

Oakes Enhancement. Inc

Date: January 5, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Forward, Schnell, Haring, Dahlstrom, Dawson

Directors Absent: Sitzler, Quandt, Opp, Skjefte, Bohannon

Guests: Jean Schmaltz, Gary Spiedel, Bernie Vculek

Proxy Transfers:

Funding forms: T. Gulsvig: 11-23-09

President Gary Schnell called the January 5, 2010, meeting of Oakes Enhancement, Inc. to order at 4:05 pm. The meeting was held at the Southeast Regional Career and Technology Center in Oakes, ND with board members and guests in attendance. The guests presented first on the agenda.

⇒ Guests:

o Gary Spiedel

- Steve Dahlstrom introduced guest Gary Spiedel from Jamestown MDU—Natural Gas
- 2.5 Million to tap into the lines- going with the line near Lisbon – Milnor.
- Look at the total load and consumption: cities of consideration Lisbon, Gwinner, Oakes--- (Average cost per lot \$1800)
- Industrial and home usage
- Proposing to the cities to see if they are interested – cities would take the lead.
- the size of pipe is an added variable.
- Would need to know interest, load - ideally within the six weeks.

⇒ Motel: Bernie Vculek

- Cost estimates are being sought from contractors.
- Looking to be extremely energy efficient
- Pictures were circulated on a tentative plan.
- Drainage permits are being secured and the drainage issues are being addressed.

⇒ Jean Schmaltz

- Oakes Area Chamber of Commerce Co-President Jean Schmaltz was on hand to get a feel for the group and to report the Chamber would be approaching OEI for funding of some activities the Chamber sponsors throughout the year. They are currently putting together a budget of things they would need assistance with. Economic times have made it difficult for businesses to respond to the call for donations.
- Put a budget together.
- Dawson suggested an annual request. The Chamber representative come in with a proposed budget.

⇒ NOTE: Policy—procedure:

- o Grant or Loan funds from OEI should be last in after bank has closed the loan for any new business that we get involved with
- o Agree with this thought and Dahlstrom will put together a new form for potential financial needs of businesses.

⇒ Change of board meeting date in February – to a week before.

- o Look at changing to the 26th of January.
- o Will check scheduling to see if this will indeed work.

⇒ Secretary Report: with agenda

- o **M(Dawson)S(Dahlstrom)P: to accept the minutes of the December 2009 meeting as printed.**

⇒ Treasurer's Report: (blue sheets)

- o **M(Dawson)S(Dahlstrom)P: to accept the treasurer's report as explained.**

o Gaming:

- Report: (lime sheets) **M(Dahlstrom)S(Forward)P: to accept the gaming report as printed**

- Blackjack: equipment paid for \$2500 from the Legion—where to put the funds??
M(Dawson)S(Dahlstrom)P: to put the funds into the general account since items were purchased with these funds as well as gaming funds.

Business Items

- ⇒ Steve Voightman: Dahlstrom
 - o Prototype could be ready in February.
 - o Dahlstrom will keep the group posted.
- ⇒ Security Clearance Business:
 - o Schnell has visited with the parties involved with this project.
- ⇒ Donna Handt:
 - o Opened on December 26, 2009
- ⇒ Community Development Director Report
 - o Renaissance Zone
 - Received email word the application was accepted.
 - Nice work April
 - Main Street meeting today – information on what the occupants would want.
 - o Rural Leadership
 - Project: Welcome – Relocation – Hunting Packets
 - Rebuilding the Past:
 - First State Bank awarded a \$2500 grant to get started on purchasing the software.
 - The Television Club at the school is ready with the first draft of the Oakes video and the committee will soon be meeting to comment on edits.
 - o Other projects and contacts
- ⇒ Annual meeting date:
 - February 4, 2010
 - Board terms: Dahlstrom & Skjette
 - Both have agreed to run again.
 - Location: **M(Dawson)S(Dahlstrom)P: Angry Beaver Lodge**

Projects and information

- ⇒ Geffre request of Schnell:
 - Is there any assistance for the demolition of a building?
 - It appears this type of assistance does not fit into the OEI plans of business expansion and retention.
- ⇒ Champion REAP Alliance Membership & DSLRA: Steve Dahlstrom (voting member)
 - Rural Housing conference –Haring and Dahlstrom will attend and will also make contacts on wind energy.
- ⇒ Wind Energy:
 - Dawson reported – Green Resources – falling out in the company.
 - Dawson would not recommend going with this company.
 - Just Wind: Not very stable either
 - See Champion REAP
- ⇒ Motel(s)
 - New developments: Bernie Vculek
 - See above for Vculek report.
 - Mertz waiting to see what Vculek will do before proceeding on the Oakes project.
- ⇒ Housing questions raised by Dawson were researched and answered by Haring.
- ⇒ PCI building -- is Fargo Assembly looking for a building. Haring will contact them.

- ⇒ Maple River Colony: Put in a large crane and are either re-building or building them. Possibly apartments in the building and hiring outside labor. These are questions circulating.
- ⇒ City Council is considering a ½ cent sales tax increase for infra-structure.

With no further business **M(Forward)S(Dahlstrom)P: to adjourn.** 5:50 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: January 26, 2010 (replaces February board meeting)

Place: Southeast Region Career and Technology Center

Time: 3:30 PM

Directors Present: Hoelscher, Forward, Schnell, Haring, Dahlstrom, Sitzler, Skjefte, Schmaltz

Directors Absent: Quandt, Opp, Dawson

Guests: Dawn Osborn representing Oakes Park Board, Toni Ptacek, Ptacek Financial

Proxy Transfers:

Funding forms: T. Gulsvig: 11-23-09

President Gary Schnell called the January 26, 2010, meeting of Oakes Enhancement, Inc. to order at 3:35 pm. The meeting was held at the Southeast Regional Career and Technology Center in Oakes, ND with 8 board members and 2 guests in attendance. The guests presented first on the agenda.

