

## Oakes Enhancement. Inc. (OEI)

Date: January 5, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Bohannon, Dahlstrom  
Dawson, Forward, Opp, Quandt

Guests: Jean Schmaltz, Gary Spiedel, Bernie Vculek

Proxy Transfers:

Funding Forms: Tom Gulsvig: 11-23-09

Call to order.

⇒ Guests:

- o Gary Spiedel: MDU out of Jamestown
- o Jean Schmaltz: Oakes Area Chamber of Commerce
- o Bernie Vculek

⇒ NOTE: Policy—procedure:

- o Grant or Loan funds from OEI should be last in after bank has closed the loan for any new business that we get involved with

⇒

⇒ Change of Board meeting date.

⇒ Secretary Report: with agenda

⇒ Treasurer's Report: ()

- o Gaming:
  - Report: (lime sheet)
  - Black Jack: equipment: received \$2500 – where to deposit?

## **Business Items**

⇒ Steve Voightman: Dahlstrom

o

⇒ Security Clearance Business:

- o Nothing available at this time

⇒ Donna Handt:

- o Business opened on December 26, 2009.

⇒ Community Development Director Report

- o Renaissance Zone
  - Email acceptance of the application – formal letter to come via the mail.
- o Rural Leadership
  - Project: Welcome – Relocation – Hunting Packets
  - Saving the armory is a project Haring has begun to work on this project.
- o Other projects and contacts

▪

⇒ Annual meeting date:

- February 4, 2010: 6pm
- Location?
- Board terms: Dahlstrom & Skjefte: Both are willing to run again.

## **Projects and information**

- ⇒ Champion REAP Alliance Membership: Steve Dahlstrom(voting member)
  - Housing summit in Britton, SD with a date set for January 2010
- ⇒ DSLRA updates
  - Tied to the above
- ⇒ Wind Energy:
  - Perhaps the wind data tower should be moved to a different location since the lease will be up in 2010. Explore the possibility of working with SD communities from the DSLRA.
  - Instruct Terry Dawson to call the Wind Resource companies: Just Wind and Green Resource
  -
- ⇒ Motel(s)
  - Mertz has started the building process on the motel in Ellendale
  - The group will be approaching OEI for funding -- We need to get a plan in place with two motels in the planning stages.
- ⇒ Other

Adjournment

Oakes Enhancement. Inc. (OEI)

**Date: January 26, 2010**

**Place: Southeast Region Career and Technology Center**

**Time: 3:30 PM**

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt,

Guests: Dawn Osborn representing Oakes Park Board

Proxy Transfers:

Funding Forms: Tom Gulsvig: 11-23-09

Call to order

⇒ Guests:

- o Dawn Osborn

⇒ Request:

- o Assistance – grants/low interest loans for Cline's Café – needing a new roof.
  - Would create full time temporary jobs.
  - Have paid sales tax for many years.
  - Renaissance Zone
  - Retain jobs and keep business open.
- o Funding request from Chamber for Irrigation Days games and the year

⇒

⇒

⇒ NOTE:

⇒ Secretary Report: with agenda

⇒ Treasurer's Report: ()

- o Review of finances for annual meeting -- Ptacek
- o Gaming:
  - Report: (sheet)

## **Business Items**

⇒ Revamping of the "Financial Assistance Forms"

⇒ Steve Voightman: Dahlstrom

- o Schedule a visit to the operation

⇒ Security Clearance Business:

o

⇒ Community Development Director Report

- o Renaissance Zone
  - Next Step
- o Rural Leadership
  - Any updates
- o Other projects and contacts
  -

⇒ Annual meeting date:

- February 4, 2010: 6pm
- Angry Beaver
- Board terms: Dahlstrom & Skjefte

## **Projects and information**

- ⇒ Champion REAP Alliance Membership: Steve Dahlstrom(voting member)
  - Report on Housing summit in Britton, SD with a date set for January 2010.
- ⇒ DSLRA updates
  - Registered agent papers: Sitzler
- ⇒ Wind Energy:
  - Any new developments
  -
- ⇒ Motel(s)
  - Any firm updates
- ⇒ Other

