

Oakes Enhancement. Inc

Date: January 6, 2009

Place: Southeast Career and Tech Center

Time: 4 PM

Directors: Schnell, Skjefte, Stizler, Dawson, Forward, Zimmer, Bohannon, Hoelscher, Quandt.
Opp

Guests: USDA Rural Development: Mark & Bill: 1.800.688.2293. #4 --- 104

Topic: DSLRA and Champion Community

Proxy Transfers:

Call to order:

Forms:

Business

- ⇒ USDA Rural Development: DSLRA & Champion Community
- ⇒ Annual Meeting---February Board Meeting
 - Board Positions: Schnell & Dawson
- ⇒ Motel Feasibility Study: updates
 - Three Copies: Vculek (their own copy) OEI (Schnell has this one)
 - Third copy: Tom Gulsvig is borrowing
- ⇒ Marketing Oakes
- ⇒ Hospital: updates
- ⇒ Advertise for position.
- ⇒ Fund request for Good Samaritan Society Oakes – Nursing
- ⇒ Kraemer & Steuck end of year

Sec. Report: (with agenda)

December 2 & 9th, 2008

Treasurer's Report: (Blue top sheet)

Projects

- Great River Energy:
 - Progress
- Wind Energy:
 - Any word from Green Resource Development
- Gaming:
 - Report: (November – Buff sheet)
 - Blackjack: equipment
 - ***“M(Skjefte)SP: To charge \$150 per month for rental of all equipment.”***
This was dated November of 2007.
 -
- Anderson: updates

- Director report:
 - Wages / Expenses—
- Updates & Items to Remember
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Do we have this information?
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
 - Water Assistance
 - Event Center

- Other:
-
- Other

Adjournment: _____ PM

Annual Meeting

Oakes Enhancement, Inc. (OEI) **Oakes Area Chamber of Commerce (Chamber)**

Date: Thursday, February 5, 2009

Time: 6:00 PM

Place: Angry Beaver Lodge

Menu: Pulled Pork, Chips, Veggie Tray

Roll Call----

Program:

- ⇒ Meal
- ⇒ Call to Order: Schnell
- ⇒ Welcome and Introductions: Schnell
- ⇒ Oakes Area Chamber of Commerce: John Zetocha
 - Welcome from the Oakes Area Chamber of Commerce
 - Highlights of 2008
 - Irrigation Days 2009: "Wild Wild West"
 - Committee Work for 2009
 - Chamber Service Award Presentations
 - Bill Schmitz & John Zetocha – outgoing board member
 - John Zetocha: Presidential Gavel Plaque
 - **Chamber:** List Board Members
 - Passed in bylaws the board can consist of seven to nine members.
 - Electing up to four tonight
 - Any Additional nominations from the floor
 - Casting of ballots
 - Speaker: Gary Visto
 - Distinguished Service Award Presentation
- ⇒ Updates from businesses: Schnell
 - JLG:
 - Hospital: James Osse
 - Kustom Machine:
 - Wheat Growers:
 - Engine Rebuilders:
 - Harris Machine:
 - Dialysis:
 - Motel: Tom Gulsvig
- ⇒ Oakes Enhancement, Inc.
 - Overview of the projects in the past year ()
 - Financial Review of 2008: Toni Ptacek
- ⇒ Elections: **OEI**

- **OEI:** Board members listed on back of folder.
 - Terms ending but willing to serve again: Schnell and Dawson.
 - Nominations from the floor
 - Cast unanimous ballot??

⇒ ???Announce results of Chamber Election: Zetocha

⇒ Announce results of the OEI Election: Schnell

⇒ Thanks to all for attending Schnell.

⇒ Adjournment

Oakes Enhancement. Inc

Date: March 3, 2009

Place: Southeast Region Career and Technology Center

Time: Noon

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Zimmer

Guests:

Proxy Transfers:

Call to order:

Forms:

Business

⇒ Information from County Commissioner: Gary White

⇒ North Dakota Department of Commerce – Labor Study Survey (papers included)

⇒ ND Chamber: Community Leadership Award

Sec. Report: back of agenda (annual meeting follow up, annual meeting, Jan 29th, and Jan 6th mtgs)