⇒ Guests:

o Dawn Osborn: Oakes Park Board

- Requesting funds for Eagle Scout Park playground equipment
- Equipment chosen is designed to accommodate all ages of children.
- Wheelchair accessible
- Cost of the project is \$16,000 plus groundwork for a total of approximately \$17,300.
- Hoping for a total donation of labor
- Lifetime warranty – the product is wood.
- M (Hoelscher by proxy Sitzler) S(Dahlstrom)defeated: to donate \$5000 to this project over the course of two years - \$2500 per year –
- **M (Hoelscher by proxy Sitzler) S(Dahlstrom)C: to donate \$5000 to this project from the Charitable Trust Account. Verbal vote all yes**
-

⇒ Request for funding from Cline's Café

- o Dahlstrom will contact the Clines and encourage them to get into the Renaissance Zone system

⇒ Request for funding from Oakes Area Chamber of Commerce

- o Schmaltz presented to the group so the Chamber would only approach once per year.
- o **M(Sitzler)S(Dahlstrom)C: To donate, up to \$5000 on an as needed basis from the Charitable Trust Account --- verbal vote all yes.**

⇒ Secretary Report:

- o **M(Forward)S(Skjefte)P: to accept the minutes of the January 5, 2010 meeting as printed.**

⇒ Treasurer's Report: (sheets)

- o Financial review for the annual meeting: Ptacek
 - Ptacek passed around financial statements for the 2009 fiscal year.
 - All reviewed and the changes will be made for the annual meeting.
- o **M(Skjefte)S(Forward)C: To accept the treasurer's balance sheet as presented.**
- o Contract with PFS for services in 2010 – needs signature.
 - **M(Forward)S(Sitzler)C: to extend the contract with PFS.**
- o Status of loans for the end of the year:
 - Wrote off Body by JoJo.
 - Small Claims against Dollar Daze
 - Continue in conversation with H&D Cycles
- o Gaming:
 - Report: (pink sheets) **M(Dahlstrom)S(Skjefte)P: to accept the gaming report as printed**

Business Items

⇒ Revamping "Resource Application Forms": Dahlstrom

- o Dahlstrom presented an updated Resource Application.

- o All approved the changes.
- ⇒ Steve Voightman: Dahlstrom
 - o Tentatively scheduled a tour of March or April – later in the afternoon.
- ⇒ Security Clearance Business:
 - o Schnell has visited with the parties involved on this project.
- ⇒ Community Development Director Report
 - o Renaissance Zone
 - A letter is being sent to property owners in the zone.
 - Folders and application packets have been prepared.
 - Some communities provide seed money.
 - o Rural Leadership
 - First State Bank awarded a \$2500 grant to get started development of promotional materials for Oakes, ND.
 - The community video has been viewed by Haring, Dahlstrom, Hoelscher and O'Brien. The video is being edited and they are seeking pictures where the landscape is green.
 - New logo is closer to completion.
- ⇒ Annual meeting date:
 - February 4, 2010
 - Board terms: Dahlstrom & Skjefte
 - Both have agreed to run again.

Projects and information

- ⇒ Champion REAP Alliance Membership & DSLRA: Steve Dahlstrom (voting member)
 - Rural Housing conference –Haring and Dahlstrom will attend and will also make contacts on wind energy.
 - Registered agent papers returned for DSLRA: done by Sitzler.
- ⇒ Wind Energy:
 - Dahlstrom has been checking into crossing state lines with wind energy projects.
- ⇒ Motel(s)
 - No new reports currently
- ⇒ PCI building -.
 - Currently nothing to report.
 - Haring continues to seek information.
- ⇒ Maple River Colony:
 - Schnell has visited with Maple River Colony concerning their newly acquired crane.
 - They will not be hiring from outside the colony.
- ⇒ Should education be represented on the Board?
 - Kraig Steinhoff of the Career and Tech Center will be asked.

With no further business **M(Skjefte)S(Dahlstrom)P: to adjourn.** 5:05 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: March 2, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Haring, Sitzler, Schmaltz, Dahlstrom, **Dawson**, Steinhoff

Directors Absent: Schnell, Quandt, Opp, Forward,

Guests: Dickey County Fair Board: Dan Spellerberg

Proxy Transfers:

Funding Forms:

President, Dale Skjefte, called the March 2, 2010 meeting of the OEI Board of Directors to order at 4:10 PM. The meeting was held at the Southeast Regional Career and Technology Center in Oakes, North Dakota. There were eight board members and one guest in attendance.

⇒ Guests:

- o Farmland Coop (reference front of dark green sheet)—presented by Haring.
 - First applicant for the Renaissance Zone
 - Two applications: Two separate projects as the state requires: one is new construction, and one is a remodel.
 - Putting in a car wash and blender pumps
 - Getting things in order – purchase the Decker apartments to demolish for the car wash.
 - He will get corporate and property tax incentives for these projects.
 - Carwash project: Tabled until drawings are available, jobs creation clarification,
 - Blender Pumps: Tabled until drawings are available,
 - OEI would like a site plan which will include both projects – aesthetic look of the buildings and grounds – and traffic flow.
- o Dickey County Fair Board: Dan Spellerberg
 - Mr. Spellerberg served on the Dickey County Fair Board
 - Requesting sponsorship: Last year \$500 (corporate sponsorship) asking the Ellendale JDA to match funds.
 - There is a new building on the grounds to facilitate showers for those people who attend the fair with their livestock and stay on the grounds.
 - Ag Safety is the tentative theme for the Fair in 2010.
 - **M(Dawson)S(Hoelscher)P: to donate \$500 to the Fair Board and challenge the Ellendale JDA to match the funding. Voice vote—all in favor**
- o Central Power Electric Cooperative: Haring
 - Sub-station for this power company
 - Informational meeting on Monday, March 15th @ 7 PM - Community room of SRCTC

⇒ Visit to Voightman's scheduled in April or May.

- o Dahlstrom will make the arrangements – perhaps in late April.
- o 5 refurbished scrapers for sale

⇒ Letter of Intent for the Historical Society -- Replacing air conditioning system – they need letter to apply for a grant—perhaps we should put a sunset clause on the intent.

- o M(Dawson)S(Sitzler): to write the letter of intent with the intended sum of \$2500 maximum - Funds from the Charitable Trust -Motion Failed
- o **M(Sitzler)S(Dawson)P: to prepare a letter of intent which supersedes all former letters of intent for the Historical Society in the amount of \$5000. Pledged funds from the Charitable Trust Account.**

⇒ Community Leadership Award

- o Ketterling and O'Brien for their diligence in doing all the groundwork and pushing forward on their own to pursue a dialysis center.
- ⇒ Retirement for employee
 - o **M(Dawson)S(Dahlstrom)P: to give retirement pay to the employees as in past years. Same formula: 5% of the W-2 (Steuck) 2.5% for O'Brien**
- ⇒ Housing Authority:
 - o Need to come up with a plan for the repayment of the loans. Haring will investigate how things are progressing with the property management. Include the City in the discussion.
- ⇒ Secretary Report: with agenda
 - o Correspondence: thank you from the Chamber of Commerce for the donation of up to \$5000 for the upcoming year
 - o **M(Sitzler)S(Dawson)P: to accept the secretary's report of the January 26, 2010 meeting, the Annual meeting on February 4, 2010 and the Board meeting held following the Annual meeting on February 4, 2010, as printed.**
- ⇒ Treasurer's Report: (blue sheets)
 - o **M(Dahlstrom)S(Sitzler)P: To accept the Treasurer's Report and the January 2010 gaming report as printed.**
 - o Signing on accounts
 - Adding signatures: Dawson as treasurer will be added to the signature card.
 - o Gaming:
 - Report: (cherry sheet)

