

City Council Meeting  
February 4, 2013

The City Council met at 6:00 PM at SE Regional Career and Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Brandriet, Harris, Forward, Engel, Strutz, and Sitzler. Visitors present: Stacy Zimmer, Sean Hermes, Gary Fitzgerald and Jerod Klabunde—Moore Engineering. Employees present: Gary Neuharth, Pat Nelson, Marke Roberts, and April Haring.

Engineer Report:

**2012-2 Phase 4**, Sitzler moved, Brandriet second to approve partial pay estimate #4 to Kuechle Underground for \$23,174.52, carried. Engel moved, Strutz second to approve Change Order #2 for sewer replacement to Huebner Mobile Home Park for \$23,174.52, carried. Forward moved, Engel second to approve Change Order #3 for water main replacement in alleys from 11<sup>th</sup> Street North to 14<sup>th</sup> Street North, carried.

**Safe Routes to School-2014 Project**, Engel moved, Sitzler second to re-submit application from denied 2012 application for 2014 funding; project will include replacement and installation of sidewalk in area throughout town, carried.

**Technical Service Contract—Water Treatment Plant** was discussed, no contract will be signed at this time but service and support will still be provided.

**NW Drainage Outlet**, still working on required information to continue project to have completed in spring.

**Special Assessment Commission**, Sitzler moved Harris second to introduce and approve RESOLUTION APPROVING APPOINTMENT OF DICK BOURNED, GARY SCHNELL AND STEVE KETTERLING TO SPECIAL ASSESSMENT COMMISSION. Roll call approved.

Minutes, Auditor and Court Reports: Harris moved, Sitzler second to approve minutes and all other reports as presented, carried.

Game of Chance Permits: Forward moved, Strutz second to approve game of chance permit applications as follows:

1. Oakes Boy Scouts—Chocolate Bingo
2. OCH Relay for Life—Raffle
3. Vickie Olson Benefit—Raffle

Bills: Sitzler moved, Engel second to approve bills as listed, roll call approved:

Ecolab Pest Control	87.98	ITD	27.75
ND State Radio	442.23	Reardon Office Equipment	3,058.95
Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	57.50	CSE	275.54
AFLAC	106.04	Alco	65.87
Ameripride	69.69	Ameritas Life Insurance	739.80
AT&T	337.99	B&K Murphy Plumbing	568.81
B&K Murphy Plumbing	91.49	City of Fargo	28.00
Computer Express	311.99	Dakota Supply Group	477.53
Dakota Valley Electric	2,592.60	Dickey Rural Communications	734.88
Four Star Truck Sales	170.63	Galls	343.29
Green Iron Equipment	347.73	Hawkins, Inc	3,934.42
Lau Motors	87.57	ND State Radio	156.00
Oakes Area Chamber of Commerce	67.00	OEI	7,912.73
Oakes Times	182.78	Oakes Truck & Trailer	320.06
Oakes True Value	107.78	Oakes Vet Service	30.00
Quill	182.30	Red River Electric	444.60
Rod's Cleaning	202.50	Sweets & Stories	89.97
USA Blue Book	180.57	USDA	211,145.00
Van Diest Supply	2,030.00	Visa	998.67

Waste Management-Landfill	1,990.90	Western Agency, Inc	59.00
Zack's Repair	242.26	Circle R	174.68
Dakota Communications	38.00	Fargo Water Equipment	750.18
Farmland Coop	5,837.85	Hwy 1 Fuel & Service	1,436.56
GS Services	700.00	Mertz Lumber	535.25
Napa	311.56	Oakes Times	309.40
Praska's Hardware	263.92	Sanitation Products	172.47
Capital Bank & Trust	50.00	FCCU	37.50
NPERS 457	57.50	Bank of ND	28,350.00
Brian Dethlefsen	51.06	Dakota Plains Cooperative	135.00
Heritage Insurance	4,692.00	Flex	4,000.00
Nathan O'Brien Contracting	6,702.90	ND Department of Health	20.00
ND Surplus Property	449.00	ND Water & Pollution	242.00
NDPERS Group Insurance	11,188.27	NDPERS Retirement	5,392.47
Novak Electric	2,765.00	Oakes Park Board	600.00
Otter Tail Power	7,609.84	Riverside Building Center	11,403.08
Visa	311.24	Workforce Safety	5,321.31
Workforce Safety	456.85	Starion – Bank Fees	44.03
Payroll Taxes	11,186.93	Salaries	33,041.09

#### Committee Reports:

**Armory**, Harris reported the bathroom project for the Prairie Twisters is almost complete. **Police**, First Reading of Traffic Ordinances regarding parking and discussion of concerns of unmoved vehicles during snow removal. **Fire**, Brandriet reported fire department still working on estimates for building improvements. Brandriet moved, Harris second to approve renewal of disability insurance and increase policy to "Plan 1" with three year payment installments, carried. **President's Day** garbage schedule will remain the normal pickup on Monday since recycling is scheduled for Tuesday, public notices will be given. **Street Light Pole Painting**, estimate has been received to paint each street light pole along Highway 1 from railroad track to railroad track and those by Alco for \$100 each. Discussion was held on type of paint and method to be used. Nelson will do more research for next meeting. **Armory Roof**, the roof over the classroom is leaking, was advised to stop classroom remodeling project until problem can be fixed which might not be until spring. Brandriet and Nelson will look into possible warranty from when roof was installed and other options for repair. **Water**, discussion was held regarding the installation of incorrect water lines in Cline's Addition. A letter will be sent by the City Attorney to the developer requesting the six inch water line installed be replaced with the correct size as stated in the plans. **Dangerous Building 411 Main Avenue Payment**, Forward will contact William Geffre in regards to final outstanding payment and let City Attorney know how to proceed. **Attorney Salary**, Strutz moved, Forward second to increase salary from \$300 per month to \$500 per month, roll call approved.

#### Announcements & Correspondence:

**Notice of Water Appropriation Applications** from Mathias and Meiklejohn.

**South Central Dakota Regional Council Survey** request for each council member to complete and return, regarding need of services for region.

**Annual Water Use Report** shows loss of water distributed to what is billed. Loss is due to meter problems and construction. Report is continuously reviewed and submitted to ND Water Commission annually.

Brandriet moved, Strutz second to adjourn meeting at 7:11 PM.

MAYOR Marty Zimmerman ATTEST Paul Hering  
 (minutes subject to correction and approval at the next regular meeting)