



**Oakes
Enhancement,
Inc.**
PO Box 365

Oakes Enhancement, Inc. (OEI)

Date: January 2, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Domine, Haring, Zimmer, Zetocha, Sitzler,

Guests: Sonia Meehl

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
 - Any feedback from Hollingsworth
- Homan Trust
 - Report from Schnell
- Renting garage at former City Hall:
 - Small Claims Court papers filed. Thank you, April.

Gaming

- November Report
- CHI Request for funding

➤ **Projects and updates**

➤ **Community Development Director Report**

- Oakes Fire District
- Community based nursing homes
- Governor's Main Street Project
- Updates on the Sign

➤ **Tabled business**

- Community Development Directorship

➤ **Business /keep in mind items.**

➤ Food Pantry: Any Concerns

➤ Davita

➤ Annual Meeting: Meeting to take place in March.

➤

➤ Total Home Purchase by Shawn Ulmer
Updates

➤ Testing site

➤ Weather Station

➤ Tiny Tornadoes

Adjournment



**Oakes
Enhancement,
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PO Box 365

Oakes Enhancement, Inc. (OEI)

Date: February 6, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Domine, Haring, Zimmer, Zetocha, Sitzler,

Guests: Oakes Area Chamber of Commerce

Call to Order.

⇒ **Guests:**

- Oakes Area Chamber of Commerce

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
- Hollingsworth: Letter written and sent certified mail -- OEI did receive the signed return card.
- Homan Trust
 - Report from Schnell
- Funding Requests:
 - o BUMP Phase two for Quilt & Sew
 - o Bleacher replacement in the Community Center Gym

Gaming

- December Report

➤ **Projects and updates**

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➤ **Community Development Report**

- Oakes Fire District
 - o Electronic voting for survey by Moore Engineering of the proposed railroad site.
 - o Opinion of Paradis Law on papers from Canadian Pacific
- Community based nursing homes
 - o Any updates
- Updates on the Sign

➤ **Tabled business**

- Community Development Directorship
 - Ads have been placed in the Oakes Times.

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➤ **Business /keep in mind items.**

➤ Annual Meeting: Meeting to take place in March.

➤ Food Pantry: Any Concerns

➤ Davita

➤ Governor's Main Street Project

➤ Testing site

➤ Weather Station

➤ Tiny Tornadoes

Adjournment



**Oakes
Enhancement,
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PO Box 365

Oakes Enhancement, Inc. (OEI)

Date: March 6, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Haring, Zimmer, Zetocha, Sitzler,

Guests: Oakes Area Chamber of Commerce

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
- Hollingsworth: Letter written and sent certified mail -- OEI did receive the signed return card.
- Homan Trust
 - Report from Schnell
- Funding Requests: BUMP
 - o Tiny Tornadoes
 - o Amanda Geffre

Gaming

- January Report

➤ **Projects and updates**

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-

➤ **Community Development Report**

- Oakes Fire District
 - o Opinion of Paradis Law on papers from Canadian Pacific
- Updates on the Sign
 - o Easement signed and recorded.

➤ **Tabled business**

- Community Development Directorship
 - Application

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➤ **Election of Officers for 2018**

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➤ **Business /keep in mind items.**

- Food Pantry: Any Concerns
- Davita
- Governor's Main Street Project
 - Testing site
 - Weather Station
 - Tiny Tornadoes
 - Community based nursing homes

➤

Adjournment



**Oakes
Enhancement,
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PO Box 365

Oakes Enhancement, Inc. (OEI)

Date: April 3, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Haring, Zimmer, Zetocha, Sitzler,

Guests: Shawn Ulmer (Change to May Meeting)

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
 - Need a resolution stating who is authorized to sign on accounts for OEI.
- Hollingsworth
- Homan Trust
- Funding Requests: BUMP
 - o Tiny Tornadoes
 - o Andrea Amundson
 - o Shawn Ulmer (Change to May meeting)

Gaming

- February Report
- Charitable Gaming request from Oakes Public Schools
- Charitable Gaming request from Oakes Park Board
- Back up/assistant for the gaming since Eyvonne's death: Suggested name
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➤ **Projects and updates**

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➤ **Community Development Report**

- Oakes Fire District
 - o updates
- Updates on the Sign
 - o Projected date of installation