Business Items

- ⇒ Steve Voightman: Dahlstrom
 - o Photo page on progress was circulated amongst the directors.
 - o See above reference to a field trip to visit the shop.
- ⇒ Security Clearance Business:
 - o Any updates – **or remove from agenda.**
- ⇒ Community Development Director Report: Haring unavailable at this time as she had to leave to attend another meeting. Most projects already covered in the above business.
 - o Renaissance Zone
 - Any interest or applications
 - o Rural Leadership

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA
 - Continue to work on setting up a meeting.
- ⇒ Wind Energy:
 - Dawson and Dahlstrom are working on moving this project forward.
- ⇒ Motel(s)
 - No firm updates.
- ⇒ New proxy sheets are to be filled out and returned to the secretary.

With no further business the meeting adjourned at 5:30 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: April 6, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Sitzler, Schmaltz, Dawson, Steinhoff

Directors Absent: Schnell, Dahlstrom, Opp, Forward, Haring, Hoelscher, Quandt

Guests: Kelli Sitzler's Students-Deca, Monty Zimmer-Basketball Boosters

Proxy Transfers: Dahlstrom to Dawson,

Funding Forms:

President, Dale Skjefte, called the April 6, 2010 meeting of the OEI Board of Directors to order at 4:10 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were board five members and three guests in attendance.

⇒ Guests:

- o Kelli Sitzler: DECA---Bobbi Chesley – Morgan Peterson
 - 6 qualify for Nationals -- Tennessee - each having to raise \$900.
 - **M(Dawson)S(Sitzler)P: to donate \$250 per student in exchange for working on community projects with the Chamber of Commerce. Funds from the Charitable Trust Fund**
 - **Roll Call Vote: All voted in favor of the motion.**
- o Monty Zimmer: Basketball Boosters
 - Trying to upgrade Quam Court -- electrical, cleaning the concrete and striping for basketball.
 - Supported by the school and sales tax dollars.
 - **M(Dawson)S(Schmaltz)P: to donate \$2000 to this project. Funds from the Charitable Trust Fund.**
 - **Roll Call Vote: All voted in favor of the motion.**
- o Farmland Coop: Unavailable currently

⇒ RFP: No report currently

⇒ NOTE: Housing Authority: Any updates or activity

- o Behind in payments to Starion – approximately \$20,000
- o Housing Authority meets on Monday – April 12, 2010 -- and City Council will meet on April 13, 2010 after which more concrete figures will be available.

⇒ Secretary Report: (with agenda: pages 3-5)

- o Correspondence: None currently
- o **M(Dawson)S(Sitzler)P: To accept the minutes of the March 2, 2010 meeting as printed.**

⇒ Treasurer's Report: (golden sheets)

- o **M(Dawson)S(Sitzler)P: to accept the treasurer's sheets and gaming report as printed.**
- o Land Rent: Skjefte reporting
 - \$80 per acre letter sent to Brian Vculek – no response to date.
- o Insurance Due: Premium \$1676 if paid in full – there will be an additional fee that comes later for the gaming. All agreed to pay in full when bill arrives.
- o CD Chart: (Red Sheet)—Information only
- o Gaming:
 - Report: (tan sheet)

Business Items

- ⇒ Steve Voightman: Dahlstrom
 - o Visit to Voightman's should be scheduled for May.
- ⇒ Proxy Sheets
 - o Received from Sitzler, Dawson, Skjefte, Schmaltz
 - o Needing: Hoelscher, Schnell, Dahlstrom, Forward
- ⇒ Community Development Director Report (on maternity leave) No report currently
 - o Renaissance Zone
 - o Rural Leadership
 - o Other projects and contacts

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA: No report currently.
- ⇒ Wind Energy: Dawson reporting
 - Dahlstrom and Dawson have visited concerning this project.
 - Florida power was recommended.
- ⇒ Motel(s)
 - Ellendale Motel has started building.
 - Vculek appears to be planning to build in Oakes.
- ⇒ Other
 - **M(Schmaltz)S(Sitzler)P: Find a gift for April and the newest Haring Baby. Budget: \$40**
 - A potential business has contacted the secretary concerning the process for securing assistance. The secretary has contacted the Community Development Director to find out the initial stages of the process and will pass the information along to the individual. It was communicated the process starts with a business plan, finding a lead lender and working with the Regional Council as well as JDA – prior to approaching OEI.

With no further business the meeting adjourned at 5:12 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: May 4, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Sitzler, Schmaltz, Dawson, Steinhoff, Dahlstrom, Haring, Hoelscher

Directors Absent: Schnell, Quandt, Forward, Opp,

Guests: Spellerberg FFA Students, Steve Thompson & Skills USA Students

Proxy Transfers:

Funding Forms:

President, Dale Skjefte, called the May 4, 2010 meeting of the OEI Board of Directors to order at 4:10 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were eight board members and nine guests in attendance.

⇒ Guests:

- o Spellerberg FFA Students
 - FFA Students wanting to attend Leadership in Washington, DC
 - Total cost per student: \$1200—Both have applied for scholarships.
 - July 27 – August 1, 2010
 - Bree Schmit and Shalya Moe
 - **M(Sitzler)S(Schmaltz)P: to grant \$250 per student with funds from the Charitable Trust Account.**
 - **Roll Call vote – all in favor.**
- o Steve Thompson and Students: Skills
 - Eight students from Skills USA attending Nationals.
 - Last week in June -- in Kansas, City – traveling via auto with the Wahpeton group--
 - About \$500 per student
 - Steve Thompson will video tape the group doing Parliamentary Procedure and present at our next scheduled meeting.
 - **M(Sitzler)S(Dahlstrom)P: to grant \$100 per student with funds from the Charitable Trust Account**
 - **Roll call vote - all voted in favor of the motion.**
 -

⇒ Main Avenue Enhancements (Green sheet)

- o These will start after June 15th. -- estimate \$225,000 to cover the desired decorative elements to enhance Main Avenue.
- o City is looking for a \$20,000 grant from OEI with other funds coming from increased lighting fee and assessments to the businesses.
- o **M(Dawson)S(Dahlstrom)P: To have OEI commit \$20,000 to this project and as information becomes available the timing of the payment(s) will be decided.**
- o **Roll call voting all in favor. Sitzler was excused from voting.**

⇒ Renaissance Zone

- o Amprides requests do not qualify as Renaissance Zone projects.
- o Dahlstrom is working with Clines.

