



**Oakes
Enhancement,
Inc.**
PO Box 365

Oakes Enhancement, Inc. (OEI)

Date: January. 8, 2019

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests: Drew Courtney

Call to order.

⇒ **Guests:**

- Drew Courtney: SnowBusters

⇒ **Secretary's Report:**

- Minutes of the October Meeting
- The Jim updates

⇒ **Treasurer's Report:**

- Treasurer's report

Gaming

- November Report
- E-gaming

⇒ **From the President**

- The Last Shot: update
- Oakes Fire District: updates

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program: updates
- ND Trade Organization: select an alternate date.
- Oakes Bowling Lanes update
- BUMP: 502 Flair
- Butcher Block: Aaron Stanoch

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**
 - January 9th, 2019 meeting canceled and rescheduled.

⇒ Adjournment



**Oakes
Enhancement,
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Oakes Enhancement, Inc. (OEI)

Date: February, 5 2019

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests:

Call to order.

⇒ **Guests:**

⇒ **Secretary's Report:**

- Minutes of the January Meetings

⇒ **Treasurer's Report:**

- Treasurer's report
- Refund check received from BND for Harris Machine Payoff: \$104.24
- Theatre: Bill received and paid from the DSLRA account which contains the Theatre Funds

Gaming

- December Report
- E-gaming
 - Need to reassess the workload for Pamela.
 - Assistance with the paperwork until accumulated
- Request for Funds: Oakes Community Hospital Foundation

⇒ **From the President**

- The Last Shot: No updates currently
- Oakes Fire District: No updates currently

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
 - o Dahlstrom Funeral Home
 - o Other business applicants in the Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
 - o Strategic Planning
- Oakes Bowling Lanes update
- Butcher Block: Aaron Stanoch

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**
 - March - annual meeting March 5th with the regular Board meeting

⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date March. 5, 2019

Place: Oakes Community Center

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests: Seth Olson and Kelly Cooper

Call to order.

⇒ **Guests:**

- Kelly Cooper and Seth Olson: Oakes Irrigation Research Site

⇒ **Secretary's Report:**

- Minutes of the February Meeting

⇒ **Treasurer's Report:**

- Treasurer's report
- Compensation:** Conklin

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Gaming

- January Report
- E-gaming
 - Meeting with Pamela
 - Letter from Pamela
- Request for Funds:

⇒ **From the President**

- The Last Shot:
- Oakes Fire District:

⇒ **Business Item**

- Irrigation Test Site

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
 - Other business applicants in the Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
 - Strategic Planning updates
 - Committee:
- Bakery
- Oakes Bowling Lanes update
- Butcher Block: Aaron Stanoch

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**

- April Board meeting: Tuesday, April 2, 2019

⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date April 9, 2019

Place: The Last Shot

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek

Guests: Pamela Waldner, Jill Cox, Students from SRCTC, HOSA Students,
Gemar and Jacksons, Tiny Tornadoes

Call to Order.

⇒ **Guests:**

- **Waldner and Cox: 11:15am to 11:30am**
- **Spellerberg's students from SRCTC: 11:35am**
- **HOSA Students: 11:40am**
- 5-minute time adjustment
- **Gemar and Jacksons: 11:50am**
- **Tiny Tornadoes: 12:05am**

⇒ **Secretary's Report:**

- Minutes of the March Meeting

⇒ **Treasurer's Report:**

- Treasurer's report: reference pages 1 to 7
- BUMP Approval for Ptacek Financial Services: reference page 8
- BUMP Approval for Computer Express: reference page 8
- Working with Heritage Insurance
- CD Due at FCCU: May 22, 2019 – At maturity: \$52,062.29: reference page 9
- Payroll: involvement of PFS

Gaming

- February Report
- E-gaming
 - Meeting with Pamela to get familiar with the machines: see above.
- Request for Funds: See above with students.
 - HOSA and SRCTC

⇒ **From the President**

- Re-organization: to be done at the end of the meeting -- For the Good of The Order on agenda below.
- Appointment of advisory member: Interest by Greg Stemen
- Oakes Fire District: Railroad Land Purchase
- The Last Shot: did they make a large payment with funds from JDA? Should OEI have received this money?

⇒ **Business Item**

- Irrigation Test Site

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
 - Other business applicants in the Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
 - Strategic Planning updates
 - Committee:
- Bakery
- Oakes Bowling Lanes update (see above)
- Butcher Block: Aaron Stanoch

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**
 - **Reorganization:** President, Vice President and Treasurer
 - Board meeting: Tuesday, May 7, 2019

⇒ Adjournment



Oakes Enhancement. Inc. (OEI)

Date May 7, 2019

Place: Oakes Community Center Meeting Suite

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek, Stemen

Guests:

**Oakes
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PO Box 365

Call to Order.