➤ **Tabled business**

- Community Development Directorship
 - Interview

➤ **Business /keep in mind items.**

- Food Pantry: Any Concerns
- Davita
- Governor's Main Street Project
 - Testing site
 - Weather Station
 - Tiny Tornadoes
 - Community based nursing homes

➤

Adjournment



**Oakes
Enhancement,
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Oakes Enhancement, Inc. (OEI)

Date: May 1, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Haring, Zimmer, Zetocha, Sitzler,

Guests: Shawn Ulmer (Change to May Meeting)

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
 - Ratify voting on BUMP project at Total Home.
 - o Motion to approve the project but would like more information.
 - Electronic voting ratified.
 - Ratify voting on CD due at First State Bank:
 - o Motion to move from First State Bank to Starion: 13 months @ 1.7%
 - Electronic voting ratified.
 - Kelly Cooper, manager of the Oakes irrigation site has a vendor that wants to donate some product or equipment to the site. The value is approx. \$17,000. The problem, due to the affiliation to NDSU, any amount over \$5,000, they must follow a bid process. The vendor needs to have the irrigation site write a check for \$17k and then they will write a check back. I am guessing it is a tax-deductible item or exchange for the vendor.
 - o Kelly is asking if OEI would be able to write the check for \$17k to the vendor and vendor write the check back.
 - o I did reach out to Toni at PFS to see if we had any tax consequences to be concerned about for OEI.
- Hollingsworth
 - Homan Trust
- Paradis Law has been asked to draw up a form to release both entities from the Trust CD account.

Gaming

- March Report
- 1st quarter games have been reviewed by O'Brien.
- Charitable Gaming request from Bear Creek Roughriders

➤ **From the President**

- General Irrigation
- Heritage Insurance Question

➤ **Community Development Report**

- Oakes Fire District
 - o Signing of the documents for purchase of the land
 - o Up front funding of \$1500.
- Updates on the Sign
 - o Projected date of installation

➤ **Ongoing business**

- Community Development Directorship
- Dentist
- Empty Main Street Businesses
- RV Park

Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date: June 5, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Haring, Zimmer, Zetocha, Sitzler

Guests & Employees: DJ Jensen, Alyx Schmitz, Emily Ptacek

Call to Order.

⇒ **Guests & Employees:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
 - Any action/updates on this matter: John Zetocha
 - Kelly Cooper, manager of the Oakes irrigation site has a vendor that wants to donate some product or equipment to the site. The value is approx. \$17,000. The problem, due to the affiliation to NDSU, any amount over \$5,000, they must follow a bid process. The vendor needs to have the irrigation site write a check for \$17k and then they will write a check back. I am guessing it is a tax-deductible item or exchange for the vendor.
 - Kelly is asking if OEI would be able to write the check for \$17k to the vendor and vendor write the check back.
 - I did reach out to Toni at PFS to see if we had any tax consequences to be concerned about for OEI.

- Hollingsworth

- Relay for Life

Gaming

- April Report 😊

- 1st quarter games have been reviewed by O'Brien – left on agenda for reporting.

➤ **From the President**

- General Irrigation
- Grand Theatre
- DJ Jensen
- Nicole Cline
- RV Park

➤ **Community Development Report**

- Oakes Fire District
 - Are we moving forward with the environmental studies?
 - Recent findings
- Updates on the Sign
 - Work is being done.

➤ **Ongoing business**

- Community Development Directorship combined with Chamber Manager.
 - Emily Ptacek – officially on board
- Creator Camp
- Dentist
- Empty Main Street Businesses
- Additional programs
 -

Adjournment



**Oakes
Enhancement,
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PO Box 365**

Oakes Enhancement, Inc. (OEI)

Date: July 3, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Haring, Zimmer, Zetocha, Sitzler

Guests & Employees: Alyx Schmitz, Emily Ptacek, Janet Comeau

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

⇒ **Treasurer's Report:**

- Treasurer's report
- CD's coming due: 1 in July – 2 in August - 1 in September
- Kelly Cooper transaction – we have not been contacted.
- Hollingsworth
- Relay for Life: requested they mail the application to OEI, but it has not showed up in the mail.

Gaming

- May Report 😊
- Blackjack

➤ **From the President**

- Grand Theatre
- Nicole Cline
- RV Park

➤ **Community Development Report: Haring, Schmitz, Ptacek**

- Oakes Fire District
 - Recent findings
 - Paradis Law Recommendation
- Updates on the Sign
 - Work is being done.
- Revamping BUMP program
- Updates on Web site
- Business and Workforce Survey
- Retail and Restaurant Incentive Program
- Assessment facilitated by the North Dakota Trade Office
- Event focused on highlighting available properties within city limits.

