

City Council Meeting
October 14, 2025

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Sitzler, Council: Day, D. Hollingsworth, J. Hollingsworth, and Kelly. Employees present: Matthew O'Brien, Chad Raatz, Fallon Kelly and Zasha Johnson.

Minutes, Auditor and Police Reports: J. Hollingsworth moved, Day second to approve minutes, carried. D. Hollingsworth moved, J. Hollingsworth second to approve police report, carried. D. Hollingsworth moved, Day second to approve auditor reports, carried.

Building Permits: J. Hollingsworth moved, D. Hollingsworth second to approve egress window permits for Lot 8 & 9 Blk 39 EOP and LOT 1 & N 1/2 OF LOT 2 BLK 3 McCarthy's Addn, carried.. Kelly moved, J. Hollingsworth second to approve two permits for Agtegra for fertilizer plant upgrades and a new liquid tank, Block 36 Washburn's Addn, carried. Kelly moved, Day second to approve permit for James Valley Grain to add foundation piers, Block 36 Washburn's Addn, carried. J. Hollingsworth moved, D. Hollingsworth second to approve fence permits for Lot 11 Blk 19 Washburn's Addn and Lots 1 & 2 Blk 11 McCarthy's Addn, carried.

Game of Chance Permits: Day moved, Kelly second to approve permits as listed, carried.

1. Knights of Columbus - Raffle
2. Oakes Music Department – Raffle
3. OHS 8th Grade Class – Bingo
4. DECA - Raffle

Bills: J. Hollingsworth moved, Kelly second to approve bills as presented, carried.

Aflac	460.14	Agtegra Coop	374.57
Airtight Solutions	16857.75	American Welding & Gas	80.99
Aqua Pure	354.24	Avid Hawk	200.00
Axon Enterprises	12352.07	B&K Plumbing	513.25
Bank of ND	35253.39	Bear Creek Flying Service	1379.30
City of Fargo	56.00	Code 4 Services	280.39
Computer Express	139.97	Dakota Improvement	425.22
Dakota Supply Group	32684.50	Dakota Valley Electric	280.00
Dickey County	163719.56	DRN	992.48
Fabian Pest	105.00	Fronter Building Supply	19.59
Hastings Plumbing	2365.67	Information Tech	207.80
Jones & Kelly Attys at Law	919.00	Knife River Materials	3298.00
Kustom Machine	22.27	Midstates Wireless	776.25
Napa	638.22	Nichole Nitschke	101.63
ND League of Cities	275.00	ND One Call	9.00
ND Sewage Pump Lift Station	1000.00	NDPERS-Insurance	23,184.66
NDPERS-Retirement	13957.59	Novak Electric	1160.86
Oakes Enhancement	17357.60	Oakes Park Board	21675.38
Oakes Times	2246.07	Oakes Truck & Trailer	2329.45
ODIN	27.91	Ottertail	7215.77
Post Board	135.00	Praskas	395.68
Quill	47.37	Rods Cleaning	80.00
Sanitation Products	9898.38	Starion Bank	2407.04
Starion Bond services	56543.75	Swanston Equipment	18733.93
Sweets & Stories	56.92	Tornado Stop	2684.51

Verizon	630.07	Visa-library	534.37
Visa-City	633.44	Vistos	282.84
Waste Management	13,504.98	Zasha Johnson	238.00
Payroll Taxes	22,496.10	Salaries	90,017.71

Visitors: Scott Roney and Derek Medved were present to introduce themselves and give an overview of a new project they are planning. They wish to build a new fueling station and convenience store at the Northside Eats & Treats location. They provided drawings of the project and answered questions from the council, they plan to submit a building permit at a future meeting.

Committee Reports: Kelly thanked Luke Hastings for his assistance installing the remaining water meters, he has made good progress. He reported the street sweeper is back and they are using it again. After using the community center for a recent event, he asked about purchasing additional tables and chairs as the ones we have are old and not in the best shape. There was discussion about the storage space currently being used by the prairie twisters to store their equipment, if the equipment was moved there would be space to store new tables and chairs. Day will reach out to Jane Anderson to determine the next possible steps. Day spoke about the parking issue between neighbors on Pine Avenue, if vehicle is determined to be abandoned it could be addressed by the council. A list of possible abandoned vehicles will be discussed at the next meeting. J. Hollingsworth mentioned that abandoned vehicles could be donated to the fire department for training purposes. J. Hollingsworth reported on a quote received from Thein Well to do inspection, feels that this needs to be addressed sooner than later and cannot wait for the water plant grant to be awarded. Kelly moved, J. Hollingsworth second to approve the quote and get the inspection scheduled, carried. A resident was contacted about recreational items being placed on city property, they were out of town recently so more time will be given for them to remove items. Investigation needs to be done to determine if there are illegal hookups in the Huebner Trailer Park. Chief O'Brien has the owner's phone number and will contact him to ask him to call and work out a plan for investigation. Raatz thanked Day and J. Hollingsworth for their help on clean-up day. He informed the council the newly hired employee will start Monday. Chief O'Brien told the council the camera at the waste disposal site was damaged and needs to be replaced, secure housing for the camera is being looked at as well. The new Axion system will go live next week for all officers.

Unfinished Business: 2nd Reading of Amendment to ordinance 14.0206 regarding placement of fences, Kelly moved, J. Hollingsworth second to approve amendment as presented, carried.

New Business: 1st Reading of Amendment to ordinance 15.0223 regarding vacant property billing policy, Kelly moved, Day second to approve first reading as discussed, carried. The emergency siren near the football field was discussed, repairs were needed to make it operational for the football season. The plan had been to use the siren until it no longer worked and then remove it as it is not needed for emergency situations. Liability and ownership concerns were considered, D. Hollingsworth moved, Kelly carried to remove the siren, carried.

Announcements & Correspondence:

Water notices and a resident concern email were presented along with a training opportunity for any members if interested. The November meeting date was moved to November 6th due to conflict with Veterans Day Holiday.

J. Hollingsworth moved, D. Hollingsworth second to adjourn the meeting at 7:06PM.

MAYOR _____

ATTEST _____

(minutes subject to correction and approval at the next regular meeting)