Treasurer's Report: green sheets

Projects

- USDA Rural Development: DSLRA & Champion Community
- Great River Energy:
 - Progress
- Wind Energy:
 - Any word from Green Resource Development
- Gaming:
 - Report: Pink Sheets: Dec '08 and Jan '09
 - Audit completed – minor errors.
 - On figure written incorrectly – tickets in the bag totaled the number written on the bag.
 - Tickets from one game included in a different game changing both games.
 - Blackjack: equipment
 - ***"M(Skjefte)SP: To charge \$150 per month for rental of all equipment."***
This was dated November of 2007.
 -
- Anderson: updates
- Updates & Items to Remember
 - ⇒ Motel Feasibility Study: updates
 - Three Copies: Vculek (their own copy) OEI (Schnell has this one)
 - Third copy: Tom Gulsvig is borrowing
 - Hospital: update

- Housing Authority-any issues or updates
 - LSS Follow-up
- Renaissance Zone
- Pole Banners
- Recruit/Welcome/Retain
- Condition of City Flags—on hold

➤ Other:

➤

➤ Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: April 7, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Zimmer

Guests: **DECA, Bear Creek Roughriders, Maynard Helgaas**

Proxy Transfers:

Call to order:

Forms: Dawson picked up a form

Business

⇒ DECA

⇒ Bear Creek Roughriders

⇒ Increase in Rent for Rudy's

⇒ New Jacket for Steuck

⇒ Building a new Fire Hall and National Guard Facility

⇒ Request from the Oakes Area Chamber of Commerce: Youth Games

⇒ Insurance Policy coming due – agent note.

⇒ Information from County Commissioner: Gary White

Sec. Report: None

Treasurer's Report: blue

Projects

- USDA Rural Development: DSLRA & Champion Community
 - Great River Energy:
 - Progress
 - Wind Energy:
 - Any word from Green Resource Development
 - Gaming:
 - Report: Buff sheet
 - Blackjack: equipment
 - ***"M(Skjefte)SP: To charge \$150 per month for rental of all equipment."***
This was dated November of 2007.
 -
 - Anderson: updates
- Updates & Items to Remember
- ⇒ Motel Feasibility Study: updates
 - Three Copies: Vculek (their own copy) OEI (Schnell has this one)
 - Third copy: Tom Gulsvig is borrowing

- Hospital: update
- Housing Authority-any issues or updates
 - LSS Follow-up
- Renaissance Zone
- Pole Banners
- Recruit/Welcome/Retain
- Condition of City Flags—on hold

➤ Other:

➤

➤ Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: May 5, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Zimmer

Guests: **Bernie Vculek, Steve Thompson, Steve Voightman, Gary White**

Proxy Transfers:

Call to order:

Forms:

Business

- ⇒ Guest: Steve Thompson: Skills USA
- ⇒ Bear Creek Roughriders
- ⇒ Steve Voightman
- ⇒ Guest: Bernie Vculek
- ⇒ Building a new Fire Hall and National Guard Facility
 - Any updates
- ⇒ Economic Development Director position
- ⇒ Balancing Loans
- ⇒ Information from County Commissioner: Gary White

Sec. Report:

Treasurer's Report:

Ameriprise Financial status of account

Projects

- Green Vision Group-----Heartland Renewal Energy
 - updates
- Ron's Heating & AC
 - updates
- USDA Rural Development: DSLRA & Champion Community
- Great River Energy:
 - Progress
- Wind Energy:
 - Any word from Green Resource Development
- Gaming:
 - Report:
 - Blackjack: equipment
 -
- Anderson: updates

➤ Updates & Items to Remember

⇒ Motel Feasibility Study: updates

Three Copies: Vculek (their own copy) OEI (Schnell has this one)

Third copy: Tom Gulsvig is borrowing

- Housing Authority-any issues or updates
 - LSS Follow-up
- Renaissance Zone
- Pole Banners
- Recruit/Welcome/Retain
- Condition of City Flags—on hold

➤ Other:

➤

➤ Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: June 2, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Zimmer

Guests: **Taylor Ptacek**

Proxy Transfers:

Call to order:

Forms:

Business

- ⇒ Taylor Ptacek Proposal (White sheets)
- ⇒ Economic Development Director position
 - Two applications received (Yellow & buff sheets)
- ⇒ Bill from Eide Bailly (Red sheet)

Sec. Report: with agenda

- Thank you received from Bear Creek Roughriders

Treasurer's Report:

- (Blue sheets) statements not yet received.
- Renal Funds transferred and disbursed. (account used: DSLRA)
- Work on Loans
 - Payment schedules will be sent to: Potters Way, Studio D, Tara's Thrifty White Pharmacy, Novak Electric #2
 - What to do with: Body by JoJo, Oakes Dollar Daze, H&D Cycles & Small Engine Repair, Oakes Housing Authority, Little Professors,
 - Receiving payments from (albeit somewhat sporadically for some): Oakes Feed, Oakes Bowling Lanes, Novak Electric #1, Irrigation City Electric, Oakes Truck & Trailer