➤ **Ongoing business**

- Child Care with the focus on infants
- Creator Camp
- Dentist
- Empty Main Street Businesses
- Additional programs
 -
- For the good of the order

Adjournment

The agenda for the August 2018 meeting has been lost. There are minutes in a different file.



**Oakes
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Date: September 4, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler

Guests & Employees: Janet Comeau, Jeremy Sitzler, Ptacek

Call to order.

⇒ **Guests:**

- Janet Comeau: Oakes Good Sam
- Jeremy Sitzler: Oakes Fire Department

⇒ **Secretary's Report:**

- Minutes of the August Meeting

⇒ **Treasurer's Report:**

- Treasurer's report
- BUMP proposal for Total Home
- Grand Theatre:
- Hollingsworth

Gaming

- July Report:
- E-Tabs

⇒ **From the President**

- AgTegra

➤ **Community Development Report: Ptacek**

- Business and Workforce Survey
- Retail and Restaurant Incentive Program
- Assessment facilitated by the North Dakota Trade Office
 - Follow up with NDTO.
- Nicole Cline
- Future: planning an event focused on highlighting available properties within city limits.

➤ **Ongoing business**

- **The Jim**: Any updates
- **The Last Shot** open for noon traffic
- **Oakes Veterinary Service**
- Updates on Web site
- Booklet being prepared to assist people who come in looking to start or grow their business.
- Oakes Fire District
 - Meeting with the Fire Department
- Updates on the Sign
 - Work appears to be completed. Looks great with the landscaping.
- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Additional programs
- For the good of the order

➤ Adjournment



**Oakes
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Date: October 2, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests: Ryan Lagodinski

Call to order.

⇒ **Guests:**

- **Ryan Lagodinski**

⇒ **Secretary's Report:**

- Minutes of the August Meeting

⇒ **Treasurer's Report:**

- Treasurer's report
- CD proceeds deposited to checking account.
- Grand Theatre:
- Hollingsworth

Gaming

- August Report
- July Report:
 - Clarification – the reporting by O'Brien was correct.
- Funding request for Tornado Watch
- E-Tabs

⇒ **From the President**

- Any updates on projects since returning to the States.

➤ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
- Requested use of DSLRA as a pass through when apply for upcoming Community Innovation Grant funding cycle (Jan 2019).
 - Includes overview of Community Recreation and Wellness Facility

➤ **Ongoing business**

- **The Jim:** Any updates
- **The Last Shot** open for noon traffic
- Oakes Veterinary Service
- Updates on Web site
- Booklet being prepared to assist people who come in looking to start or grow their business.
- Oakes Fire District
- Updates on the Sign
 - Dedication took place on September 28, 2018.
- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Additional programs
- For the good of the order

➤ **Adjournment**



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date: November 6, 2018

Place: Oakes Community Center

Time: 11:45am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests:

Call to order.

⇒ **Guests:**

⇒ **Secretary's Report:**

- Minutes of the September Meeting

⇒ **Treasurer's Report:**

- Treasurer's report
- Hollingsworth

Gaming

- September Report
- Gaming review for 3rd quarter

⇒ **From the President**

- The Jim
- Oakes Fire District

➤ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
- Oakes Veterinary Service
- MDU and Natural Gas

➤ **Ongoing business**

- The Last Shot
- Updates on Web site
- Booklet being prepared to assist people who come in looking to start or grow their business.
- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Additional programs
- For the good of the order

Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date: December. 4, 2018

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests: Drew Courtney

Call to order.

⇒ **Guests:**

- Drew Courtney: SnowBusters

⇒ **Secretary's Report:**

- Minutes of the October Meeting
- The Jim updates

⇒ **Treasurer's Report:**

- Treasurer's report
- Hollingsworth

Gaming

- October Report

⇒ **From the President**

- The Last Shot
- Oakes Fire District

➤ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
- ND Trade Organization

➤ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Additional programs
- **For the good of the order**
 - Date of meeting change for January as our meeting date would be New Year's Day
 - Be thinking of the Annual Meeting – do you want it as you have done the past few years and just have it in conjunction with a regular meeting?

➤ Adjournment