

City Council Meeting
May 13, 2025

The City Council met at 6:00 PM at Oakes Community Center/Zoom with the following members present: Mayor Sitzler, Council: Harris, Day, Kelly, Hollingsworth and Mayer. Employees present: Chad Raatz, Lee Bredeson, Derek Toepke, Fallon Kelly and Zasha Johnson.

Minutes, Auditor and Court Reports: Hollingsworth moved, Day second to approve minutes, carried. Harris moved, Mayer second to approve police report, carried. Hollingsworth moved, Kelly second to approve auditor reports, carried.

Building Permits: Bakke moved, Day second to approve building permits as listed, carried.

1. Lot A Hanslow Addition, New Mobile Homes
2. Lot 4 Block 2 Glenwood Addition, Fence
3. Lot 7-9 Block 5 Reko's 1st Addition, Fence
4. Lot 5 Block 2 Vculek's 1st Addition, New Home
5. S 30' of Lot 10 & N 40' of Lot 11, Blk 4, Reko's 1st Addn, Deck

Gaming Site Authorization: Mayer moved, Kelly second to approve gaming site as listed, carried.

1. Oakes American Legion Club – The Legion Sportsbar

Bills: Mayer moved, Day second to approve bills, carried.

Aflac	177.15	Agtegra	2143.88
American Welding	80.64	Avid Hawk	200.00
Aqua Pure	3020.86	B&K Murphy	910.32
City of Fargo	258.00	Computer Express	261.98
Corner C Store	56.59	Dakota Valley Electric	514.00
DRN	971.19	Dakota Supply Group	2903.18
Dean Schmit	1750.	Fabian Pest Control	105.00
Heritage Ins.	866.00	HR Collaborative	50.00
Information Technology	151.60	John Deere Financial	251.64
Kustom Machine	52.77	Lexipol	391.24
Midwest Pest Control	63.00	Moore Engineering	34200.86
Municipal Services	1200.00	Napa	563.33
Novak	156.25	ND Dept. of Health Chemistry	652.52
NDPERS INS	20,127.72	NDPERS-Retirement	14,925.28
OEI	12,612.61	Oakes Times	330.37
Oakes Truck & Trailer	24.00	One Call Concepts	20.35
Otter Tail Power	10,308.73	Praskas	344.34
RDO	251.64	Rod's Cleaning	80.00
Starion Bank	2,407.04	Sweets & Stories	67.14
Tornado Stop	4500.45	Verizon	428.68
Visa Credit Card-City	2162.24	Visa-library	892.97
Waste Management	8,207.24	Wastyn & Associates	1250.00
Payroll Taxes	22,557.07	Salaries	97,546.59

Committee Reports: Hollingsworth reported there are still problems with one of the wells, hoping it will hold out until the water plant project is approved. He asked city crew to take a look at the culvert flares in the various drainage areas around town, some are dented/crushed and accumulating debris. The fire

department will be checking hydrants around town to make sure there are no issues or damage. Day reported that the police are responding to numerous mental health calls and the lack of options in these scenarios is challenging. Kelly presented a quote to trade in our Bobcat and purchase a new model, it will include a 5 year warranty, Kelly moved, Hollingsworth second to purchase Bobcat, carried. One bid was received to trim or remove trees in the boulevard that are potentially hazardous, Kelly moved, Day second to accept bid from GS Services, carried. There are dead evergreen trees in the cemetery, Dakota Improvement quoted \$400 to remove them, Mayer moved, Harris second to proceed with the removal, carried. The landfill has some areas that need to be cleaned up with heavy equipment, Dakota Improvement estimated it would cost approximately \$2000 to have them complete the work, Day moved, Hollingsworth second to authorize the cleanup, carried. The City received three applications for summer help, all three will be hired. There are sewer issues in two areas of town, city crew will work with Moore Engineering to make a plan after getting the lines televised.

Engineer Report: Reber & Roehrich discussed street project change order 3, Day moved, Kelly second to approve as presented pending communication with the new property owner of Huebner Trailer Court, carried. Timeline for construction was discussed, microsurfacing will be first, the week of May 27th. Hollingsworth moved, Kelly second to approve Moore invoice 002012, carried. Funding agreement for water plant improvement project was received from the state, Hollingsworth moved, Kelly second to sign the agreement, carried. Two invoices from Moore were presented for water plant assistance, Day moved, Hollingsworth second to approve invoices, carried. Reber gave a brief overview of developing a GIS webmap for the City, the committee will review options.

Unfinished Business: One bid was received from Milnor Township for the 2011 140m motorgrader. Bid amount was \$115,200, Kelly moved, Mayer second to accept bid and sell the motorgrader, carried. Kelly moved, Harris second to purchase 1975 CAT grader from Dakota Improvement for \$7,000, carried. Landfill hours have been debated and will continue with historical schedule for the summer season, 1st and 3rd Saturday of each month from 8am-2pm.

New Business:

Official Paper Designation, Harris moved, Hollingsworth second to designate the Oakes Times as the official paper of the City of Oakes, carried. In 2010 the council added a line item charge to utility bills for payment of the Main Avenue improvements, this loan was paid off and the charge are no longer needed, Day moved, Hollingsworth second to remove the charge from the bills going forward, carried. A quote was received from Dickey Rural to install security cameras at the City Shop and Water Treatment Plant. Discussed possibility of adding cost to the upcoming water plant improvement project. Hollingsworth moved, Kelly second to move forward with the shop and wait on water plant until the upcoming improvement project, after further discussion Hollingsworth amended his motion to move forward with the installation of all cameras at the City Shop and Water Plant immediately, Kelly seconded the amended motion, carried. Assessor Rodningen submitted an invoice for excess work for inspection of properties including mileage, Harris moved, Day second to approve Assessor's invoice, carried.

Announcements & Correspondence:

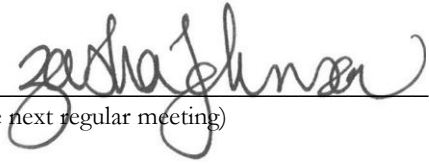
An anonymous letter was received regarding golf carts being driven on City streets. Attorney F. Kelly explained ND century code for golf carts and presented options available. Officer Toepke asked Attorney F. Kelly about options for ticketing offenders; F. Kelly directed him to speak with the Dickey County State's Attorney for guidance. No action was taken at this time. Auditor Johnson asked members to think about individuals that may be willing to join the City Tree Board, the city must have a board in place to qualify for Tree City and various grants.

Mayer moved, Day second to adjourn the meeting at 8:20 PM.

MAYOR _____

ATTEST _____

(minutes subject to correction and approval at the next regular meeting)

A handwritten signature in black ink, appearing to read "Zasha Johnson", written over a horizontal line.