⇒ The Waltzing Quilter will be closing.

⇒ Meeting with Vculeks

- o 9:30 am on Thursday, May 6, 2010
- o Don Frye will be at the meeting.

⇒ RFP: No report currently

- ⇒ Housing Authority: Any updates or activity
 - ⇒ Request to the city \$6880. for upkeep and repairs
 - ⇒ Change electrical back to renter's responsibility -- need to catch up on electrical costs--- amount needed \$4650.
 - ⇒ Still behind \$20,000---- perhaps talking to North Dakota Housing to buydown some of this debt.
 - ⇒ **M(Dahlstrom)S(Schmaltz)P: to pay the \$4650 to the Housing Authority with funds coming from the account used in the past in working with the Housing Authority. Roll call vote with all in favor.** (In research – funds previously used for the Housing Authority came from the general checking account.)
- ⇒ Secretary Report: (with agenda: pages)
 - o Correspondence: none currently
 - o **M(Sitzler)S(Hoelscher)P: to accept the report of the April 6, 2010 meeting as printed.**
- ⇒ Treasurer's Report: (blue)
 - o **MSitzler) S(Schmaltz)P: to accept the Treasurers report as explained.**
 - o Gaming:
 - Report: (golden sheet)

Business Items

- ⇒ Steve Voightman: Dahlstrom
 - o Nothing is selling.
 - o Prototype work continues.
 - o Fred Wolff from South Central Dakota Regional Council will be coming to meet with
- ⇒ Proxy Sheets
 - o Received from Sitzler, Dawson, Hoelscher, Schmaltz, Skjefte
 - o Needing: Schnell, Dahlstrom, Forward
- ⇒ Community Development Director Report (on maternity leave but attended the front part of the meeting covering topics of necessity)
 - o Renaissance Zone
 - o Rural Leadership
 - o Other projects and contacts
 -

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA
 - Nothing to report at the present time.
- ⇒ Wind Energy:
 - No new information
 -
- ⇒ Motel(s)
 - This will be an issue for the 125th anniversary.
- ⇒ Notes from Playground Equipment for Bright Beginnings
 - o From email communication the consensus of those responding yielded allowing use of the funds given to this group for playground equipment even though their grant was denied. They will continue with the project utilizing private donations instead of grant funding.
- ⇒ First State Bank is hosting an invitation only Open house on June 9th to showcase the remodeling with a grand opening on June 10th for the public.
- ⇒ Department of Commerce meeting went well.
- ⇒ Steinhoff:
 - o Needing a letter of support for participation in a granting program

With no further business the meeting adjourned at 5:22 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: June 1, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Sitzler, Schmaltz, Steinhoff, Dahlstrom, Hoelscher, Schnell

Directors Absent: Dawson, Opp, Forward, Quandt, Haring

Guests:

Proxy Transfers: Dawson to Steinhoff

Funding Forms:

President, Dale Skjefte, called the June 1, 2010 meeting of the OEI Board of Directors to order at 4:08 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were seven board members and no guests in attendance.

- ⇒ The meeting started with the viewing of the newly produced Oakes video. Comments were entertained.
 - o DVD's to hospital, realtors, businesses
 - o Perhaps too long - do we need lodging possibilities; do we need two (a shorter version) -- create chapters -- The video shows we have a great deal going on -- provide shortcuts to specific information people might want to see.
 - o **M(Hoelscher)S(Schmaltz)P: to give Kallie Van De Venter in matching funds== with the City and the Oakes Area Chamber of Commerce -- \$200 in Oakes Bucks from each entity. Roll call vote – all in favor.**
 - o Hoelscher will check with Engel to see if he would be involved in the editing process and if he takes over to create a shorter version and tweak the present one.
- ⇒ Secretary Report:
 - o Correspondence: Thank yous received from: Haring & Bear Creek Roughriders
 - o **M(Schnell)S(Dahlstrom)P: to accept the minutes of the May 5, 2010 as printed.**
- ⇒ Treasurer's Report: ()
 - o **M(Schnell)S(Dahlstrom)P: to accept the Treasurer's report and gaming report as printed.**
 - o Dahlstrom will check with Harvey Praska concerning delinquent loans payments.
 - o Gaming:
 - Report: (buff colored sheet) – reviewed and approved previously
 - Financial Review for first quarter completed.

Business Items

- ⇒ Logo Committee Report
 - o Taken care of earlier in the meeting.
- ⇒ Steve Voightman: Dahlstrom
 - o Trying to finish prototype by September.
 - o Currently re-building two machines so there is cash flow.
- ⇒ Proxy Sheets
 - o Received from Sitzler, Dawson, Hoelscher, Schmaltz, Skjefte, Schnell & Dahlstrom
 - o Needing: Forward
- ⇒ Community Development Director Report
 - o No report currently

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA

- Report on meeting with USDA (5.26.10)
 - Money is available according to those present at the meeting and this available funding should be tapped into
 - Re-building the strategic plan and Renaissance Zone Application is of crucial importance.
 - Dahlstrom will try setting up a meeting with the cities in the DSLRA.
 - Wind is a project that needs to get on track again.
 -
- ⇒ Wind Energy:
 - EAPC billing---
 - Will need to have EAPC come down to take the hard drive out of the tower to get the data collected. Skjefte will continue with this matter.
- ⇒ Motel(s)
 - Thoughts from the meeting set up by Vculeks (5.6.10)
 - Basically, they were looking for funding sources via private sector investors.
 - It appears the other group will be taking the lead with a new motel for Oakes.
 - New ownership of the Travel Inn is also being discussed.
- ⇒ Dahlstrom is in discussion with people interested with purchase of the Waltzing Quilter.
- ⇒ Street Meeting –
 - proceeding with the project –
 - company is great about communicating with the businesses to keep them informed – How do the businesses feel about the enhancement improvements to Main and the payment of the same enhancements. It appears all are OK with the improvements and method and amounts of payment.
 - This seems to be a 4-year project.
 - Landscaping crews need to be more attentive to detail when re-doing the yards.
- ⇒ Schnell
 - Reported on activity at the airport with a landmark airplane.
- ⇒ Dahlstrom meeting: JDA report
 - Tara's Thrifty White Pharmacy and tele-pharmacy
 - Trying a new set up of where the loan originates
 - Perhaps OEI needs to consider the approach JDA is trying.
 - The procedure has yet to be approved by the County.
- ⇒ Sitzler: Call from Dana Rosendahl
 - Moving a house into town
 - Wanting to purchase a lot behind the Housing Authority 4 Plexes
 - North side of the road
 - Rosendahl would put in the water-sewer-etc.
 - Asking price from OEI: \$5000 --- Sitzler will check with Rosendahl.
 - Skjefte will check the deed on this land.
 - Can OEI legally sell this due to the bond issues -- Skjefte and Dahlstrom will investigate this matter?
- ⇒ CD coming due on Thursday at First Community Credit Union – will be emailing concerning this matter once the rates are secured from FCCU.
- ⇒ AV Projector:
 - **M(Sitzler)S(Holscher)P: To purchase a new projector up to \$1500 for the Chamber of Commerce from gaming funds. Roll Call: Yes: Sitzler, Schnell, Hoelscher, Steinhoff voting proxy for Dawson Nay: Dahlstrom, Skjefte, Schmaltz**