Adjournment

Oakes Enhancement. Inc. (OEI)

Date: March 2, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests: Farmland Coop

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Guests:

- Farmland Coop (reference front of dark green sheet)

⇒ Request:

⇒ **NOTE: Visit to Voightman's scheduled in April or May**

⇒ **NOTE: Letter of Intent for the Historical Society -- Replacing air conditioning system – they need letter to apply for a grant**

⇒ **NOTE: Community Leadership Award**

⇒ **NOTE: Retirement for employee**

⇒ **NOTE: Housing Authority**

⇒ Secretary Report: with agenda

- Correspondence

⇒ Treasurer's Report: (blue sheets)

- Signing on accounts

- Gaming:

- Report: (cherry sheet)

## **Business Items**

⇒ Steve Voightman: Dahlstrom

- Photo page on progress

⇒ Security Clearance Business:

- Any updates – or remove from agenda.

⇒ Community Development Director Report

- Renaissance Zone

- Any interest or applications

- Rural Leadership

- Other projects and contacts

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## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Wind Energy:

- Any new developments

- 

⇒ Motel(s)

- Any firm updates

⇒ Other

Adjournment

Oakes Enhancement. Inc. (OEI)

Date: April 6, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests: Farmland Coop: Steve Ketterling, Monty Zimmer, Kelli Sitzler (Decca)

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Guests:

- o Monty Zimmer: Basketball Boosters
- o Kelli Sitzler: DECCA
- o Farmland Coop
  - Should be on hand to present with the requested information.

⇒ **RFP:**

⇒ NOTE: Housing Authority: Any updates or activity

⇒ Secretary Report: (with agenda: pages 3-5)

- o Correspondence

⇒ Treasurer's Report: (golden sheets)

- o Land Rent
- o Insurance Due: Premium \$1676 if paid in full – there will be an additional fee that comes later for the gaming.
- o CD Chart: (Red Sheet)
- o Gaming:
  - Report: (tan sheet)

## **Business Items**

⇒ Steve Voightman: Dahlstrom

- o Visit to Voightman's scheduled in April or May.

⇒ Proxy Sheets

- o Received from Sitzler, Dawson
- o Needing: Hoelscher, Schnell, Skjefte, Dahlstrom, Forward, Schmaltz

⇒ Community Development Director Report (on maternity leave)

- o Renaissance Zone
- o Rural Leadership
- o Other projects and contacts
  -

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Wind Energy:

- Any new developments
- 

⇒ Motel(s)

- Any updates

⇒ Other

Adjournment



Oakes Enhancement. Inc. (OEI)

Date: May 4, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests: Steve Thompson

Proxy Transfers:

Funding Forms:

Call to order.

- ⇒ **Steve Thompson: Skills USA**
- ⇒ **Main Avenue Enhancements (Green sheet)**
- ⇒ Meeting with Vculeks
  - Thursday, May 6, 2010
  - Otter Tail Room –
  - 9:30 am
- ⇒ RFP: any word?
- ⇒ Housing Authority: Any updates or activity
  
- ⇒ Secretary Report: (with agenda: pages)
  - Correspondence
- ⇒ Treasurer's Report: ()
  - Gaming:
    - Report: (golden sheet)

## **Business Items**

- ⇒ Steve Voightman: Dahlstrom
  - Visit to Voightman's.
- ⇒ Proxy Sheets
  - Received from Sitzler, Dawson, Hoelscher, Schmaltz, Skjefte
  - Needing: Schnell, Dahlstrom, Forward
- ⇒ Community Development Director Report (on maternity leave)
  - Renaissance Zone
  - Rural Leadership
  - Other projects and contacts
  -

## **Projects and information**

- ⇒ Champion REAP Alliance Membership/DSLRA
- ⇒ Wind Energy:
  - Any new developments
  -
- ⇒ Motel(s)
  - This will be an issue for the 125<sup>th</sup> anniversary.
  
