

City Council Meeting
May 6, 2024

The City Council met at 6:00 PM at Oakes Community Center/Zoom with the following members present: Acting Mayor Harris, Council: Hernandez-Waite, Day, Bakke and Mayer. Employees present: Matthew O'Brien, Dan Brandner, Lee Bredeson, Jason Paradis and Zasha Johnson.

Minutes, Auditor and Court Reports: Bakke moved, Hernandez-Waite second to approve minutes, police report and auditor reports, carried.

Special Event Permit: Bakke moved, Day second to approve special event permits as listed, carried.

1. Seasons – Hockenberry Park Car Show

Building Permits: Bakke moved, Day second to approve building permits as listed, carried.

1. S 23' Lot 16 & All Lot 17 Nagala Addn - Fence
2. N ½ Lot 8 & All Lot 9 Block 3 Residence Park – Driveway extension
3. N ½ Lot 17 & All Lot 18 Block 18 McCarthy's Addn – Shed
4. E 92' of W 222' Mill Lot 1 & Lease Site 4104H – Addition to building and roof
5. N ½ of Lot 8 & All Lot 10 Block 11 McCarthy's Addn - Fence

Gaming Site Authorization: Bakke moved, Mayer second to approve gaming site as listed, carried.

1. Oakes Enhancement – The Last Shot

Bills: Bakke moved, Hernandez-Waite second to approve bills, carried.

Aflac	177.15	Avid Hawk	200.00
Balco Uniform	1,578.70	City of Fargo	216.00
Computer Express	260.99	Corner C Store	43.00
Dakota Performance	4,200.00	Dakota Valley Electric	462.00
Darrick Nitschke	50.00	DRN	970.14
Economy Propane	1,009.40	Embroidery Creations	101.88
Fabian Pest Control	105.00	Heritage Ins.	61.70
Information Technology	115.40	Interstate Power Systems	2,462.36
Jeanine Pahl	26.95	John Deere Financial	663.23
Midwest Pest Control	63.00	Napa	1,146.48
NDPERS INS	19,895.98	NDPERS-Retirement	14,055.93
OEI	9,585.51	Oakes Rural Fire Dist.	565.05
Oakes Times	694.08	Otter Tail Power	9,152.18
Paradis Law Office	500.00	Praskas	212.28
Pro Forms	1,392.90	Rod's Cleaning	80.00
Sabrie Toepke	195.00	Starion Bank	2,407.04
Sweets & Stories	76.49	Tornado Stop	2,746.83
Transource Truck & Equipment	99.71	Troy Schumacher	92.46
Verizon	507.61	Visa Credit Card-City	581.03
Vistos	682.21	Waste Management-Recycle	8,197.92
Payroll Taxes	21,244.18	Salaries	87,948.44

Visitors: JoAnn Roney inquired about property cleanup for a neighboring property. Explained the process in place for notification and follow up, letter will be sent to the property owner to begin that process. She

also requested blading and gravel on south 5th Street and asked if there was a schedule followed for that. No schedule just done as needed.

Committee Reports: Mayer asked the status of the repairs for the PD roof as it is still leaking. Bakke will reach out to roofing company for quote to add a gutter on the old armory. Day asked to have gravel added to Quince Avenue and the status of replacing water meters, 9-10 were completed in April. Discussed the opening/closing of the pool and the need for a checklist to ensure all steps are completed each year. There is no known list and the park board does not have one either, could reach out to Associated Pools for information they have been helpful in the past. Hernandez-Waite shared that he had received support from the public regarding the decision on the liquor license last month. Chief O'Brien informed the council Officer Sitzler's 5-year anniversary and accompanying raise will be coming up on May 13th. The PD roof was again discussed with Hernandez-Waite stating he could look to see if he could find any deficiencies. Harris asked for a motion to approve Sitzler's raise, Bakke moved, Mayer second to approve increase for 5-years of service, carried.

Engineer Report: Reber & Roehrich joined via Zoom and briefly updated the council on the street project status, the Pre-Construction meeting with contractors is May 8th at 4pm. Invoice 38025 for engineering on the project was presented, Day moved, Hernandez-Waite second to approve invoice, carried.

Unfinished Business: The updated residential zoning ordinance was presented, there was additional discussion on the minimum frontage in residential areas. Bakke moved, Hernandez-Waite second to remove residential area and density regulation #1 from the ordinance, carried. The publication process for ordinance changes will begin. Updated waste disposal site rates were presented, these rates are in-line with what the Gwinner landfill charges for disposal, Bakke moved, Day second to increase rates as presented, carried.

New Business:

Official Paper Designation, Mayer moved, Hernandez-Waite second to designate the Oakes Times as the official paper of the City of Oakes, carried.

Property Clean-Up Notices were discussed in general, notify the auditor's office of any properties in need of maintenance to begin the notification process.

Announcements & Correspondence:

Day moved, Mayer second to the declare May 19-25, 2024 EMS Week and to declare May 10th 2024 Arbor Day, carried.

Mayer moved, Day second to adjourn the meeting at 7:07 PM.

MAYOR _____

(minutes subject to correction and approval at the next regular meeting)

ATTEST