With no further business the meeting adjourned at 5:48 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: July 6, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Sitzler, Schmaltz, Schnell, Forward, Haring

Directors Absent: Dawson, Zimmer, Quandt, Steinhoff, Dahlstrom, Hoelscher

Guests: Tom Gulsvig and Nancy Gulsvig

Proxy Transfers: Dahlstrom to Schnell, Hoelscher to Sitzler

Funding Forms:

President, Dale Skjefte, called the July 6, 2010 meeting of the OEI Board of Directors to order at 4:08 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were board six board members and two guests in attendance.

President Skjefte called on Tom Gulsvig to update the group on the progress of a new motel. Tom and his partner are seeking support for beginning construction of a new motel as well as financial support: grant, loan, buy down. Skjefte suggested a PACE loan through their lender which, in this case, is First State Bank. One motel is needed but two are not. The group feels the first one to begin work on the structure is the one to go with. Tom is looking for a sign to go ahead--- and would be ready to start in August.

⇒ Discussion points

- Was the Dickey County JDA contacted?
- Ellendale gave a \$75,000 grant and a loan at 3% interest.
- **M(Sitzler)S(Forward)P: to participate in a PACE buy down pending clarification of the funding amounts when the loans have been arranged and all entities for funding are in place. Sales tax dollars to be used for this project.**

Secretary Report:

- o **M(Sitzler)S(Schnell)P: to accept the minutes of the June 1, 2010 and June 23, 2010 as printed.**
- o A thank you was shared from Shayla Moe. Shayla received funds to attend the Leadership conference in Washington, DC.

⇒ Treasurer's Report: (separate sheets)

- o **M(Schnell)S(Schmaltz)P: to accept the Treasurer's report as printed.**
- o Dahlstrom will check with Harvey Praska concerning delinquent loans payments.
- o Gaming:
 - Report: (orchid sheets) – reviewed and approved previously
 - **M(Sitzler)S(Schnell)P: to accept the gaming report as printed and to honor the request by Steuck and raise her wages from \$31.50 per day to \$35 per day. Roll call vote: All voting yes.**

Business Items

⇒ LAND LEASE WITH HOWARD BEST LAND – WIND TOWER

- o Lease is due this fall.
- o Decisions need to be made about the future of the tower in that location.
- o Report from Dale Skjefte on documents from EAPC
 - To make improvements to get the tower function would cost approximately \$11,000.
 - The group feels there is no need to move the tower.
 - **M(Sitzler)S(Schmaltz)P: To enter into an agreement with EAPC for the collecting of data and repairing of the wind tower at its current location once the contract has been reviewed again, questions answered, and any pertinent matters discussed with EAPC.** Skjefte will make the contacts and sign the contract when the above points have been handled.

⇒ Logo / Welcome Committee Report: Haring

- o No final draft of the logo as of this date

- o The Oakes video has been edited and put on the web site in a 10 minute and 15-minute version.
 - It would be nice to have the airport featured in the video.
 - o Bobcat is attending a job fair in Aberdeen and Haring put together a shortened brochure to send along. Approximately 100 will be assembled.
 - o Haring showed those present the Main Street project and what some of the finishing touches will be.
- ⇒ Steve Voightman: Dahlstrom
- o No report currently
- ⇒ Proxy Sheets
- o All completed.
- ⇒ Community Development Director Report
- Don Frye contacted Haring on some additional funding for Donna's Diner.
 - No development on Geffre's
 -

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA
- No report currently
- ⇒ Motel(s)
- See above.
- ⇒ Other
- Airport: A grant was received for crack sealing
 - Funds are being collected to be used in the future for an overlay and runway extension.
 - Harris Industries interest buy down.
 - Billing arrived -- agreed to pay as the bills are come annually. Terms of the buy down go out to 2017 with perhaps looking at larger amounts in the future to pay off early.
 - JDA Updates
 - No updates currently
 - Lots by townhouses
 - No updates currently since the June 23, 2010 meeting

There being no further business the meeting adjourned at 5:05pm

Respectfully reported,

Audrey O'Brien, Secretary, Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: August 3, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Hoelscher, Haring, Schnell, Dahlstrom, Dawson, Forward, Steinhoff

Directors Absent: Skjefte, Schmaltz, Sitzler, Zimmer, Quandt

Guests: Tom Gulsvig, Gary Mertz, Dave Novak, Lori Novak, and Charles Forward(5pm)

Proxy Transfers: Skjefte could pass to Hoelscher or Schnell, Sitzler could pass to Hoelscher or Dawson, **Schmaltz** to Steinhoff

Funding Forms:

Vice President, Steve Dahlstrom, called the August 3, 2010 meeting of the OEI Board of Directors to order at 4:07 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were 7 board members and 5 guests in attendance.

