

City Council Meeting
November 6, 2025

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Sitzler, Council: Day, Kelly, J Hollingsworth, Hernandez-Waite, D Hollingsworth and Harris. Employees present: Matt O'Brien, Chad Raatz, Fallon Kelly and Zasha Johnson.

Engineer Report: Engineers presented two invoices for the street project, Harris moved, J Hollingsworth second to approve invoices as presented, carried. Water treatment plant improvement timeline was discussed a final design meeting will be scheduled the first week of December. D Hollingsworth moved, Day carried to approve Moore invoice for work done on water plant improvements, carried. Harris moved, D Hollingsworth second to approve Moore invoice for assistance in operations at the water plant, carried. The sewer backup incident on Main was discussed.

Minutes, Auditor and Police Report: J Hollingsworth moved, Harris second to approve minutes, carried. Harris moved, Day second to approve police report, carried. Harris moved, Kelly second to approve auditor reports, carried.

Game of Chance Permit: D Hollingsworth moved, Hernandez-Waite second to approve game of chance permits as follows, carried.

1. Oakes Wrestling Club, Raffle
2. PTO, Raffle

Building Permit:

1. J Hollingsworth moved, Harris second to approve permit for Lot 9 Block 6 Baldwin's Addn to move in new home, carried.
2. After lengthy discussion and questions J Hollingsworth moved, D Hollingsworth second to table the permit so state fire marshal can be contacted to ensure all regulations are being followed, carried. Letters will also be sent to other regulating entities and adjacent property owners to ensure compliance.

Bills: Kelly moved, D Hollingsworth second to approve bills as listed, roll call approved:

Aflac	306.76	Aqua Pure	1412.40
Avid Hawk	200.00	Banyon Data Systems	2,990.00
City of Fargo	56.00	Computer Express	3575.98
Dakota Supply Group	5151.19	Dakota Improvement	566.60
Dakota Valley Electric	443.00	DRN	1004.81
Fabian Pest Control	105.00	Hach Company	229.84
Hastings Plumbing	985.00	Interstate Engineering	20850.63
Information Technology	197.15	James River Repair	339.00
Jones & Kelly Attys	1030.10	Midwest Pest Control	138.00
Moore Engineering	2082.50	Napa	1073.04
ND One Call	7.50	ND Sewage Pump	9865.00
NDPERS-Insurance	23,184.66	NDPERS-Retirement	9962.32
Oakes Area Chamber	360.00	OEI	11,233.87
Oakes Times	565.13	Oakes Truck & Trailer	4445.47
Ottertail	8513.87	Praskas Hardware	117.73
Quill	141.25	RDO	108.32
Rods Cleaning	80.00	Starion Bank	2,407.04
Sweets & Stories	197.17	Verizon Wireless	568.42
Visa-city	2105.95	Vistos Carquest	195.28
Waste Management	10352.61		
Salaries	88,291.72	Payroll Taxes	23,586.02

Visitors: Amanda Nash was present and read a letter regarding the proposed new fuel station.

Committee Reports: D Hollingsworth stated that he would like to have a meeting with the tree committee this winter and hopes to get a citywide tree assessment completed. Harris informed the council that the spray foam project at the city shop was completed. Kelly would like notice to be sent to owners of campers, trailers etc. parked on the road before snow removal starts. Last day for summer hours at the landfill will be November 15th. Johnston sweeper went down again, looking into lease or other options. Old sweeper still working at this time. Day was told there are individuals interested in reviving the prairie twister gymnastics program. The program would operate out of The Edge building and equipment would be moved to that location, but no timeline is known. The blowing of leaves into the street is occurring citywide and needs to be cracked down on. Options for enforcing the ordinance were discussed. J Hollingsworth presented purchase options he found for new tables and chairs for the facility. O'Brien updated the council on the Axion implementation. There were some issues during initial setup, but specialist was sent out to correct the problem.

Unfinished Business: 2nd Reading of Ordinance 15.0223 Amendment, Day moved, Kelly second to approve amendment as presented, carried. Discussion about the FEMA Lots on South 12th Street and private property being placed on them. Kelly reviewed the legal agreements signed in 2001 which include allowed use of the property after they were deeded to the City. The council wants the private recreational equipment on the lots moved, Sitzler will speak with her.

New Business: DRN Entry Security system quotes were received. J Hollingsworth moved, D Hollingsworth second to approve purchase of the Sicunet system for all entry doors, carried.

Announcements & Correspondence:

City Hall will be closed November 28 & 29 for Thanksgiving.

Mayer moved, Day second to adjourn the meeting at 7:32PM.

MAYOR _____

ATTEST _____

(minutes subject to correction and approval at the next regular meeting)