⇒ **Guests:**

⇒ **Secretary's Report:**

- Minutes of the April Meeting

⇒ **Treasurer's Report:**

- Treasurer's report:
- Banking plans --- scheduling workday with Nicholi Knutson
- CD at Starion update after electronic voting approved 13 months at 2.05%
- Payroll: involvement of PFS
- Electronic voting supported paying Heritage Insurance in full
- Corporate resolution on authorized signers for OEI
- Interest buydown payment for Tiny Tornadoes

Gaming

- Report
- E-gaming
- Jill Cox: 13 hours
- Gaming site authorization -- Sitzler -- fire department
- Request for Funds:
 - Bear Creek Roughriders

⇒ **From the President**

- Tiny Tornadoes updates

⇒ **Business Items**

- Oakes Fire District: Railroad Land Purchase
- The Last Shot: Did they make a large payment with funds from JDA?
- Irrigation Test Site
 - o Any updates on the grant

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
 - o Any additional business interests.
- ND Trade Organization
 - o Strategic Planning updates
 - Committee:
- Bakery
- Oakes Bowling Lanes update
- Butcher Block:
- Other

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth

- **For the good of the order**
 - **FYI NOTE:** change of ownership of the equipment place: 2nd wind to Johnson Fitness and Wellness. Parent company is John Health Tech which owns Matric, Vision Fitness and Horizon.
– also sell, Octane Fitness, Torque Fitness, NuStep and more
 - Board meetings: Tuesdays, June 4, 2019, July 2, 2019, August 6, 2019, September 3, 2019
- ⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date June.4, 2019

Place: Oakes Community Center Meeting Suite A

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek, Stemen

Guests: Steve Voightman: Laundromat: Tiny Tornadoes, Jill Cox, Tom and Gabrielle Pioske

Call to Order.

⇒ Guests

- o Tiny Tornadoes -- 11:30am
- o Steve Voightman
- o Jill Cox
- o Tom and Gabrielle Pioske

⇒ **Secretary's Report:**

- Minutes of the May Meeting

⇒ **Treasurer's Report:**

- Treasurer's report:
- Banking plans --- scheduling workday with Nicholi Knutson
- Electronic voting approved donations to the Dickey County Fair (\$500) and the Relay for Life (\$200) with funds from the Charitable Trust account.
- Donation for fireworks
- Payroll: involvement of PFS
- Electronic voting supported paying Heritage Insurance in full
- Corporate resolution on authorized signers for OEI
- Interest buydown payment for Tiny Tornadoes

Gaming

- Report
- E-gaming
- Jill Cox
- Gaming site authorization -- Sitzler -- fire department
- Request for Funds:

⇒ **From the President**

⇒ **Business Items**

- Oakes Fire District: Railroad Land Purchase
- The Last Shot:
- Irrigation Test Site
 - o Any updates on the grant

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
 - o Any additional business interests.
- ND Trade Organization
 - o Strategic Planning updates
 - Committee:
- Bakery
- Oakes Bowling Lanes update
- Butcher Block:
- Other

⇒ **Ongoing business**

- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**
 - Irrigation Days, June 7,8,9, 2019
 - Board meetings: July 2, 2019, August 6, 2019, September 3, 2019

⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date (**JULY MEETING**) June 25, 2019 –meeting held early to accommodate the July 4th Holiday.

Place: Oakes Community Center Meeting Suite

Time: 6:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Ptacek, Stemen

Guests: Matt Marshall (Otter Tail Power), Shawn Grover (Boy Scouts of America), Kelsey Brummund
Bernie Vculek, Tiny Tornadoes

Call to Order.

⇒ Guests

⇒ **Secretary's Report:**

- Minutes of the June 4, 2019 Meeting

⇒ **Treasurer's Report:**

- Pledged CD for Shadow Lanes – closing on the 26th and needing the funds.

Gaming

- Report
- E-gaming: The Last Shot
- Request for Funds: None at printing of the agenda

⇒ **From the President**

- Candidate interviews for Community Development Director/Oakes Area C of C Executive Director
 - There have been three applicants.

