

City Council Meeting
February 1, 2021

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Council: O'Brien, Conklin, Bagley and Schaefer. Mayor Zimmer, Harris and Bakke were absent. Employees present: Jason Paradis, Pat Nelson, Darrick Nitschke, Brady Hurt and Zasha Johnson. Visitors present: Kausha Magill, Jessica Quandt, Mike Manstrom and Cavin Berube, Moore Engineering.

Public Hearing for the Harris Machine Company Community Development Block Grant. The meeting was opened for public comments. There were no comments made and no write in comments were received. Public hearing closed at 6:05 pm.

Minutes, Auditor and Court Reports: Schaefer moved, Conklin second to approve minutes, police report and auditor reports (cash balance, expenditures, revenues, tax income & journal entries), carried.

Building Permit: Conklin moved, Bagley second to approve building permit for a garage, N ½ Lot 17 & All Lot 18 Blk 17 McCarthy's Addition, pending approval by Nelson, carried.

Bills: Conklin moved, Schaefer second to approve bills, carried.

Art Strutz Jr.	395.00	Avid Hawk	220.00
Bank of ND	57300.00	Banyon Data	195.00
City of Fargo	28.00	Colonial Life	74.44
Computer Express	129.00	Dickey Rural	822.70
Geffdog Designs	194.46	Government Finance Officers	160.00
GS Services	400.00	Hawkins	2695.58
Interstate Engineering	17,480.00	Jason Paradis Law	500.00
Michael Todd & Co.	181.40	Midwest Pest Control	138.00
NDPERS – Ins	16518.24	NDPERS – Retirement	7253.79
Novak Electric	865.06	Oakes Area Chamber	50,000.00
Oakes Enhancement	9467.23	Oakes Truck & Trailer	1524.26
ND State Auditor	100.00	Ottertail Power Co	7797.54
Quill	62.07	Rod's Cleaning	350.00
Starion Bank	2407.04	Sweets & Stories	22.95
Visa – Library	266.89	Visa – City	697.72
Visto's	101.89	Waste Management – Route	2352.78
Woodland Safety & Ins.	2727.50	WSI	4938.12
Payroll Taxes	12443.48	Salaries	52473.80

Visitors: Kausha Magill and Jessica Quandt, Oakes Area Chamber of Commerce, presented the council with a request of monetary support for a new chamber program to encourage spending in local businesses. They are requesting \$50,000 from the CARES Act funds the city was granted from the state.

Committee Reports:

WTP, Kevin Haring has resigned as water treatment plant operator. Bagley moved, Conklin second to accept his resignation, carried. O'Brien thanked Haring for his years of service with the city. Schaefer moved, Bagley second to officially hire Brady Hurt as the new water treatment plant operator, carried. **Park Board,** There has been discussion with the park board to implement changes to the maintenance contract due to an increase in duties. Discussion was also held regarding the pool maintenance position and combining it with the maintenance contract. Conklin moved, Bagley second to approve a one year pool maintenance contract for \$4,000, carried The regular park maintenance contract has not provided adequate funds to cover all expenses in past years, Bagley moved, Schaefer second to increase the park maintenance

contract to \$40,000, carried. **Police**, The police department has updated their employee policy manual to reflect required language for grant eligibility. Bagley moved, Conklin second to approve the policy updates, carried.

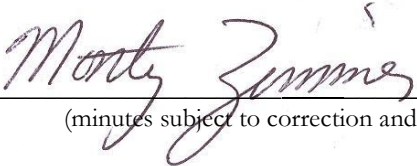
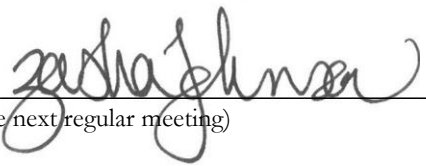
Unfinished Business:

CARES Act Funds, Johnson updated the council on the amount received and made suggestions for using a portion of the money to balance all city accounts. The request from the chamber was discussed as well as other projects that have been put on hold in the past months. Bagley moved, Schaefer second to grant the request from the chamber for \$50,000, roll call vote O'Brien-yes, Bagley-yes, Conklin-yes and Schaefer-yes, carried. No action was taken regarding the remaining funds.

New Business:

Bond Refunding, Mike Manstrom from Colliers International presented a resolution to issue the refunding bonds not to exceed 2.25% interest or \$5,550,000 total bond amount. Bagley moved, Conklin second to introduce and approve RESOLUTION PROVIDING FOR THE ISSUANCE OF REFUNDING IMPROVEMENT BONDS OF 2021, roll call O'Brien-yes, Bagley-yes, Conklin-yes and Schaefer-yes, carried. Manstrom will be in contact with Johnson to obtain signatures on the final bid sheets and assist with transfer of funds. **Vacant Lots**, an inquiry was made regarding vacant lots 6 & 7 Block 9 of the original plat and the possibility of a new business going in. Johnson will research the bid requirements for the lots. Conklin suggested the possibility of OEI purchasing the lots and working with the individual to start the business.

Bagley moved, Conklin second to adjourn the meeting at 7:11 PM.

MAYOR  ATTEST 
(minutes subject to correction and approval at the next regular meeting)