

City Council Meeting October 3, 2011

The City Council met in regular session at 6:00 PM at the SE Region Career & Technology Center-Community Room with the following members present: Mayor Zimmer and Council: Sitzler, Brandriet, Harris, and Kuipers. Rosendahl and Forward were absent. Visitors present: Jerry Hollingsworth, Mike Sandy, Jason Olson, Steve Voightman, Stacy Zimmer, Larry Engel, Brandon Franz, Trent Ptacek, Gary Fitzgerald, and Jerod Klabunde-Moore Engineering. Employees present: Pat Nelson, Marke Roberts, Gary Neuharth, and April Haring.

Budget Hearing: Sitzler moved, Brandriet second to approve the 2012 City of Oakes Budget as presented, roll call approved.

Moore Engineering:

2010-1 Phase 2, construction is coming to a close and the list of items still left to be cleaned-up/corrected will need to be completed. Sitzler moved, Kuipers second to approve partial pay estimate #7 to Kvamsdal Construction for \$439,085.74, carried. Kuipers moved, Harris second to approve engineering invoice #2056 to Moore Engineering for \$48,806.63, carried. Applications are being accepted for the 2012 Safe Routes to School program until December, if the Council would like to continue with sidewalk improvements the plan will need to be discussed to determine what will qualify for the grant.

Minutes, Auditor and Court Reports: Brandriet moved, Harris second to approve minutes and all other reports as presented, carried.

Building Permits:

Sitzler moved, Brandriet second to approve building permits as listed, carried:

1. SD Wheatgrowers, West 2.67 Acres of Part of SW ¼ NE ¼ South of Soo RR ROW Misc, new building over water
2. Richard Lewis, Lots 3 & 4 Block 5 Baldwins, shingle house
3. Edward Moch, Lots 4-6 & E 15' Lot 7 Block 18 McCarthys, shingle house
4. Visto Rental and Storage, All Block 4 and Vacated Street Vistos, concrete
5. Lesley Flihs, Lot 8 & S ½ of Lot 9 Block 11 McCarthys, fence
6. Kevin & Dawn Adam, N 150' of W 160' Block 41 EOP, storage building
7. Mark & Lonnie Kuipers, Lot 8 & W ½ of Lot 9 Block 4 St Charles, replace door and two windows
8. Lee Bredeson, N 140' of Lots 2 & 3 Outlot B Andrews, reside
9. Lori & Al Hayenga, Lots 6 & 7 Block 5 Residence Park, fence and shingle and side

Sitzler moved, Kuipers second to approve following building permit once reviewed and approved by ND Department of Transportation setbacks, carried:

1. Aaron Stenson, Lots 16 & 17 Block 21 McCarthys, fence

Gaming Site Application and Game of Chance Permit:

Harris moved, Brandriet second to approve gaming site application and game of chance permit as listed, carried:

1. Ducks Unlimited at Angry Beaver Lodge for October 29
2. Rita Nannenga Benefit, raffle

Bills:

Sitzler moved, Brandriet second to approve the bills as listed, roll call approved:

CSE

275.54

Z's Trees

39,750.00

Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	57.50	Zorn Stump Grinding	800.00
ND League of Cities	280.00	CSE	275.54
Ameripride Linen	66.22	Circle R	123.35
Dickey Rural Communications	752.41	Job Service ND	124.44
Lau Motors	94.96	ND Tax Commissioner	1,582.66
Novak Electric	261.72	OEI	11,486.07
Visto Carquest	98.23	ND One Call	48.10
AT & T Mobility	274.90	Brokers National Life	619.30
Computer Express	60.00	Dakota Improvement	162.50
Dakota Valley Electric	2,592.60	Dakota Valley Electric	181.61
Economy Propane	1,058.89	Embroidery Creations	15.00
Farmland Coop	3,278.92	Neuharth Law Office	525.00
Hawkins	3,573.05	Hwy 1 Fuel & Service	783.70
ITD	27.75	Jemco, Inc	203.50
Gerald Schumacker	740.00	Kelly Welding	91.35
ND Sewage Pump Lift	345.00	Oakes Chamber of Commerce	67.00
Oakes Times	524.15	Oakes Truck & Trailer	3,616.97
Oakes True Value	182.51	Oakes Veterinary Service	30.00
Olderness Construction	502.50	Otter Tail Power	7,230.08
Pitney Bowes	131.25	Quill	652.77
RDO Equipment	1,850.00	Rod's Cleaning	267.50
Sanitation Products	1,058.67	Sweets & Stories	99.31
USDA-Rural Development	141,326.00	Verizon Wireless	28.72
Visa	280.65	Cummins N Power	7,479.78
FCCU	37.50	KH—Shipping	607.76
Midwest Testing Laboratory	2,148.70	NDPERS 457	57.50
NDPERS-Group Insurance	9,877.74	NDPERS-Retirement	3,286.31
Oakes Roofing	1,655.00	Redplum Media	14,517.84
Rich Voegeli	780.00	Starion Bond Services	91,435.00
Studio D Photography	133.75	T&T Pump	5,133.62
Payroll Taxes (September)	9,020.59	Salaries	29,255.72
Quarter Salaries	2,155.89	Starion – Bank Fees	44.27