Projects

- Gaming:
 - Report: (lilac colored sheet)
 - Blackjack: equipment
- USDA Rural Development: DSLRA & Champion Community
- Wind Energy:
 - Any word from Green Resource Development
 - Updates from Sargent County
- Great River Energy:
 - Progress
- Green Vision Group-----Heartland Renewal Energy
 - updates

- Ron's Heating & AC
 - updates
- Steve Voightman
 - Updates
- City Building Project
 - Updates
- Motel
 - Updates
- Gaming:
 - Report: (lilac colored sheet)
 - Blackjack: equipment
 -
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
- Other:
-
- Other

Adjournment: _____ PM

Oakes Enhancement. Inc

Date: July 7, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp,

Guests: **Donna Handt, Gary White, Bernie Vculek**

Proxy Transfers:

Call to order:

Forms:

Business

- ⇒ Donna Handt
- ⇒ Gary White: Cemetery road
- ⇒ Bernie Vculek
- ⇒ Economic Development Director position
- ⇒ Bill from Eide Bailly
- ⇒ Appointment to the board for advisory position
- ⇒ Governor's Visit updates: JLG
- ⇒ **Date Change for the August meeting**

Sec. Report: with agenda

Treasurer's Report:

- Buff colored sheets
- Loans: letters sent to: Potters Way, Studio D, Little Professors, Tara's Thrifty White Pharmacy, Novak Electric

Projects

- Gaming:
 - Report: (lilac colored sheet—May Report)
 - Blackjack: equipment
- USDA Rural Development: DSLRA & Champion Community
- Wind Energy:
 - Any word from Green Resource Development
 - Updates from Sargent County
- Great River Energy:
 - Progress
- Green Vision Group-----Heartland Renewal Energy
 - updates
- Ron's Heating & AC

- updates
- Steve Voightman
 - Updates
- City Building Project
 - Updates
- Motel
 - Updates
 -
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold

- Other:
-
- Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: August 11, 2009

Place: Angry Beaver Lodge

Time: 3:30 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Haring

Guests: **Steve Voightman**

Proxy Transfers:

Call to order:

Forms: None given during the month

- ⇒ Steve Voightman
- ⇒ Franz: Haring
- ⇒ Renaissance Zone: Haring
- ⇒ Security Clearance Business: Haring
- ⇒ Donna Handt: Haring
- ⇒ Champion REAP Alliance Membership Application
 - Selection of voting member and alternate Alliance Board member
- ⇒ Intent to participate: Labor Survey 2010
- ⇒ Strategic Planning Committee: Haring
- ⇒ Gary White: Cemetery road
- ⇒ Wildrose Floral: Haring
- ⇒ Prairie Printing: Haring
- ⇒ Otter Tail and Impact Procurement Assistance Center: Haring

Sec. Report: with agenda

Treasurer's Report:

- Pink colored sheets
- GNDA Dues: \$250

Projects

- Gaming:
 - Report: (yellow sheet—June Report)
 - Blackjack: equipment
- USDA Rural Development: DSLRA & Champion Community
- Wind Energy:
 - Any word from Green Resource Development
 - Updates from Sargent County
- Great River Energy:
 - Progress
- Green Vision Group-----Heartland Renewal Energy
 - updates
- City Building Project

- On hold
- Motel(s)
 - Update
- Other projects – Updates from City
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
- Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: September 1, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Haring

Guests: **Steve Voightman**

Proxy Transfers:

Call to order:

Forms: None given during the month

⇒ Secretary Report: With agenda

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⇒ Treasurer's Report: chamois colored sheets

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Business Items

⇒ Tabled Items:

○ Labor Survey

⇒ Steve Voightman

○ Release of funds

⇒ Franz: Haring

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⇒ Renaissance Zone: Haring

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⇒ Security Clearance Business: Haring

○

⇒ Donna Handt: Haring

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⇒ Champion REAP Alliance Membership Application

○ Past due date – no interest shown.