⇒ **Business Items**

- Oakes Fire District: Railroad Land Purchase
- Voightman
- Other

⇒ **Community Development Report: Ptacek**

- Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
 - o Strategic Planning updates
 - Committee: OEI Representative is Art Conklin
- Bakery
- Shadow Lanes update – see above.
- Great Frontier Meats updates:
- Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates
- Irrigation Test Site
- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- Hollingsworth
- **For the good of the order**
 - Board meetings: August 6, 2019, September 3, 2019



**Oakes
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Date: **August 6, 2019**

Place: Oakes Community Center Meeting Suite

Time: 11:30am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Haugen, Stemen

Guests:

Call to Order.

⇒ Guests

⇒ **Secretary's Report:**

- Minutes of the June 25, 2019 (July) Meeting

⇒ **Treasurer's Report:**

- Review of the financials
- BUMP:
 - Domine Sales
 - 502 Flair

Gaming

- Report
- E-gaming: The Last Shot: rent
- Request for Funds: None at printing of the agenda

⇒ **From the President**

- Introduction of New Community Development Director
- Dialysis updates (Schnell and Zetocha)
- Certificated Letter sent to Hollingsworth's – signed card was returned as delivered: Hollingsworth reply.

⇒ **Business Items**

- Oakes Fire District: Railroad Land Purchase
- Shawn Grover and the Boy Scouts: Updates
- Matt Marshall of OtterTail Power: Updates
- Voightman
- Other

⇒ **Community Development Report: Haugen**

- Main Street Summit
- New Professionals Day
- Manufacturing tour
- Community Matched Sponsorship/Scholarship Program
- ND Trade Organization
 - o Strategic Planning updates
 - Committee: OEI Representative is Art Conklin
- Kelsey Brummund Pre-School
- Bakery
- Great Frontier Meats updates:
- Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates
- Irrigation Test Site
- Child Care with the focus on infants
- Dentist

- Empty Main Street Businesses
 - Hollingsworth
 - **For the good of the order**
 - Board meetings: September 3, 2019; October 1, 2019; November 5, 2019; December 5, 2019
- ⇒ Adjournment



**Oakes
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Date: August 28, 2019 – September meeting held in August due to dialysis timing

Place: Oakes Community Center Meeting Suite

Time: 7am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Haugen,

Guests: Dale Jensen

Call to Order.

⇒ Guests

o Dale Jensen

⇒ **Secretary's Report:**

▪ Minutes of the August. 6, 2019

⇒ **Treasurer's Report:**

▪ Review of the financials

▪ BUMP:

• Domine Sales

Gaming

• Report

• E-gaming: The Last Shot

▪ Electronic voting

• Request for Funds:

▪ Friends of Fine Arts and Academics

▪ Tornado Watch

⇒ **From the President**

▪ Dialysis updates (Schnell and Zetocha)

▪ Railroad land purchase

▪ Hollingsworth – Prairie Printing

⇒ **Business Items**

▪ Oakes Fire District: Railroad Land Purchase

▪ Lease agreement with Vculek's

▪ Dale Jensen

▪ Shawn Grover and the Boy Scouts:

▪ Matt Marshall of OtterTail Power:

▪ Voightman

▪ Other

⇒ **Community Development Report: Haugen**

▪ Funding Request for Conference attendance

▪ REIT correspondence regarding Shopko Building

▪ Community Matched Sponsorship/Scholarship Program

▪ ND Trade Organization

o Strategic Planning updates

▪ Committee: OEI Representative is Art Conklin

▪ Kelsey Brummund Pre-School

▪ Bakery

▪ Great Frontier Meats

o Open House

▪ Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates
- Irrigation Test Site
- Child Care with the focus on infants
- Dentist
- Empty Main Street Businesses
- **For the good of the order**
 - Board meetings:

⇒ Adjournment



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Date: October 9, 2019

Place: Oakes Community Center Meeting Suite

Time: 7am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zimmer, Zetocha, Sitzler, Jorgenson, Stemen

Guests:

Call to Order.

⇒ Guests

⇒ **Secretary's Report:**

- Minutes of the August 28, 2019 (September meeting)

⇒ **Treasurer's Report:**

- Review of the financials
- CD Maturing at Starion
- Electronic voting passed to issue the check to Jill Cox for 22 hours in September.
- Chamber Membership
- BUMP:
 - Nicole Cline
 - Sweets 'N Stories extension
 - Shadow Lane
 - Phase #1 release of funds –
 - Phase #2 work has started no invoices yet.

