

City Council Meeting
August 3, 2020

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer, Council: Schaefer, Bakke, Harris, O'Brien, Bagley, and Conklin. Visitors present: John Hollingsworth. Employees present: Jason Paradis, Matt O'Brien, Pat Nelson, Kevin Haring, Darrick Nitschke and Zasha Johnson.

Engineer Report:

No Report.

Minutes, Auditor and Court Report: Conklin moved, O'Brien second to approve minutes, auditor reports (cash balance, expenditures, revenues, tax income & journal entries) and police department report as presented, carried.

Building Permit: Bakke moved, Schaefer second to approve building permits as follows, carried.

1. Cindy Bagley, Garage, Lots 11 & 12 Block 22 Washburn's Addition
2. West Lake Properties, Footings, Outlot C 7.55 Acres Bittman's Addition
3. Pat Roney, Move in Trailer, Lots 9-12 Block 3 Baldwin's Addition
4. Cindy Bagley, Duplex, N 10' Lot 11 & all Lot 12 & 13, Blk 35 Washburn's Addition

Bills: O'Brien moved, Bagley second to approve bills as listed, roll call approved:

Acme Tools	319.99	Aflac	199.65
AHR Construction	774.13	Airborne Custom Spraying Inc.	3,472.50
Arthur Strutz	1,240.00	Austin Brummund	1,480.00
Avid Hawk	200.00	B&B Gardens	60.00
Bank of ND	411,217.50	Bear Creek Flying Service	520.50
Brownies Tree Service	1,825.00	City of Fargo	28.00
Computer Express	34.99	Economy Oil Inc.	354.34
Ferguson Waterworks	886.54	General Irrigation	2,594.25
Hawkins, Inc	4,599.68	Interstate Engineering	27,600.00
Michael Todd & Co.	675.42	Midstates Equipment & Supply	3,516.88
Midwest Pest Control Inc.	63.00	Novak Electric	364.00
Oakes Enhancement Inc.	8,799.67	Oakes Truck & Trailer	502.42
Otter Tail Power Co.	7,774.87	Rod's Cleaning	350.00
Starion Bank	2,407.04	Steins Inc	948.00
Subsurface Inc.	3,690.00	Sweets N Stories	122.38
Thein Well	370.00	Visa-Library	147.75
Visa-City	781.45	Waste Management	3786.23

Visitor:

John Hollingsworth, brought it to the attention of the council that his neighbor's house is built too close to the property line and a flower garden and trees on his property were removed to allow for construction. Nelson stated that when the building permit was approved the lines were marked and there was no follow up on location after that. Hollingsworth's neighbor told him a surveyor was coming to find correct lot lines. Paradis stated it is a private landowner dispute but the city should look at a process to follow up on building permits before foundation is laid.

Committee Reports: **Waste Disposal Site**, O'Brien reported the garbage portfolio is recommending a rate change for loads going to the site; \$15 pickup load, \$35 two wheel trailers \$50 four wheel trailers and \$20 per square for shingles. Conklin moved, Bakke second to approve the rate changes immediately, carried. Directive was also given to stop taking cash at the landfill and bill everyone via utility bill or invoice. **Chief**

O'Brien, reported he is wanting to take over the community service contract for Dickey County. He has been researching the process and will attend the county commissioner meeting August 4th to discuss it with them and move forward if they agree. **Property Clean-ups**, the Jack Loepp Estate property has made progress, Nelson will visit with them about disposing of tires. Walker property still has 4 unlicensed cars parked, will contact a wrecker to move the cars and assess fees associated. Spear property has not been mowed, Nelson will attempt to mow the property and try to determine if there are items that need to be removed other than the car. **Water meters**, Zimmer asked Haring about the plan for installing water meters going forward. Haring stated he would like to wait longer before entering homes. Harris suggested we check on the warranty of the meters to see if an extension could be granted.

Preliminary Budget Hearing:

Discussed 2021 Budget and proposed mill levy changes, Johnson explained the budget was prepared based on suggestions of a 15-20% reduction in state revenues and sales tax. The city wide taxable value decreased this year meaning a mill is worth less than in past years. Mayor Zimmer reminded the council that the levy can be decreased when the final budget is submitted but it cannot be increased. O'Brien moved, Bagley second to approve the preliminary budget as presented, carried. Finance portfolio will meet with Johnson to discuss options moving forward and to monitor the revenue projections.

Unfinished Business:

New Business:

Relay for Life, asked if the City would have a problem with them placing their luminaries on the sidewalk along Main Avenue for their telethon fundraiser on August 12th. No objections were made. **Wind Week**, Conklin moved, O'Brien second to approve proclamation supporting Wind Week August 9-15th, carried.

Announcements & Correspondence:

Zimmer reminded council members the September meeting will be on Tuesday September 8th due to Observance of Labor Day on the 7th.

O'Brien moved, Schaefer second to adjourn the meeting at 7:18 PM.

MAYOR Marty Zimmer ATTEST Zasha Johnson
(minutes subject to correction and approval at the next regular meeting)