

Board of Equalization  
April 14, 2020

The Board of Equalization met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Engel, Conklin, O'Brien, Schaefer and Forward. Employees present: E. Rodningen, Jason Paradis and Zasha Johnson.

Rod Rodningen addressed the council regarding homestead credits; there were 40 applications approved.

Councilman Harris joined the meeting at 6:03 PM.

Not for Profit Exemptions: O'Brien moved, Schaefer second to approve the applications for not for profit exemptions, carried.

New Home Exemption: O'Brien moved, Conklin second to approve application for new home exemption from C. Slusher, carried.

Evaluations & Changes: Rodningen presented his evaluations and changes for the year, no questions were presented. Conklin moved, O'Brien second to approve evaluations and changes, carried.

O'Brien moved, Schaefer second to adjourn the Board of Equalization meeting at 6:07 PM, carried.

City Council Meeting  
April 14, 2020

The City Council met at 6:07 PM at Oakes Community Center with the same members and employees present with the addition of Pat Nelson.

Minutes, Auditor and Court Reports: Forward moved, O'Brien second to approve minutes, auditor reports (cash balance, expenditures, revenues, tax income & journal entries) and police department report, carried.

Game of Chance Permit and Site Authorizations: O'Brien moved, Conklin second to approve OEI Gaming Site Application, carried.

Building Permit: Engel moved, Schaefer second to approve building permits as listed, carried.

Aberle, Lot 3 Huebner's 2<sup>nd</sup> Addition, Fence  
Jorgenson, J, Lots 4 & 5 Blk 1 Glenwood, Fence  
Karas, Lot 6 & 7 Blk 4 St Charles, Concrete  
Murphy, Lots 1 & 2 & E 1/2 Lot 3 Blk 5 Washburn's Addition, Remodel/Enclose porch  
Jorgenson, B, Lot 10 & E 1/2 Lot 11 Blk 5 Reko's Addition, Deck  
Burkhardt, Lot 7 & S 1/2 Lot 8 Blk 20 Washburn's Addition, Egress Windows

Bills: Conklin moved, O'Brien second to approve bills as listed, roll call approved:

Aflac	258.20	Pitney Bowes	150.96
Jet-Way	2275.00	Starion/PSN – Bank Fees	630.14
Kustom Machine	743.96	Magnum Electric	3707.25
Mertz Lumber	170.28	Quarter Salaries	3,218.36
Napa	151.34	Salaries	40189.00
ND One Call	1.20	Payroll Taxes	13615.05

Committee Reports:

**Streets,** Engel inquired about alleys needing to be bladed and holes filled. Nelson said they will start working on them soon as the weather warms up. **Police Department,** On Friday April 10<sup>th</sup> a helicopter landed at Kustom Machine. A call was made to the FAA regarding legality, ND law does not prohibit helicopters from landing in city limits but the city can enact an ordinance or even direct the pilot not to land in the city. Forward suggested he land at the airport and use the courtesy car to drive into Oakes.

**Zoning/Planning,** Cindy Bagley is still pursuing the purchase of an existing structure to demo and create residential lots. Nelson stated that having an alley or easement in the middle of the block for water/sewer lines would be less expensive than running each line from the street. He presented a quote for the piping and manhole that would be required and is talking with Dakota Improvement to get a bid for digging.

**Water,** David Peterson would like to insulate his water line to prevent it from freezing. He received an estimate of \$2500 for the digging and asked if the city would consider paying that amount. No action was taken.

New Business:

**Spring Clean-Up** is scheduled for May 11-16th, at the City Waste Disposal site west of town. Electronics recycling will also be offered at certain times at the City Shop.

**Sprinkler Damage,** resident at 203 N 6<sup>th</sup> St sent photos of damage to his sprinklers from city snow removal.

**Liquor Licenses,** renewals are approved in June. Local business owner requested the city consider reducing/waiving fees due to coronavirus shutdowns. Will revisit next month with updated information on shutdown length.

**Special Event Permit,** A business owner from outside city limits was asked to provide services for an event in city limits. Council believes ordinance only allows for special permits for in town establishments.

Announcements & Correspondence:

**VanDeVenter,** requested the city look at improvements to current water heater or possibly installing a point of use heater. During her summer cooking class they run out of hot water by the end of the class. O'Brien moved, Engel second to install a point of service heater and also have main water heater checked for possible issues, carried.

Engel moved, Schaefer second to adjourn the meeting at 6:58 PM.

MAYOR Marty Zimmer ATTEST Zasha Johnson  
(minutes subject to correction and approval at the next regular meeting)