- ⇒ Other

Adjournment

Oakes Enhancement. Inc. (OEI)

Date: June 1, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests:

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

- o Correspondence: Haring & Bear Creek Roughriders

⇒ Treasurer's Report: ()

- o Gaming:

- Report: (buff colored sheet)
- Financial Review for first quarter completed.

## **Business Items**

⇒ Logo Committee Report

⇒ Steve Voightman: Dahlstrom

⇒ Proxy Sheets

- o Received from Sitzler, Dawson, Hoelscher, Schmaltz, Skjefte
- o Needing: Schnell, Dahlstrom, Forward

⇒ Community Development Director Report

- o Renaissance Zone
- o Rural Leadership
- o Other projects and contacts

- 

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

- Report on meeting with USDA (5.26.10)

⇒ Wind Energy:

- 

⇒ Motel(s)

- Thoughts from the meeting set up by Vculeks (5.6.10)

⇒ Other

Adjournment

Oakes Enhancement. Inc. (OEI)

Date: July 6, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests:

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

- o Correspondence: Thank you from Shayla Moe

⇒ Treasurer's Report: ()

- o Gaming:

- Report: (orchid colored sheet)

- Under expenses and this was a month where rent was paid!!

- Steuck requested a raise: \$31.50 to \$35 per day.

## **Business Items**

⇒ LAND LEASE WITH HOWARD BEST LAND – WIND TOWER

- o Lease is due this fall.

- o Decisions need to be made about the future of the tower in that location.

- o Report from Dale Skjefte on documents from EAPC

⇒ Logo Committee Report

⇒ Steve Voightman: Dahlstrom

⇒ Proxy Sheets

- o Needing: Forward

⇒ Community Development Director Report

- o Renaissance Zone

- o Rural Leadership

- o Other projects and contacts

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Motel(s)

- Is there any forward movement?

⇒ Other

- Waltzing Quilter updates

- Street/Infrastructure updates

- Airport updates

- JDA Updates

- Lots by townhouses - updates

- 

⇒ Adjournment

Oakes Enhancement. Inc. (OEI)

Date: August 3, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom

Dawson, Forward, Opp, Quandt, Steinhoff

Guests: Tom Gulsvig, Gary Mertz, Dave Novak, Lori Novak, and Charles Forward(5pm)

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

o Correspondence:

⇒ Treasurer's Report: ()

o Gaming:

• Report:

## **Business Items**

⇒ Guests:

o Gulsvig & Mertz

o Novak & Novak

o Charles Forward (5pm)

⇒ Outstanding Loan procedures

⇒ Housing Authority Loans

⇒ Community Development Director Report

o Renaissance Zone: any activity

o Rural Leadership

o Governor's Summit

o Logo/Welcome updates

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Other

▪ Steve Voightman

▪ Street/Infrastructure updates

▪ Airport updates

▪ JDA Updates

▪ Land Lease for wind tower

▪

⇒ Adjournment

Oakes Enhancement. Inc. (OEI)

Date: September 7, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Opp, Quandt, Steinhoff

Guests:

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

o Correspondence:

- Thank you from Kallie VanDeVenter.
- Women's Song

⇒ Treasurer's Report: ()

o Gaming:

- Report:

## **Business Items**

⇒ Guests:

⇒ Outstanding Loan procedures

⇒ Wind Tower Lease

⇒ Community Development Director Report

- o Renaissance Zone: any activity
- o Rural Leadership
- o Governor's Summit
- o Logo/Welcome updates
- o Wild Rose Floral

⇒ Party on the Pavement

- o September 24, 2010

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Other

- Steve Voightman
- Street/Infrastructure updates
- Airport updates
- JDA Updates
- Land Lease for wind tower
- 

⇒ Adjournment

Oakes Enhancement. Inc. (OEI)

Date: October 5, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Zimmer, Steinhoff

Guests:

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

o Correspondence:

- Chamber: Thank you for the donation to Party on the Pavement

⇒ Treasurer's Report: ()

o Tracking interests buy downs.

o Gaming:

- Report: (Gold sheet)
- Steuck says there are no new rules concerning the gaming OEI is involved in.
- Some discussion about raising the amount we can hold back for expenses.

