311.20
ND One Call	13.20	Sheila Westrum	85.00
Westside Auto Body Shop	225.00	NDPERS 457	82.50
Waste Management-Landfill	2,176.75	Computer Express	200.00
Edward Jones	50.00	FCCU	37.50
Marshall & Swift	614.20	Dakota Plains Feed & Grain	2,548.39
Dakota Valley Electric	2,592.60	Midstates Wireless	120.00
Otter Tail Power	7,874.83	Rich Voegeli	910.00
Sargent County	3,288.00	Total Home	1,721.14
Water Smith Inc	8,249.00	Aflac	218.06
Ameripride Linen	87.05	Banyon Data Systems	2,680.00
City of Fargo	56.00	Computer Express	8,930.00
Dakota Improvement	4,069.94	Dakota Supply Group	3,322.97
Donna's Diner	51.89	Ecolab Pest	94.19
Ferguson Waterworks	890.83	Gahner Sanitation Service	6,606.00
Neuharth Law Office	225.00	ND Sewage Pump	1,000.00
NDPERS Group Insurance	15,975.60	NDPERS Retirement	7,599.50
Novak Electric	335.00	Oakes Area Chamber of Commerce	67.00
Oakes Enhancement Inc	8,416.89	Oakes Truck & Trailer	99.28
Oakes True Value	81.01	Oakes Veterinary Service	30.00
Quill	595.91	Reardon Office Equipment	1,282.27
Rods Cleaning	205.00	Sanitation Products	473.67
Seyer Plumbing	210.00	Sweets & Stories	136.76
Verizon Wireless	656.74	Virginia Pratschner	770.00
Visa-Library	733.09	Visa	1,040.98
Waste Management-Cardboard	382.56	Waste Management-Recycle	713.06
Starion/PSN – Bank Fees	403.55	Payroll Taxes	13,004.44
Salaries	40,079.62		

#### Committee Reports:

**Police** received a grant to purchase new computers for vehicles and officers. The computers are installed and currently being used by the department. Forward moved, Strutz second to reallocate funds budgeted for computers to purchase new tasers for the officers, carried. **Armory**, Mayor Zimmer was notified that lead tests conducted this summer showed trace amount of lead in the old firing range. The funding typically used for cost share improvement programs is being used to correct this issue resulting in the denial of the funding request to replace the gymnasium garage doors and installation of acoustic panels. Cost estimates will be brought to next meeting to determine if projects can still be completed without the grant.

#### Unfinished Business:

None presented.

#### New Business:

**Employee Evaluations and Salary Review**, Mayor Zimmer, presented proposals regarding salary increases for current employees, the increases included the cost of living increase. Council will review along with completing employee evaluations for next meeting. Discussion was held regarding revisions for evaluation forms.

**Housing Authority Appointment** tabled. No appointment found at the time of the meeting.

Announcements & Correspondence:

None presented.

Strutz moved, O'Brien second to adjourn the meeting at 7:13 PM.

MAYOR Marty Zimmie ATTEST Paul Hering  
(minutes subject to correction and approval at the next regular meeting)