⇒ Strategic Planning Committee: Haring

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⇒ Prairie Printing: Haring

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⇒ Otter Tail and Impact Procurement Assistance Center: Haring

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Projects

○ Gaming:

○ Report: (July Report—purple sheet)

○ Blackjack: equipment (any report)

○ USDA Rural Development: DSLRA & Champion Community

- Wind Energy:
 - Upcoming meetings: Sept. 16th & 21st in Forman
- Great River Energy:
 - Progress
- Green Vision Group-----Heartland Renewal Energy
 - updates
- City Building Project
 - On hold
- Motel(s)
 - Update
- Other projects – Updates from City
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
- Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: October 6, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Haring, Dahlstrom

Guests: Larry Engel

Proxy Transfers:

Call to order:

Forms: None given during the month

⇒ Secretary Report: with agenda

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⇒ Treasurer's Report: (gold sheets)

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Business Items

⇒ Bohnenkamp: B & B Garden Expansion

⇒ Request for Funding for Educational Seminars: Lunch & Learn

⇒ Larry Engel: Tornado TV

⇒ Steve Voightman: Dahlstrom

⇒ Franz: Haring

○

⇒ Renaissance Zone: Haring

○

⇒ Security Clearance Business: Haring

○

⇒ Donna Handt: Haring

○

⇒ Oakes Golf Club: White

⇒ Waltzing Quilter: Haring

⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)

○ USDA Rural Development: DSLRA & Champion Community

○

⇒ Strategic Planning Committee: Haring

○

⇒ Prairie Printing: Haring

○

⇒ Otter Tail and Impact Procurement Assistance Center: Haring

○ Investment dues

⇒ .

⇒ .

Projects

- Community Development Director Report
 - Grant Writing Workshop
 - Rural Leadership
 - Welcome Packets – Relocation -- Hunting
- Update on Ductless Air Conditioning at the Career and Technology Center Community Room
- Gaming:
 - Report: (green sheets)
 - Blackjack: equipment (any updates)
- Wind Energy:
 - Any reports from the meetings in September 21 & 22 in Cogswell
- Motel(s)
 - New developments
- Other projects – Updates from City
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
- Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: November 3, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Haring, Dahlstrom

Guests: Bright Beginnings

Proxy Transfers:

Call to order:

Forms: Bright Beginnings

⇒ Guests:

- Bright Beginnings Presentation

⇒ Secretary Report: with agenda

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⇒ Treasurer's Report: (sheets)

- Payment to the City for Haring and the lap over with Zasha
- Additional financial reporting
 - Loan—Dollar Daze: Filing of papers
 - Loan—H & D Cycles
- Gaming:
 - Report: (light green sheets)
 - Blackjack: equipment (any updates)

Business Items

⇒ Bright Beginnings

- Discussion and voting

⇒ Steve Voightman: Dahlstrom

- Updates

⇒ Security Clearance Business:

- Updates

⇒ Donna Handt:

- Updates

⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)

- DSLRA updates

⇒ Community Development Director Report

- Renaissance Zone
- Strategic Planning
- Rural Leadership
 - Tuition fee
 - Project: Welcome – Relocation – Hunting Packets
-

Projects and information

- Wind Energy:

- Lease payments mailed 11-2-2009.

- Lease with Best Family up in 2010
- Motel(s)
 - New developments
- Other

Adjournment: _____PM

Oakes Enhancement. Inc

Date: December 1, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Opp, Haring, Dahlstrom

Guests:

Proxy Transfers:

Funding forms: T. Gulsvig: 11-23-09

Call to order:

⇒ Guests:

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⇒ Assistance in the aftermath of a disaster – any policy suggestions

⇒ Secretary Report: with agenda

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⇒ Treasurer's Report: (sheets)

- CD's due and needing to be acted upon or they will renew at their current institutions.
 - Sheets with information included in agenda packet.
- Bidding process for CD's
- Remaining balance in the Money Management Account
- Gaming:
 - Report: ()
 - Blackjack: equipment (any updates)

Business Items

⇒ Steve Voightman: Dahlstrom

- Updates

⇒ Security Clearance Business:

- Updates

⇒ Donna Handt:

- Updates

⇒ Bloomberg Municipal Repository

⇒ Unemployment Claim: TalX

○

⇒ Community Development Director Report

- Renaissance Zone
- Strategic Planning
- Rural Leadership
 - Project: Welcome – Relocation – Hunting Packets
- Other projects and contacts

⇒ Annual meeting date:

- Chamber of Commerce would like to partner again this year.
- Board terms: Dahlstrom & Skjefte

Projects and information

⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)

⇒ DSLRA updates

⇒ Wind Energy:

- Lease with Best Family up in 2010

⇒ Motel(s)

- New developments

⇒ Other

Adjournment: _____PM