

City Council Meeting June 10, 2025

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Sitzler, Council: Hernandez-Waite, Day, Harris, Kelly and Hollingsworth. Employees present: Chad Raatz, Lee Bredeson, Fallon Kelly, Matt O'Brien and Zasha Johnson.

Engineer Report: Reber presented an update on construction and timeline for the summer. Areas of concern were listed to review as punch-list items. The county does not have parcel information available on GIS and this information would be very helpful for the assessment process. The additional hours needed to gather and input the data would be included as part of the project engineering costs, this information will be included with GIS map of water, sewer and become property of the city. Hollingsworth moved, Kelly second to complete the parcel information for GIS mapping, carried. Harris moved, Day second to approve contractor's application for payment to Bituminous Paving, carried. Harris moved, Day second to approve Moore invoice 002698, carried. Water plant improvements are in the design stage, will schedule a committee meeting in July.

Minutes, Auditor and Court Reports: Day moved, Harris second to approve minutes, carried. Harris moved, Day second to approve police report, carried. Harris moved, Hollingsworth second to approve auditor reports, carried.

Building Permit: Day moved, Kelly second to approve permits as presented, carried. Raatz was directed to make sure water flow would not be affected by the curb cut.

1. Deck- Lot 2 & W1/2 Of Lot 3 Blk 11 Original Plat
2. Driveway Curb Cut - N 75' Of S 230' Of W 150' & S 10' Of W 80' Of N 150' Of Outlot A Bittmans

Gaming Site Authorization/Gaming Permit: Hollingsworth moved, Harris second to approve gaming site authorization for the Hole in One Foundation at The Angry Beaver Lodge and Harvest Inn, carried. Harris moved, Day second to approve 50/50 raffle permit for the Bear Creek Roughriders, carried.

Special Event Permit: Harris moved, Day second to approve special event permit for Harvest Inn at Hockenberry Park, carried.

Annual Alcohol Licenses: Harris moved, Hernandez-Waite second to approve special event permits as listed, carried.

1. Angry Beaver Lodge; On & Off Sale for Beer & Liquor
2. The Last Shot; On & Off Sale for Beer & Liquor plus Sunday Openings
3. Shadow Lanes; On Sale for Beer Only plus Sunday Openings
4. Scoops Liquor; Off Sale for Beer & Liquor plus Sunday Openings
5. Harvest Inn, On & Off Sale for Beer & Liquor plus Sunday Openings
6. Hollingsworth moved, Harris second to approve American Legion Sportsbar; On & Off Sale for Beer & Liquor plus Sunday Openings including the south parking lot; requiring patrons to use the south door to access the outdoor area, not the front door, carried.

Bills: Kelly moved, Harris second to approve bills except Parson's bill for light pole from accident, carried.

Aflac	118.10	Agtegra	33.00
American Welding & Gas	40.86	Aqua Pure	4,315.06
Avid Hawk	200.00	Bituminous Paving	137555.44
Central Business Systems	203.04	City of Fargo	42.00

Dakota Improvement	6979.05	Dakota Supply Group	735.44
Dakota Valley Electric	338.00	DRN	969.65
Fabian Pest Control	210.00	GS Services	900.00
Information Tech	151.60	Interstate Power Systems	2793.95
John Deere Financial	152.40	Jones & Kelly Attys. At Law	2360.00
Linde Gas & Equip	166.17	Millers Food	11.90
Moore Engineering	19469.75	Napa	841.45
ND One Call	33.00	NDPERS INS	20,127.72
NDPERS-Retirement	9,938.26	Newman Signs	2532.88
OEI	11,181.01	Oakes Fire District	500.00
Oakes Times	2378.30	Oakes Truck & Trailer	4866.31
Otter Tail Power	7,685.03	Parsons Electric	13433.00
Pitney Bowes	164.97	Praska's	891.74
R2 Inc.	18500.00	Rod's Cleaning	80.00
Sheyenne Tooling	1127.50	Starion Bank	2,407.04
Stryker Sales	450.00	Tornado Stop	2584.09
Valley Plains	152.40	Verizon	466.40
Visa Credit Card-City	701.65	Visa Credit Card-library	612.73
Vistos	250.03	Waste Management	15673.52
West Side Auto	50.00		
Payroll Taxes	16,031.07	Salaries	69,587.57

Visitors: Dylan Hollingsworth on behalf of Oakes PTO presented drawings for new playground equipment at the school and explained they were soliciting donations to purchase the equipment and if the city would be able to donate. After discussion the council declined to donate.

Committee Reports: Mayor Sitzler thanked Raatz for his community support and extra help with various project. Harris commended the police department on their work in the recent large situation. Kelly spoke with Raatz about finished the remaining water meters, they will make a large push to get them done in the next months. Sewer main on Juniper was televised and is inundated with tree roots, Dakota Improvement will make repairs. Kelly requested information on the recycling program and any contracts in place. The amount of recycling has drastically decreased since the service started, may no longer be financially feasible to continue. Returning to bailing cardboard was also discussed. Day also commended the police department for their handling of the recent situation; it was a long case with many departments involved. Hollingsworth stated the garbage truck tires need to be replaced, will move forward with that soon. He also asked about ordinances regarding shipping containers, policy is in place with several requirements that need to be followed. Construction roll-off containers on City streets were also questioned, the weight of the container and duration it sits there can cause damage to the asphalt. A letter will be sent to the post office regarding their construction roll-off that has been placed there for months with work no longer happening. Johnson will start researching and working on grants for the stoplight, reaching out to Wastyn & Associates for any needed information. A letter will be sent to a resident that was recently discovered to have ducks on their property asking them to remove the animals. Hernandez-Waite discussed several alleys that have trees hanging over them and are causing issues with driving vehicles. Letters will be sent to the property owners identified as having overgrown trees. Two old, non-working, lawnmowers are stored in cold storage at the community center, two individuals submitted bids to purchase the mowers. Harris moved, Day second to accept the highest bid, carried. Chief O'Brien informed the council that Tim Jordan will once again be assisting the police department during Irrigation Days.

Unfinished Business: The state recently passed legislation allowing cities to adopt an ordinance allowing golf carts on city streets. There are several requirements including operation by a licensed driver, no driving after dark and not exceeding 15 mph, among others. Kelly moved, Hollingsworth second to amend Chapter 9 of

the city ordinances to include 9.2005 Golf Carts on City Streets, carried with Day voting Nay. This will be considered the first reading of the amendment, a second reading will take place at the July council meeting.

New Business: The state passed legislation requiring government bodies to provide opportunity for public comments at meetings. Each entity must have a policy addressing this opportunity. F. Kelly presented a resolution for the city of Oakes policy. Hollingsworth moved, Day second to approve the resolution as presented, carried. Harris moved, Hernandez-Waite second to approve property tax exemptions for Lots 7-9 Block 5 Reko's Addn. for licensed daycare services, carried. Harris moved, Day second to approve resolution for Auditor's bond of \$1,958,500.00, carried. A request was made to purchase the empty lots on the 400 block of Main Avenue, council agreed to put the lots up for bid using the same requirements from the 2024 bid request. A street light pole near Burlwood was damaged in a traffic accident 2024, Parson's Electric recently received the new pole and had it installed. F. Kelly drafted a letter to the party that caused the damage demanding payment to the city for the cost of replacement, council directed F. Kelly to send the letter.

Announcements & Correspondence:

Chamber invite to the dedication of Union Square, June 17th.

Hollingsworth moved, Harris second to adjourn the meeting at 7:34 PM.

MAYOR _____

(minutes subject to correction and approval at the next regular meeting)

ATTEST