Visitors:

Steve Voightman requested information regarding the property clean-up notices sent earlier. He received a notice for his place of business regarding the vans on the property. These vans are used for storage and asked how they are in violation. Gary Neuharth stated the ordinances do not allow for portable storage containers to be used without Council permission or relation to business. Neuharth and Haring will research when the adoption of the ordinance was to determine if Voightman is grandfathered in or is in violation.

Harris Machine will be submitting application for Property Tax Exemption for purchase of the OshKosh Facility. Application will be completed by next regular City Council Meeting for discussion.

Committee Reports:

Finance, Sitzler moved, Kuipers second to approve application for credit card for use by City Personnel for purchases and travel, carried. **Cemetery**, Sitzler moved, Brandriet second to approve plotting southern section of "new side" for sale of lots, carried. Authorization was given to Marke Roberts to work with Dahlstrom Funeral Home to get estimate for repairs to cemetery. **Fire**, Jerry Hollingsworth stated repairs are being done to the building. First Reading Sales Tax Request to cover costs over insurance reimbursement for replacement of storm damaged antenna. **Garbage**, Harris moved, Kuipers second to accept temporary service agreement with Waste Management to

continue transfer service of garbage and cardboard, carried. Agreements for garbage, cardboard and recycling will be negotiated again in spring.

New Business:

2nd Reading Sales Tax Request-Trenton Ptacek Eagle Scout Project, Sitzler moved, Brandriet second to approve \$1,000 Sales Tax Request, carried.

Committee Reports:

Police, First Reading Sales Tax Request for \$2,000 to replace sirens and purchase two indoor warning units for the Hospital and Good Samaritan Center. **Auditor**, request to review possibility of imposing Franchise Fees on public utilities. Council requested more information for next meeting. **Streets**, Sitzler moved, Kuipers second to make 4th Street and Main Avenue intersection a four-way stop and to make 3rd Street and Kola Avenue intersection a three-way stop in order to slow traffic down, carried. **Property Notices**, Chief Roberts will review list of those still needing to clean-up junk and automobiles, additional notices will be sent. **Clean-Up Week** will be scheduled for the week of October 17-22 plus E-Cycling will also be scheduled during that time. **Trees**, no bids were received for tree removals at last Council meeting. Z's Trees has quoted \$400 per tree to remove tree, stump and grind both diseased and hazardous trees to be completed once ground is frozen. Kuipers moved, Brandriet second to accept tree removal offer, carried.

Unfinished Business:

None.

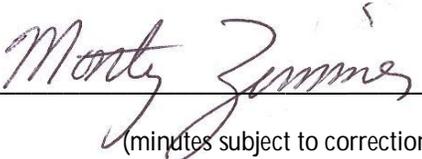
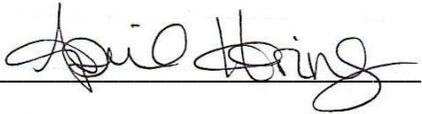
Announcements & Correspondence:

Friends of Fine Arts & Academics, Sitzler moved, Brandriet second to make patron contribution of \$50 from Advertising Fund, carried.

Thank you from OEI congratulating City officials and staff for their work on being selected the 2011 City of the Year.

Next regular meeting will be Monday, November 7, 2011 at 6PM.

Brandriet moved, Harris second to adjourn meeting at 7:20 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)