

City Council Meeting  
January 11, 2016

The City Council met at 6:00 PM at Oakes Armory with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Forward, and Harris. Forward was absent. Visitors present: Jennifer Cuhel-Oakes Times and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Engineer Report:

**Water Tower Improvement-Tower 2** bid opening scheduled for the end of January. Conklin moved, Engel second to approve engineering Invoice #11807 from Moore Engineering for \$27,060.00, carried. **Lagoon Improvement** project was discussed. The City was awarded funding from the State Water Commission to complete the river bank stabilization improvements along cells 4 and 3. Final planning and decisions on the scope of the project will be discussed at the next Council meeting.

Minutes, Auditor and Court Reports: Forward moved, O'Brien second to approve minutes and all other reports as presented, carried.

Destruction of Records: Harris moved, Engel second to approve the destruction of records as presented, carried.

Year End Financial Statement: O'Brien moved, Engel second to approve the report as presented showing Year End Financials for 2015 ending cash balance \$2,432,045.02, carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$2,794,081.52, \$0.00, \$59,8962.58 accordingly; Forward moved, O'Brien second to accept report and depositories designation, carried.

Transfers: Conklin moved, Forward second to approve budgeted annual, quarterly, and monthly transfers, carried.

Capital Asset and Inventory Changes: O'Brien moved, Harris second to approve Inventory changes Capital Asset Records and changes for 2015, carried.

Budget Amendments: O'Brien moved, Forward second to approve the budget amendments for 2015 fiscal year decreasing the overall budget by \$178,601.13, carried.

Bills: Engel moved, Conklin second to approve bills as listed, roll call approved:

NDPERS 457	82.50	Waste Management-Landfill	2,262.98
Edward Jones	50.00	FCCU	37.50
Travel – MO	79.45	Reserve Account-Postage	1,000.00
B&K Murphy Plumbing	930.35	Computer Express	200.00
Dakota Supply Group	151.00	Economy Propane	1,148.13
Hawkins Inc	5,773.29	Flex-Medical	505.45
ND Dept Health	970.29	Novak Electric	430.10
Oakes Area Chamber of Commerce	1,850.00	Oakes Community Hospital	29.00
Oakes Truck & Trailer	121.62	Quam Construction	7,286.00
Quill	159.89	Team Laboratory	56.25
Gahner Sanitation Service	432.00	Quill	122.30
NDPERS 457	82.50	Edward Jones	50.00
AFLAC	218.06	American Welding & Gas	23.45
Ameripride	87.05	Chief Law Enforcement	143.40

Circle R	130.35	City of Fargo	28.00
Computer Express	200.00	Dakota Plains Cooperative	114.00
Dakota Supply Group	1,285.08	Dickey Rural Communications	677.69
Ecolab	84.19	Economy Propane	906.40
Farmland	4,728.96	Neuharth Law Office	150.00
GS Services	325.00	Hawkins Inc	4,972.31
Hwy 1 Fuel & Services	236.53	Information Technology	54.20
Job Service ND	319.90	KLJ	1,854.87
Kustom Machine	90.00	Mertz Lumber	5.52
Millers Fresh Foods	16.08	Napa	206.543
NDPERS-Group Insurance	16,014.56	NDPERS-Retirement	7,746.57
Oakes Area Chamber of Commerce	67.00	OEI	12,102.47
Oakes Time	332.60	Oakes Truck & Trailer	939.11
Oakes True Value	68.62	Oakes Veterinary	30.00
Pitney Bowes	140.97	Praskas Hardware Hank	349.00
Quill	150.22	RDO	504.75
Rods Cleaning	205.00	Security Life Insurance	839.69
USA Blue Book	1,214.01	Verizon Wireless	476.81
Virginia Pratschner	460.00	Visa	187.75
Visa	1,813.50	Vistos Carquest	59.88
Waste Management-Cardboard	525.44	Waste Management-Landfill	2,273.98
Waste Management-Recycling	588.13	Zacks Repair	306.65
FCCU	37.50	CNA Surety	50.00
D&B Portables	125.00	Dakota Valley Electric	29.00
Dakota Valley Electric	317.00	Dickey County	5,799.79
Grainger	133.85	ND Tax Commissioner	1,388.27
ND Water Users Association	300.00	Omni Site	1,656.00
Otter Tail Power	7,034.58	Starion/PSN – Bank Fees	475.32
Payroll Taxes	13,430.83	Salaries	40,818.06

Committee Reports:

**Streets**, Engel moved, O'Brien second to repair the main hydraulic pump on the snowplow with the purchase of rebuilt part, carried. **City Hall Improvement Project**, the demolition and renovation have started. The bids are being advertised for the carpentry and electrical improvements for the Armory and will be awarded at the next Council meeting.

New Business:

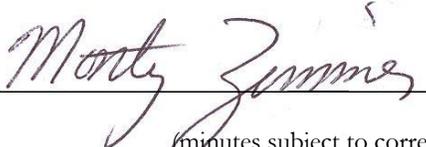
**Fire Extinguisher Inspection and Maintenance Contract**, O'Brien moved, Forward second to approve and accept a proposal from Matheson, carried.

**Council Vacancy**, discussion was held on the vacancy in the Council. The seat will remain open until the election in June 2016.

Announcements & Correspondence:

**2016 Election** petitions are available at City Hall for interested candidates for June 2016 Election, three council members and two park board members will be on the ballot.

Conklin moved, Forward second to adjourn meeting at 6:24 PM.

MAYOR  ATTEST 

(minutes subject to correction and approval at the next regular meeting)