

City Council Meeting  
February 11, 2025

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Sitzler, Council: Day, Kelly, Hollingsworth, Mayer, Harris. Employees present: Lee Bredeson, Matt O'Brien Chad Raatz, Fallon Kelly and Zasha Johnson.

Engineer Report: Josh Roehrlich updated the council on the grant application for the water plant improvements. A few areas of concern from the street project were discussed and will be looked at when the crew comes back to town this spring.

Minutes, Auditor and Court Reports: Day moved, Hollingsworth second to approve minutes, carried. Mayer moved, Harris second to approve police report, carried. Mayer moved, Day second to approve auditor reports, carried.

Building Permit: Mayer moved, Harris second to approve permit for Lot 6 Ex. South 257' Oakes Industrial Park, storage building, carried.

Special Event Permit: Mayer moved, Day second to approve permits for the Angry Beaver Lodge as listed, carried.

- May 31 – The Edge, wedding dance
- June 13 – Main Avenue, street dance
- June 14 – Main Avenue, street dance & Rodeo Grounds, rodeo
- October 4 – Oakes Community Center, wedding dance

Game of Chance Permit: Harris moved, Hollingsworth second to approve permits for raffles for the Oakes Archery Club, carried.

Bills: Hollingsworth moved, Kelly second to approve bills as presented, carried.

AW Diesel	5281.31	Aflac	118.10
Aqua Pure	14,124.00	Avid Hawk	225.00
Bank of ND	41,172.50	Bobcat of Gwinner	298.76
City of Fargo	28.00	Code 4 Services	177.97
Computer Express	41.99	Dakota Supply Group	457.99
Dakota Valley Electric	1037.00	DRN	1048.35
Heritage Insurance	39,629.00	Hills Cabinetry	2439.28
Information Tech	156.00	Kamstrup	1193.41
Kustom Machine	185.60	Michael Todd Industrial Supply	2091.19
Midwest Pest Control	63.00	Mobotrex	500.00
Napa	310.18	NDPERS-Ins.	22,170.24
NDPERS-Retirement	9,163.50		
OEI	11,913.00	Oakes Times	440.61
Oakes Truck & Trailer	4026.75	Omni Site	115.68
Ottetail	13,719.09	Pitney Bowes	91.29
Praskas	201.73	Pro Forms	1804.92
Rod's Cleaning	80.00	Starion Bank	2,407.04
Sweeney Controls	1281.00	Tapco	209.30
The Village	1500.00	Tornado Stop	2,702.14
Verizon Wireless	487.90	Visa-Library	445.72
Visa-City	1547.84	Vistos	185.31
Waste Management	9012.04	Workforce Safety	6755.50

Salaries

13,940.61

Payroll Taxes

60,353.15

Visitors: Elsie Voightman inquired about reimbursement for damage done to one of their properties during an emergency response by the police department. City Attorney Kelly advised her to provide the city with either an estimate or invoices for completed work and it would be turned over to the City's insurance. Chief O'Brien asked if the public works department could go to the property to photograph the damage to submit with the claim.

Committee Reports: Kelly provided the council with an update on the Hwy 1 stoplight. Options for the timing issues are being looked at including reaching out to DOT. Two quotes were received from Mobotrex, one for basic maintenance items and another for a camera system to address the timing issues. He also let the council know a property owner has reached out to inquire about developing residential housing lots on South 15th Street. Kelly informed the council that Chad Raatz has completed his initial probation as discussed when hired. Mayor Sitzler appointed Raatz as Public Works Supervisor, Day moved, Kelly second to approve the appointment, carried. Kelly thanked the street crew for their work on snow removal, it has gone well so far.

Councilman Day thanked Officer Larson for stepping up to help with the vision zero program at the school.

Hollingsworth discussed the requirement for radio updates for all first responders. Using reserves and reimbursements from the state the police department radios will be an additional \$2,800. Mayer moved, Harris second to order the radios for the police department based on the quote received, carried.

The payout of unused vacation hours due to staff shortages was discussed. Mayer moved, Hollingsworth second to table the decision until the March meeting, carried.

Unfinished Business: After lengthy discussion Day moved, Kelly second to cease contract activities with the park board for the 2025 season, carried. Will discuss the possibility of providing some assistance at an hourly rate if needed.

Mayer moved, Day second to adjourn the meeting at 7:25PM.

MAYOR \_\_\_\_\_

ATTEST \_\_\_\_\_

(minutes subject to correction and approval at the next regular meeting)