Guests

Charles Forward was called upon to present:

- ⇒ Charles is working on his Eagle Scout Project: Upgrading the room that houses the Food Pantry.
- ⇒ Space is an issue in the 10X15' room.
- ⇒ His plan calls for new shelving, flooring, painting, rewire a new light.
- ⇒ Total cost of the project is \$2250 which includes all product needed.
- ⇒ Charles has approached other organizations and is requesting for \$300 or more.
- ⇒ **M(Schnell)S(Dawson)C: to support The Food Pantry Renovation Eagle Scout Project of Charles Forward for the requested \$300 with funds from the Charitable Trust Account: Roll Call Vote all voting yes: Dawson, Schnell, Dahlstrom, Hoelscher, Steinhoff for Schmaltz --- Forward refrained from voting.**

Gary Mertz and Tom Gulsvig: Motel Project

- ⇒ First State Bank has agreed to work with this project and an SBA 504 Flex Loan
- ⇒ Interest buy-down seems to be the plan but need to decide the amount of the buydown.
- ⇒ 15-year amortization on the First State Bank portion of the loan and the SBA is 20 years.
- ⇒ Mertz and Gulsvig will accept the interest buydown and would appreciate an upfront loan -- operating capital.
- ⇒ Upscale motel with a nonsmoking lounge and other amenities to get the business cliental.
- ⇒ A lodging tax is a possibility the city council is considering – Lodging tax is agreeable with most of those in the lodging industry within the community.
- ⇒ Exterior kennel and bird cleaning station
- ⇒ M(Dawson)S(Forward)Motion Died: to go with the figure of \$48,500 for OEI portion with the length of the participation years to be decided.
- ⇒ **M(Schnell)S(Dawson)P: to participate in the new motel loan process for 10 years at a 2% reduction of the interest rate. Roll call vote: Yes: Dawson, Forward, Hoelscher, Schnell, Steinhoff for Schmaltz. Dahlstrom refrained from voting.**

Dave & Lori Novak

- ⇒ Quilted Blessings and Gifts is the proposed name of the new business.
- ⇒ \$50,000 for the building and \$46,000 for the inventory (Lori Novak said the \$46,000 for inventory is a very fair price)
- ⇒ Loan from OEI for cash flow to begin.
- ⇒ JDA opted for a \$5000 loan.
- ⇒ Would like a grant of \$5000?
- ⇒ Thinking of 4 part time people plus Lori
- ⇒ M(Dawson)S(Schnell)Motion died: to grant \$5000.

⇒ **M(Schnell)S(Dawson)P: to give a \$5000 CD secured loan at 1.5% and if all payments are made on time the last year of payments will be forgiven. Yes Voting: Hoelscher, Dawson, Schnell, Forward, Steinhoff for Schmaltz. Dahlstrom refrained from voting.**

⇒ Secretary Report:

o **M(Schnell)S(Dawson)P: to accept the minutes of the July 6, 2010 meeting as printed.**

⇒ Treasurer's Report: (separate sheets)

o **M(Dawson)S(Forward)P: to accept the Treasurer's report as printed.**

o Gaming:

- Report: Under expenses -- **M(Dawson)S(Schnell)P: to accept the gaming report as printed**

Business Items

⇒ Outstanding Loan procedures

- o A format of using banks to extend the loan and OEI would put up the collateral moving forward with future clients.
- o Incentive to pay off loans or reward for regular payments.
- o Put together a strategy for the next meeting.
- o **M(Dawson)S(Schnell)P: to have Dahlstrom and O'Brien put together a strategy for dealing with the delinquent loans and an incentive for timely payments.**

⇒ Housing Authority Loans

- o This area was discussed.
- o The Housing Authority will be handling this matter.

⇒ Community Development Director Report

- o Renaissance Zone: no additional/new activity currently
- o Request from Wildrose
 - Are there any programs to assist with tough times during the downtown infrastructure construction?
 - Haring told them there is not a current program for this type of situation.
- o RFP submitted by Haring.
 - We will wait to hear the results.
- o Senator Conrad is coming to Oakes.
 - August 18th -- lunch with mayor and others from the community
 - Haring will set something up but will need a head count.
- o Governor's Summit
 - Electronic vote to pay Haring expenses to attend this conference.
 - August 24 – 25, 2010
- o Rural Leadership is on Summer break
- o Logo/Welcome updates
 - Continue to work with Red Plum.

Projects and information

⇒ Champion REAP Alliance Membership/DSLRA (Dahlstrom)

- Wind meeting information forwarded from Dahlstrom to the group.
- Building transmission lines
- Dahlstrom will attend a meeting in Aberdeen – Dawson may attend as well.

⇒ Other

- Steve Voightman (Dahlstrom)
 - Focusing on selling his current scrapers to allow cash flow.
 - Planning to attend Big Iron to generate sales on inventory.
 - Prototype on the back burner
- Street/Infrastructure updates
 - Paving to begin but the dates keep changing.

- Airport updates (Schnell)
 - Grants received for projects.
 - Will have their display plane painted this fall and the concrete pad for mounting the plane is being planned.
- JDA Updates (Schnell)
 - Worked with the Motel.
 - Worked with Novak's on the Quilted Blessings business
- Land Lease for wind tower
 - Need to check with the Best family.
- Purchase of the Riverside is being contemplated.

There being no further business the meeting adjourned at 6:05pm

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: September 7, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Haring, Schnell, Dahlstrom, Forward, Steinhoff, Skjefte, Schmaltz, Sitzler, Dawson, Zimmer,
Directors Absent:

Guests: None

Proxy Transfers: Hoelscher to Steinhoff once Hoelscher left the meeting.

Funding Forms: Wild Rose Floral

President, Dale Skjefte, called the September 7, 2010 meeting of the OEI Board of Directors to order at 4:07 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, North Dakota. There were 10 board members and no guests in attendance.

Guests: None

⇒ Secretary Report:

- o **M(Forward)S(Schnell)P: to accept the minutes of the August 3, 2010 meeting as printed.**
 - The actual figure for the interest buys down for the Motel will be \$43,762.62. Listed in the minutes it was approximately \$45,000.
- o Correspondence: Thank you from Kallie VanDeVenter – printed with the agenda
- o Women's Song—letter and solicitation for funding – printed with the agenda and covered at the end of the meeting.

⇒ Treasurer's Report:

- o **M(Schnell)S(Dahlstrom)P: to accept the Treasurer's report and gaming report as printed.**
- o \$20,000 has been pledged to the street enhancement.
 - Put article in the Oakes Times.
- o Gaming:
 - Report: Under expenses --

Business Items

⇒ Outstanding Loan procedures: Dahlstrom

- o On the Treasurer's report interest buy downs should be listed to make sure we keep these commitments before the group when appropriating funds -- making sure we have funds available to meet these obligations
- o Format for working with loans – present and future.
 - Dahlstrom & O'Brien met to set up a format for future loans to follow and perhaps a reward at the end for those already in the program who make regular payments and are on schedule for repayment.
 - Quilted Blessings will be the first loan with funds through a CD from OEI pledged as collateral.
- o Addressing delinquencies
 - H & D Cycles, Irrigation City, Oakes Bowling Lanes, Novak Electric
 - Write off Dollar Daze - a judgment has been filed.
- o Incentive program
 - Thought -- If making regular payments and on target for repayment - forgiving the last 6 months of payments.