## **Business Items**

⇒ Guests:

⇒ Outstanding Loan updates

⇒ Wind Tower Lease

o Negotiated and signed papers have been returned.

⇒ Community Development Director Report

o Projects

- RFP 15310
- RFP 15403

o Rural Leadership

- Logo development
- Armory
- Hunting information
- Main Avenue
- Renaissance Zone: No applications
- BUMP:
- Other

- o Conrad Lunch
- o Governor's Summit
- o Runnings Supply
- o Jay Harris
- o

o Logo/Welcome updates

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Other

- Steve Voightman
- Street/Infrastructure updates
-

## **Attachments:**

- ⇒ Entrepreneurial Communities
- ⇒ ND Chamber Territory Meetings
- ⇒ Bank of North Dakota
- ⇒ LSS Housing

Reminder from the September 7, 2010 meeting.

Mayor Zimmer was present to explain the situation with the Geffre Building prior to the 6 PM meeting with all entities (City, OEI, Geffre, Rath, Insurance representative, Excavating, City Attorney). With all the scenarios in place the following action was taken

**M(Sitzler)S(Dahlstrom)P: to give a \$15,000 0%-year loan for up to 7 years to Dr. Geoff Rath to assist with his business no matter which direction he takes—to rebuild the shared wall or move to a new location. Verbal voting – all voting yes**

Adjournment.



Oakes Enhancement. Inc. (OEI)

Date: November 2, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Zimmer

Guests:

Proxy Transfers: Schmaltz to Sitzler

Funding Forms:

Call to order.

⇒ Secretary Report:

o Correspondence:

⇒ Treasurer's Report: ( )

o Gaming:

- Report: (sheet)

## **Business Items**

⇒ Guests:

- o Request for funds for fencing at the Glover cemetery
- o Request for funds from Day Care Association
- o Proposed promotions: J. Quandt.

⇒ Outstanding Loan updates

⇒ Community Development Director Report

- o Projects
- o Rural Leadership
  - BUMP:
  - Other
- o Runnings Supply
- o Jay Harris
- o Logo/Welcome updates

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Other

- Steve Voightman
- Street/Infrastructure updates
- 

Reminder from the September 7, 2010 meeting.

Mayor Zimmer was present to explain the situation with the Geffre Building prior to the 6 PM meeting with all entities (City, OEI, Geffre, Rath, Insurance representative, Excavating, City Attorney). With all the scenarios in place the following action was taken

**M(Sitzler)S(Dahlstrom)P: to give a \$15,000 0%-year loan for up to 7 years to Dr. Geoff Rath to assist with his business no matter which direction he takes—to rebuild the shared wall or move to a new location. Verbal voting – all voting yes**

Adjournment.

Oakes Enhancement. Inc. (OEI)

Date: December 7, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom  
Dawson, Forward, Zimmer

Guests:

Proxy Transfers:

Funding Forms:

Call to order.

⇒ Secretary Report:

o Correspondence:

⇒ Treasurer's Report: ()

**o CD at FCCU: needs action.**

o Gaming:

- Report: (sheet)

## **Business Items**

⇒ CHI residential Lots:

⇒ Guests:

o

⇒ Outstanding Loan updates

⇒ Community Development Director Report

o Projects

o Rural Leadership

- BUMP:
- Other

o Runnings Supply

o Jay Harris

o Logo/Welcome updates

## **Projects and information**

⇒ Champion REAP Alliance Membership/DSLRA

⇒ Other

- Steve Voightman
- Street/Infrastructure updates
- 

Adjournment.

















