

City Council Meeting February 3, 2014

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Sitzler, Strutz, Engel, Forward, Harris and Brandriet. Visitors present: Casey Tompkins-Western Agency, Myron Jepson-Western Agency, Barry Tanner and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Minutes, Auditor and Court Reports: Sitzler moved, Strutz second to approve minutes and all other reports as presented, carried.

Bills: Strutz moved, Sitzler second to approve bills as listed, roll call approved:

Capital Bank & Trust	50.00	FCCU	37.50
NDPERS 457	70.00	ND Water & Pollution	60.00
Ameripride Linen	72.79	Circle R	357.91
Dakota Supply Group	143.60	Dickey Rural Communications	827.28
Economy Propane	1,725.14	GS Services	250.00
Sanitation Products	744.96	Stacey Baasch	1,500.00
Ameritas Life Insurance	779.50	AT&T	355.86
Dakota Valley Electric	2,592.60	Economy Propane	552.00
Neuharth Law Office	600.00	Hawkins	4,100.73
KLJ	139.95	Kelsen's Bakery	16.00
ND Sewage Pump Lift Station	1,448.00	Oakes Area Chamber of Commerce	67.00
OEI	8,500.01	Oakes Truck & Trailer	118.23
Oakes True Value	24.98	Oakes Veterinary Service	30.00
Quill	74.78	RDO	431.45
Rods Cleaning	175.00	Sanitation Products	203.24
Sweets & Stories	81.55	Verizon Wireless	352.76
Visa	510.25	Vistos Carquest	855.76
Waste Management-Landfill	2,135.96	Capital Bank & Trust	50.00
Flex	667.52	FCCU	37.50
NDPERS 457	70.00	Bank of ND	26,175.00
Jamie Mattson	82.79	Midstates Wireless	155.00
NDPERS-Group Insurance	14,587.17	NDPERS-Retirement	7,356.11
Oakes Public School	2,500.00	Otter Tail Power Co	8,306.23
Robert Thompson	21.00	The Home Shop	495.80
Virginia Pratschner	1,015.00	Visa	3,649.54
Starion/PSN – Bank Fees	281.67	Payroll Taxes	12,794.01
Salaries	38,918.46		

Visitors:

Western Agency, Casey Tompkins and Myron Jepson discussed the 2014 ND Insurance Reserve Fund policy with the Council and suggested changes. Sitzler moved, Harris second to introduce and approve RESOLUTION TO ADD OAKES RURAL FIRE DISTRICT TO CURRENT POLICY, roll call approved.

Barry Tanner requested extension to leave storage container at his home until spring. He received a letter explaining these structures are not allowed in residential districts and he stated he has plans on moving it. Forward moved, Engel second to table request to have container moved until May meeting, carried.

Engineer Report:

Phase 3 & 4 grant funding still available, discussed using funding to make upgrades to lift station or additional water main replacement.

Technical Services Contract, Forward moved, Strutz second to approve Water Treatment Plant Support Invoice for \$1,802.50 to Moore Engineering, carried.

Water Tower Improvement, discussed possible new sites for water tower to replace old tower. Will review proposed sites and determine location at next meeting. Determined first phase of project will be to replace the old water tower (currently located next to City Hall) and the second phase will be the rehab of the existing water tower at Industrial Park. Strutz moved, Sitzler second to introduce and approve RESOLUTION TO CREATING WATER TOWER IMPROVEMENT DISTRICT 2014-1, roll call approved. Engel moved, Strutz second to introduce and approve RESOLUTION TO DIRECT ENGINEER TO PREPARE REPORT, roll call approved. Sitzler moved, Engel second to introduce and approve RESOLUTION TO APPROVE ENGINEER'S REPORT, roll call approved. Forward moved, Strutz second to introduce and approve RESOLUTION TO DIRECT ENGINEER TO PREPARE PLANS AND SPECIFICATIONS, roll call approved.

Committee Reports:

Garbage Truck Replacement, discussed truck replacement options and financing. Strutz moved, Stizler second to purchase a new truck and replace rear load packer with total amount not to exceed \$310,000.00 and be completed within the next six months, roll call approved. **Utility Rates**, Sitzler moved, Strutz second to introduce and approve RESOLUTION TO ADJUST WATER BASE RATES AS FOLLOWS: RESIDENTIAL \$40.00 INCLUDES 2,000 GALLONS; MULTI-DWELLING \$20.00 PER UNIT INCLUDES 1,000 GALLONS; COMMERCIAL \$50.00 INCLUDES 2,000 GALLONS. SEWER BASE RATES AS FOLLOWS: RESIDENTIAL \$23.00; MULTI-DWELLING \$12.00 PER UNIT; COMMERCIAL \$33.00. GARBAGE BASE RATES AS FOLLOWS: RESIDENTIAL \$10.00; MULTI-DWELLING \$10.00; SMALL BUSINESS \$16.00; COMMERCIAL \$46.00. RURAL GARBAGE BASE RATES AS FOLLOWS: RESIDENTIAL \$25.00; SMALL BUSINESS \$35.00; COMMERCIAL \$65.00. ADDING SURCHARGE OF GARBAGE EQUIPMENT \$0.50 FOR CITY ACCOUNTS AND \$1.00 FOR RURAL ACCOUNTS. RATES WILL BE EFFECTIVE MARCH 1, 2014. Roll call approved. All accounts and rates will be audited and adjusted accordingly on March billing. **Sanitation Products Invoice** balance of \$6,065 on repairs will still be withheld until replaced cylinder is returned to City as requested. **Water**, Strutz brought up concerns of water main break that occurred on a property located outside the city limits. Property did not have curb stop but has been part of water system for many years and billed for service. Nelson will have curb stop installed. **Police Vehicle**, Engel moved, Forward second to sell Unit 02 with equipment to Fire District for \$6,000.00 and purchase pickup for police department for \$27,000.00, carried. **Snow Removal**, concerns regarding near misses with the snow plow, Nelson has addressed problem. **Emergency Management**, Mayor Zimmer will be meeting with Dickey County Commissioners, Dickey County Emergency Manager, Oakes Police Department and representatives from ND Department of Emergency Management to discuss agreements and teamwork between City and County for Emergency Management purposes.

New Business:

Bobcat Bid, no bids were received prior to meeting; equipment will be advertised on internet to see if sale can be made. Brandriet requested suggested sale price be increased in an attempt to make larger profit. **2nd Reading Sales Tax Request**, Strutz moved, Sitzler second to approve request from Tornado TV of \$2,500.00 for TV Production Equipment, carried.

Announcements & Correspondence:

Application for Appropriation of Water received from Rodney Mathias.

Delinquent Utility Accounts as of current billing cycle:

419 Main Ave	\$934.50
209 N 12 th St	\$311.75
15 N 10 th St	\$288.75
902 Burlwood Dr	\$289.25
417 S 5 th St	\$276.00
403 S 5 th St	\$273.25
411 Grape Ave	\$275.50

33 Main Ave	\$265.75
124 N 6 th St	\$259.25
307 S 5 th St	\$250.75
104 S 7 th St	\$259.50
1219 Hickory Ave	\$259.50
109 N 8 th St	\$246.00
704 S 7 th St	\$219.00
204 Maple Ave	\$223.25

Engel moved, Strutz second to adjourn meeting at 8:15 PM.

MAYOR *Marty Zimmer* ATTEST *Paul King*
(minutes subject to correction and approval at the next regular meeting)