Tabled for the next meeting.

⇒ Wind Tower Lease Agreement

- o Liability Issues: Skjefte

- Skjefte visited with Bill Schmitz the insurance agent for the Best Family Land – After he accesses the situation the project will move forward, and the lease papers can be drawn up and signed.

⇒

⇒ Community Development Director Report

- o Renaissance Zone: any activity
 - No activity
- o Rural Leadership
 - Starting this fall --
- o Governor's Summit
 - Summit was in Minot.
 - Haring is reviewing the programs and will make the contacts.
 - Reimbursements for expenses: \$483.32
- o Logo/Welcome updates
 - The proposed final draft was circulated.
 - City, Chamber and OEI will each have a different color to distinguish the entities.
- o Wild Rose Floral
 - The papers have been given to the owners of Wild Rose – but nothing has been returned.
 - Seeking funding as their business is suffering.
 -

⇒ Party on the Pavement: A promotion to bring some life back to Main due to some slower times during the street renovation process--

- September 24th ==== 4-7pm
- Top a Tater – Spuds on the Street
- Games with prizes (Oakes Bucks)
- Crazy Day associated with this.
- Street Ribbon Cutting on September 23rd at noon to facilitate the League of Cities meeting on September 24th so some city officials well be out of town.
- City has offered \$1000, Chamber \$1000 and would like OEI to match with \$1000.
- **M(Dawson)S(Sitzler)C: to match the City and Chamber with \$1000 for this project with funds from the Charitable Gaming Account. Verbal voting – all voting yes.**

Projects and information

⇒ Champion REAP Alliance Membership/DSLRA (Dahlstrom)

- Dahlstrom will attend a meeting in Aberdeen – He was unable to attend due to the fact you needed a SD driver's license to gain entrance into the meeting.
- Dahlstrom did share facts on wind energy with communities in the Dakota State Line Regional Alliance and will try using this project to get life back into the organization.

⇒ Other

- Steve Voightman (Dahlstrom)
 - Prototype on the back burner
 - Getting ready for Big Iron
 - He has been selling the refurbished units.
- Street/Infrastructure updates
 - Paving to begin but the dates keep changing—and now the weather is not cooperating.
 - See above "Party on the Pavement".
 - Highway 1 is on the agenda for next year.
- Airport updates
 - No new reports currently
 - The financial institutions will share the cost of paint for the static exhibit at the airport --
- JDA Updates ()
 - No report currently
- Land Lease for wind tower
 - See above.

Mayor Zimmer was present to explain the situation with the Geffre Building prior to the 6 PM meeting with all entities (City, OEI, Geffre, Rath, Insurance representative, Excavating, City Attorney). With all the scenarios in place the following action was taken

M(Sitzler)S(Dahlstrom)P: to give a \$15,000 0%-year loan for up to 7 years to Dr. Geoff Rath to assist with his business no matter which direction he takes—to rebuild the shared wall or move to a new location. Verbal voting – all voting yes

There being no further business the meeting adjourned at 5:35 pm

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: October 5, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Schmaltz, Dahlstrom
Dawson, Steinhoff, Sitzler

Directors Absent: Forward, Zimmer

Guests: None

Proxy Transfers:

Funding Forms:

President Dale Skjefte called the October 5, 2010 of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4.07pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with 10 board members and no guests in attendance.

⇒ Secretary Report:

- o **M(Schnell)S(Dawson) P: to accept the minutes of the September 7, 2010 meeting as printed.**

- o Correspondence:

- Chamber: Thank you for the donation to Party on the Pavement

⇒ Treasurer's Report: ()

- o **M(Dawson)S(Schnell)P: To accept the treasurer's and gaming reports as presented.**

- o Tracking interests buy downs.

- Have Ptacek Financial Set this up.

- o Gaming:

- Report: (Gold sheet)
 - Steuck says there are no new rules concerning the gaming OEI is involved in.
 - Some discussion about raising the amount we can hold back for expenses.

Business Items

⇒ Guests: No guests

⇒ Outstanding Loan updates

- o Dahlstrom and Skjefte are working on this project.

⇒ Wind Tower Lease

- o Negotiated and signed papers have been returned.

- o Tower is not communicating with EAPC.

- Needs a logger.

- **M(Dawson)S(Sitzler)P: to give the go ahead to purchase and install the refurbished logger for \$1900 and installation---- roll call vote all approved.**

⇒ Community Development Director Report ---defer to her printed reports.

- o Projects

- RFP 15310 -- Did not make the short list on either project from the Department of Commerce.
 - RFP 15403
 - Email for company relocation based in Florida.
 - o Many red flags associated with this company.
 - o Haring conferred with Geri Coyne and Don Frye
 - Runnings Supply
 - o Two properties--- Old Alco (Homan building) – building by the new Alco.
 - o The group gave the go ahead to send the letter to Runnings.
 - Jay Harris
 - o Wondering if there is assistance to revamp the building.

- o OEI would be interested but would need cost estimates and plans and OEI remains as gap financing.
-
- o Rural Leadership
 - Logo development
 - o Logo is completed with the color schemes.
 - o Haring will visit with Red Plum.
 - Armory
 - o Working on additional funding -- energy grants
 - o Appears the guard unit will be deployed.
 - Hunting information
 - o Assembled
 - Main Avenue
 - o Demo of the Geffre building to begin shortly.
 - o There are issues with the common wall between the Geffre and Rath buildings
 - o Insurance company has agreed to assist with payment of capping off the common wall.
 - Renaissance Zone: No applications
 - BUMP:
 - o See the papers in Haring files.
 - o Good program to keep business local if possible while improving the look of Main Street. Some goods and services are not available locally.
 - o Haring will refine and bring to the next meeting.
 - o Set up meeting for October 13, 2010 – noon at the Career and Tech center if possible.
 - o Design the program and then approach the businesses if there is interest.
 - Other
 - o Items covered last month --

Projects and information

- ⇒ Steinhoff informed the group he needs to step back from his board position due to a change in family scheduling. He was thanked for his service and would be welcomed back in the future.
- ⇒ Champion REAP Alliance Membership/DSLRA
 - Working on this project
 - Orion Energy out of Colorado is supposed to be working in the area. Dahlstrom has been in phone contact but calls have not been returned.
- ⇒ Other
 - Steve Voightman
 - Meeting with small business development --
 - Working on the prototype -- no inventory left after Big Iron.
 - Street/Infrastructure updates
 - Lights to be installed next week –
 - Banners fit kits are in and once the poles have arrived, they can be fitted for production of the banners -- need to have the exact size since they are custom banners and the bracket arms do not move.
 - Phase II is scheduled to start in November.