Gaming

- Report
- Request for Funds:
 - Oakes Area Foundation

⇒ **From the President**

- Dialysis updates (Schnell and Zetocha)
- Railroad land purchase
 - Overpayment – refund released.
- Hollingsworth – Prairie Printing

⇒ **Business Items**

- Dual credit scholarship program
- Renaissance Zone approved for Darrell Brummund – passed electronically and minutes of that transaction were sent to the city.
- Lease agreement with Vculek's
- Shawn Grover and the Boy Scouts:
- Matt Marshall of OtterTail Power:
- Voightman
- Other

⇒ **Community Development Report: Haugen**

- ND Department of Commerce Manufacturing Tours
- Conference attendance
- General Irrigation APUC Funding
- DaVita Building
- REIT correspondence regarding Shopko Building
- Community Matched Sponsorship/Scholarship Program

- ND Trade Organization
 - Strategic Planning updates
 - Committee: OEI Representative is Art Conklin
- Kelsey Brummund Pre-School -- updates
- Bakery
- Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates
- Irrigation Test Site
- Dentist
- Empty Main Street Businesses
- **For the good of the order**
 - Board meetings:

⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date: November 14, 2019

Place: Oakes Community Center Meeting Suite

Time: 7:00am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zetocha, Sitzler, Zimmer, Jorgenson, Stemen

Guests: Nicole Cline, Paula Jensen

Call to Order.

⇒ Guests

- o Nicole Cline
- o Paula Jensen

⇒ **Secretary's Report:**

- Minutes of the October 9, 2019
- Correspondence: Steiner, Zimmer, Oakes Area Community Foundation

⇒ **Treasurer's Report:**

- Review of the financials
 - Reimbursement for conference expenses (invoices included in agenda)
- Electronic voting approved the release of BUMP funds for Moving Mountains Pre-school, Kelsey Brummund
- BUMP:
 - Progress on re-designing the application.
- **Gaming**
 - Report
 - Request for Funds:
 - Oakes Area Chamber of Commerce

⇒ **From the President**

- Hollingsworth – Prairie Printing

⇒ **Business Items**

- Railroad Land Purchase
- Dakota Resources: Udem
- Growing Small Towns: Udem
- Other

⇒ **Community Development Report: Jorgenson**

- Dr. Buck Cotter of Ellendale
- Tayler Wolff New Business
- Moving Mountains: Kelsey Brummund update
- DaVita Building
- ND Department of Commerce Manufacturing Tours
- Conference attendance
- General Irrigation APUC Funding
- DaVita Building
- REIT correspondence regarding Shopko Building
- Community Matched Sponsorship/Scholarship Program
- Bakery
- Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates

- Planning to attend meeting in November.
 - Dentist
 - See above.
 - **For the good of the order**
 - Board meetings:
- ⇒ Adjournment



**Oakes
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Oakes Enhancement, Inc. (OEI)

Date: December. 12, 2019

Place: Oakes Community Center Meeting Suite

Time: 7:00am

Directors: Thompson, Schnell, Hill, Conklin, Forward, Udem, Zetocha, Sitzler, Zimmer, Jorgenson, Stemen

Guests: Dr. Cotter, Tiny Tornadoes,

Call to order.

⇒ Guests

- o Tiny Tornadoes
- o Dr. Buck Cotter
 - New business plan

⇒ **Secretary's Report:**

- Minutes of the November 2019 meetings
- Correspondence: Oakes Community Foundation, Oakes Area Chamber of Commerce

⇒ **Treasurer's Report:**

- Review of the financials
- BUMP:
 - Progress on re-designing the application.
 - Sweets 'N Stories
- **Gaming**
 - Report
 - Request for Funds:
 - Oakes Community Hospital
 - Leadership program clarified application.
 - No request but a project to consider is the Parent Teacher Organization Turf at the school

⇒ **From the President**

- Hollingsworth – Prairie Printing

⇒ **Business Items**

- Railroad Land Purchase
- 510 Main Purchase
- Growing Small Towns: Udem
- Other

⇒ **Community Development Report: Jorgenson**

- Dr. Nelson of Lisbon Smiles
- Cindy Bagley
- Dr. Buck Cotter of Ellendale
- Tayler Wolff New Business
- Moving Mountains: Kelsey Brummund update
- DaVita Building
- General Irrigation APUC Funding
- DaVita Building
- Bakery
- EDND membership
- Other

⇒ **Ongoing business**

- Tiny Tornadoes: updates

- See above.
 - **For the good of the order**
 - **Resignation of the Community Development Director**
 - Board meetings: January 9, 2020: 7am
- ⇒ Adjournment