Attachments:

- ⇒ Entrepreneurial Communities
 - Please inform Dahlstrom or O'Brien know if you plan to attend this meeting.
 - The meeting is open to anyone.
- ⇒ ND Chamber Territory Meetings
 - No interest to attend.
- ⇒ Bank of North Dakota
 - Oakes remains at a 70-30% split on funding with Bank of North Dakota.

- ⇒ LSS Housing
- For information

Reminder from the September 7, 2010 meeting.

Mayor Zimmer was present to explain the situation with the Geffre Building prior to the 6 PM meeting with all entities (City, OEI, Geffre, Rath, Insurance representative, Excavating, City Attorney). With all the scenarios in place the following action was taken

M(Sitzler)S(Dahlstrom)P: to give a \$15,000 0%-year loan for up to 7 years to Dr. Geoff Rath to assist with his business no matter which direction he takes—to rebuild the shared wall or move to a new location. Verbal voting – all voting yes

There being no further business the meeting adjourned at 5:17 pm.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: November 2, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Haring, Sitzler, Schnell, Dawson, Forward

Directors Absent: Skjefte, Schmaltz, Dahlstrom

Guests: None

Proxy Transfers: Schmaltz to Sitzler,

Funding Forms:

Immediate Past President Gary Schnell called the November 2, 2010 of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4.23 pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with six board members and no guests in attendance.

⇒ Secretary Report:

- o **M(Sitzler)S(Hoelscher) P: to accept the minutes of the October 5, 2010 meeting as printed.**

⇒ Treasurer's Report:

- o **M(Sitzler)S(Forward)P: To accept the treasurer's and gaming reports as presented.**
- o Gaming: reviewed

Business Items

⇒ Proposed funding requests.

- o Request for funds for fencing at the Glover cemetery
 - M(Dawson)S(Hoelscher)Failed: to donate \$500 upon completion of the project if a pass-through organization for the donation can be found.
 - **M(Hoelscher)S(Dawson)P: to table this matter until additional information can be brought to the group – especially regarding the existence of a cemetery association.**
- o Request for funds from Day Care Association
 - M(Dawson) to donate \$500 for this request - died for a lack of a second.
 - **M(Sitzler)S(Hoelscher)P: to donate \$250 to this project.**
 - o **Roll Call Vote: Dawson-- negative all others voted yes.**
- o Proposed promotions: J. Quandt.
 - Tabled for more concrete ideas and lieu of the fact that additional funding for the upcoming 125th Celebration in 2011 could also be requested.

⇒ Outstanding Loan updates

- o No report currently

⇒ Community Development Director Report: also reference printed report.

o Projects

- RFP 15403 – not selected.
- BUMP:
 - Final approval from the city
 - Need to begin advertising and implementing.
- o Runnings Supply
 - Waiting to do additional follow-up.
- o Jay Harris
 - Needing more information
- o Armory
 - Seeking funding for improvements to the structure
- o Logo/Welcome updates
 - Finalized and seeking grants for further development of brochures etc.

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA
 - No report currently
- ⇒ Other
 - Steve Voightman
 - No report currently
 - Street/Infrastructure updates
 - Nothing new to report currently.

Other Business:

- ⇒ Residential lots Oakes Community Hospital owns.
 - o The Hospital would like one entity purchase the lots for development.
 - o **M(Forward)S(Dawson)P: To offer \$35,000 for all the lots inclusive.**

There being no further business the meeting adjourned at 5:14pm.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: December 7, 2010

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Haring, Sitzler, Schnell, Dawson, Forward, Skjefte, Schmaltz, Dahlstrom, Zimmer

Directors Absent:

Guests: Shawn Ulmer

Proxy Transfers:

Funding Forms: None

President Dale Skjefte called the December 7, 2010 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:12. pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with ten board members and one guests in attendance.

Guest:

- ⇒ Shawn Ulmer was asked to present his proposal for the BUMP program involving the Angry Beaver Lodge and Twin Pines Inn.
- ⇒ Concerns: Twin Pines Inn is on the end of Main Street – does this qualify and some of his projects have been completed. Haring will review and make a recommendation on how to proceed.
- ⇒ **M(Schnell)S(Dawson)P: to recommend waiting until the projects are completed to take better advantage of the funding aspects of the BUMP program.**
- ⇒ **M(Hoelscher)S(Schmaltz)P: The qualifying start date for the BUMP program is January 1, 2010 and will apply to any business.**
- ⇒ Secretary Report:
 - o **M(Sitzler)S(Dawson) P: to accept the minutes of the November 2, 2010 meeting as printed.**
- ⇒ Treasurer's Report:
 - o **M(Dawson)S(Schnell)P: To accept the treasurer's and gaming reports as presented.**
 - o CD at FCCU:
 - **M(Schnell)S(Hoelscher)P: to invest \$50,000 at FCCU – 24 months at 1.35% providing there is a jump guarantee. The balance will be put in the Project Account at Starion to use for the BUMP program along with check from the business checking account to bring the balance for the BUMP start up to \$30,000.**
 - o Gaming: reviewed

Business Items

- ⇒ CHI residential Lots:
 - o CHI is putting the lots for sale via the newspaper to make sure all is fair.
- ⇒ Outstanding Loan updates
 - o Carry over to the next meeting.
- ⇒ Community Development Director Report
 - o Projects: See submitted report
 - o Rural Leadership
 - BUMP: See above
 - Angry Beaver, Twin Pines, Dethlefsen (spring),
 - o Runnings Supply: waiting for response.
 - o Jay Harris: they have not continued conversation.
 - o Listening Session -- low attendance due to having to reschedule
 - o Logo/Welcome updates
 - Applied for a grant.

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA: Dahlstrom
 - Getting started the first of the year and may have additional counties in South Dakota coming on board.
 - Organizational meeting to be scheduled for January with a goal to meet quarterly.
- ⇒ Wind
 - There are some problems with the logger.
 - Skjefte will report at the next meeting.
- ⇒ Other
 - Steve Voightman
 - There have been some good things happening.
 - Working on machines – and will soon return to completing the prototype.
 - Street/Infrastructure updates
 - Pole Banners were installed today.
 - Street Signs are also being installed.

There being no further business the meeting adjourned at 5:00 pm.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

